



The Lighthouse School
"Lighting the way to a brighter future."
62858 Hwy 101
Coos Bay, Oregon, 97420
(541) 751-1649



Agenda October 7, 2026

1. Call to order
2. Public comment (3 minutes): The board welcomes comments and questions from the public. If you wish to address the Board this evening, please raise your hand or unmute yourself, when public comment is requested. **Public comment is limited to three minutes.** If more than one person will be addressing the same topic, we ask that you appoint a spokesperson to speak for the group. Speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints concerning individual school personnel, students, or community members. Once Public Comment has closed, the audience is welcome to stay for the remainder of the meeting, in observance only.
3. Union report (10 minutes)—
4. Discuss & Approve Board Meeting Minutes from September 2, 2026 –
5. Discuss and Approve Consent Agenda minutes:
 - FOLS Meeting minutes
 - 4/21/2026, 5/19/2026, 6/16/2026
 - July & August – no meeting
6. Directors Report with Curriculum Report—Shelley Lake
7. Business HR Report—Michelle Silva
8. Old Business;
 - Reminder: Work Session scheduled for October 11, 2026
 - Open Board Positions
9. New Business:
 - Blue House
 - Employee Appreciation Dinner
 - Date possibilities : 1/8, 1/15, or 1/22
 - Time 6:00-8:00 pm with set up at 5:30
 - Place 999 building
10. Report from last District Board meeting –
11. Roundtable / Good of the Order-



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Meeting Minutes September 2, 2026

1. Call to order

- The Board of Directors met September 2, 2026
- The meeting was in person and called to order at 7:07 PM.
- The meeting was a regularly scheduled meeting called by the Board of Directors.
- The Directors present at the meeting were: McKinley Prado, Jenni Schmitt, Anita Martins, Maya Watts, John Gibson, Stacy Courtright, and Lisa LaGesse. Also present were Director Shelley Lake and Business Manager Michelle Silva. Not present were Jeremy Doze and Paula Mosley. A quorum was present with seven of the nine board members in attendance. Presiding officer was Anita Martins.

REGULAR MEETING – REPORTS AND DISCUSSION

2. Public comment

- None

3. Union report

- None

4. Discuss and Approve Board Meeting Minutes

- August 5, 2026 board meeting minutes
 - Correction to action item to read: **RESOLVED** to approve the tentative 2026-2031 charter agreement and lease as negotiated with CBSD. MM by Anita Martins, 2nd by McKinley Prado. Unanimously approved.

5. Director and Curriculum Reports — Attached. Additionally:

- Busy start to school
- Thanks to FOLS for hosting the Meet the Teacher Night BBQ
- Thanks to McKinley Prado and Teresa Huff for LPO volunteer coordination this year including room parents
- Thanks to S. Krug for coordinating fundraising efforts for the D.C. field trip (e.g., popsicle sales, speedway 50:50 raffle)
- Thanks to D. Vieyra for being a wonderful presence on campus and providing efficient support in the office
- Trainings for board members due October 7th

- Math development for grades 4 and 6-8 teachers with Carnegie math (new teacher trainings, free of cost); new 2nd grade teacher will also receive training
- Meeting with K teacher for ongoing professional planning
- All staff had a Character Strong training with Mrs. Stauff
- Lists of students with known IAP, SST, 504, etc are given to teachers so they are aware, including documents for substitute teachers
- Electives meeting with teachers (includes nature journaling, acting, magic, knot tying, codes and cypher, puppetry, shadow puppets, outdoor games, strategic games, DIY, library leadership, sewing, crochet, paper crafts)
- Clubs begin week of September 14th (band, sewing, chess, heroes; archery will begin later this term, OBOB 2nd term)

6. Business Report—Attached. Additionally:

- Staffing adjustments since the last board meeting include resignation of new 6th grade teacher; 2nd grade teacher moved to fill 6th grade vacancy. Mrs. Stauff is covering 2nd grade. A new 2nd teacher was hired and started today, and will be shadowing Mrs. Stauff for a week.
- Created an overview document of 2026/27 changes at TLS (budget, staffing, etc) for staff
- Conversations were had with staff on changes to prep minutes (current prep time by grade, and comparisons to state requirements)
- Michelle sent out auditor survey link for board members to complete

7. Old Business

- Board etiquette and expectations provided to board members for signature

8. New Business:

- Board work session planned for **October 11th 2:00 -4:00 pm**

9. Report from last Coos Bay District Board meeting

- TLS Charter Renewal 2026-31 approved by CBSD last night. K. Dubisar abstained from voting on TLS charter and lease due to inability to access documents.
- Other discussion included their new 5-year plan (work session upcoming), which includes strategic planning for buildings and structures; desire by D. Rogalsky to request another bond; instead of school highlight CBSD wants to do roundtable discussions where different school principles/leaders do speed rounds with each board member
- TLS admin noted both TLS and CBSD submitted their targets by August 31, while previous charter was still in effect

10. Roundtable / Good of the Order

- Opening school assembly - clear rules/expectations to different age groups and done in a way kids could understand; Shelley did a great job

- TLS board is so capable and motivated to work hard for the betterment of the kids at the school
- Thanks to admin team for last minute start-of-school pivoting
- Kids are excited to be back to school and doing fun things
- Incoming HS freshman are nervous, excited but ready for high school
- Thanks to Ms Rebekah for school garden and produce; it's one thing that makes school so special
- Excellent start to school with students and teachers
- Eight students in accelerated math from 8th grade
- Thanks for navigating broken down bus on day 2 of school
- Thanks to Coach Rossback for middle school x-country coaching and recruiting TLS kids; also for bringing back the love of PE for students; she bring so much positive energy to PE
- Thanks to Mrs Stauff for filling into 2nd grade while new teacher is being hired and onboarded
- TLS excels at trust, doing what's right for students and school; trust is cultural at this school
- Thanks to D. Vieyra in the office for being on top of everything and she fits in so well
- Thanks to A. Martins for putting in so many volunteer hours supporting the office/school

Task list

- M. Silva will send out contact list for all board members to the board

Corporate Actions

The following actions were motioned, seconded, and approved by unanimous consent unless otherwise stated:

RESOLVED to approve the August 5, 2026 board meeting minutes as corrected. MM by John Gibson, 2nd by Lisa LaGesse. Unanimously approved.

ADJOURNMENT: The meeting adjourned at 9:18 PM. The next meeting date is scheduled for October 7, 2026.

Signature of Secretary, Jenni Schmitt _____

Date: 9/2/2026



Friends of Lighthouse School

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Coos Bay, Oregon 97420



REGULAR MEETING MINUTES

- A regularly scheduled meeting of the FOLS Board of Directors was held on April 21, 2026, at 6:00 pm at The Lighthouse School.
- The Directors present at the meeting were: Stefani Eaton, Jarret (Jake) Robinson, Ed Hughes, Lisa LaGessee, Sabrina McNeely, and Stevie Zelman. Directors not present: Johanna Curelo.
- A quorum was present because 6 of the 7 Directors on the Board were present.
- The presiding officer was Stefani Eaton.
- There were no guests present.

REGULAR MEETING – REPORTS AND DISCUSSIONS:

1. Meeting was called to order at 6:07 PM.
2. Public Comment: no public comments
3. Minutes from the 03/17/2026 were approved (MM Stefani, 2nd Jake).
4. Financial Report:
 - Additions to account #1106:
 - 04/03/2026 \$970.61 Rent
 - Additions to account #1544
 - 03/19/2026 \$2700 Moved from Account #1106
 - Additions to account #1093
 - \$0
 - Cash Out #1093 (Debit Card)
 - 03/19/2026 \$22.01 Grocery Outlet
 - 03/19/2026 \$225.00 By-laws, Eugene Lawyer
 - 03/20/2026 \$6.78 Chef's Store
 - 03/20/2026 \$28.23 Domino's-Science Fair
 - 03/20/2026 \$37.96 Domino's-Science Fair
 - 03/20/2026 \$207.84 Little Caesars-Science Fair

- Cash Out #1544
 - 03/18/2026 \$872.63 #1097 Wreaths
 - 03/18/2026 \$610.15 #1098 TLS-Jan Rent Report
 - 03/18/2026 \$30.00 Overdraft fee
 - 03/18/2026 \$600.60 #1099 TLS-Feb Rent Report
 - 03/18/2026 \$30.00 Overdraft fee
 - 03/19/2026 \$958.79 #1100 TLS-Winter Carnival
 - 03/19/2026 \$30.00 Overdraft fee
 - 03/31/2026 \$0.39 Overdraft Interest Charge
- Cash Out #1106 (PayPal & Square)
 - 03/19/2026 \$2700.00 Moved to Account \$1544
- Accounts Update
 - Basic Checking #1093 \$1749.04
 - Basic Business Checking #1106 \$24,809.95
 - Basic Business Checking #1544 \$497.76
 - Total Assets \$27,056.75
- Earmarked Items:
 - Garden Club \$250.10
 - Horticulture \$84.00
 - Library \$0
 - Sewing Club \$210.00

5. Old Business:

- By-laws: The by-laws have been received back from the attorney. Directors will review the edits over the next month with the plan to vote to incorporate them at the next meeting.
- Continued to discuss LPO/FOLS integration and building the LPO. Stefani emailed Mckinley and Teresa about joining the next meeting to help support them in co-chairing the LPO.

6. New Business:

- New Funding Request: Kora Moore requested funding for a family event on May 12th.
- There is a need to focus on increasing interest in FOLS & LPO in the upcoming school year.
- Back to School BBQ:
 - Need to figure out a budget
 - Need to coordinate with LPO
- Banking: Discussed ways to avoid overdraft fees, including transferring money when a check is written.

7. Committee Reports:

- Fundraising: We would like to see increased fundraising in the 26/27 school year.

- Policy: Continue to focus on the by-laws.

CORPORATE ACTIONS: The following actions were motioned, seconded and approved by unanimous consent unless otherwise stated:

RESOLVED to make a motion to approve the funding for Kora Moore for the event on May 12th, (MM Lisa, 2nd Jake)

MISCELLANEOUS DISCUSSION:

- Discussed parent obligations in classroom supplies, holiday faire, etc. Some parents are feeling the brunt of this.
- Discussed field trips costing money for chaperones and not covering the cost of the volunteer amount as well.
- Discussed a SOP about a funds, describing the process in more detail. Things are currently a little unclear. Also need clarification on how the LPO integrates into FOLS and how it works together.

ADJOURNMENT: There being no further business, the regular meeting was adjourned at 7:51 PM. The date and time of the next meeting 05/19/2026 at 6:00 PM at The Lighthouse School.

Signature of
FOLS Board Officer _____ Date_____

Signature of
FOLS Board Officer _____ Date_____

Approved: 05/19/2026



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REGULAR MEETING MINUTES

- A regularly scheduled meeting of the FOLS Board of Directors was held on May 19, 2026, at 6:00 pm at The Lighthouse School.
- The Directors present at the meeting were: Stefani Eaton, Johanna Curelo, Jarret (Jake) Robinson, Ed Hughes, Sabrina McNeely. Directors not present: Lisa LaGesse, Stevie Zelman.
- A quorum was present because 6 of the 7 Directors on the Board were present.
- The presiding officer was Stefani Eaton.
- The following guests were present: Anita Martins, Shelley Lake, Michelle Silva, Mckinley Prado, Teresa Huff.

REGULAR MEETING – REPORTS AND DISCUSSIONS:

1. Meeting was called to order at 6:04 PM.
2. Public Comment: no public comments
3. Minutes from the 03/17/2026 were approved (MM Stefani, 2nd Jake).
4. Financial Report:
 - Additions to account #1106:
 - 05/03/2026 \$970.61 Rent
 - Additions to account #1544
 - 05/19/2026 \$1247.30
 - Additions to account #1093
 - \$0
 - Cash Out #1093 (Debit Card)
 - 05/19/2026 \$38.68 Walmart
 - Cash Out #1544
 - \$0
 - Cash Out #1106 (PayPal & Square)

o 05/19/2026 \$1247.30 Moved to Account \$1544

- Accounts Update
 - o Basic Checking #1093 \$1710.36
 - o Basic Business Checking #1106 \$24,533.26
 - o Basic Business Checking #1544 \$1745.06
 - o Total Assets \$27,988.68
- Earmarked Items:
 - o Garden Club \$250.10
 - o Horticulture \$84.00
 - o Library \$0
 - o Sewing Club \$210.00

5. Old Business:

- Taxes: 2024 and 2025 taxes will be filed by the end of this week.
- Discussed concerns raised at the April meeting regarding parent expectations with school staff to clear up any misinformation.

6. New Business:

- New Funding Request: Anita requested \$100 for gift cards for the Spring Festival.
- Building community: FOLS would like to focus on building community over the next school year. This is starting with building a different presence at school registration and sponsoring a BBQ at Back-to-School Night.

7. Committee Reports:

- Fundraising: No update
- Policy: Reviewed and accepted attorney edits to the by-laws.

CORPORATE ACTIONS: The following actions were motioned, seconded and approved by unanimous consent unless otherwise stated:

RESOLVED to make a motion to fund \$100 to LPO for the Spring Festival Gift Card giveaway (Jake, 2nd Ed)

RESOLVED to make a motion to accept the most recent edits of the by-laws from the attorney (Jake, 2nd Ed).

MISCELLANEOUS DISCUSSION:

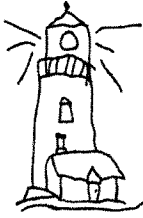
- Continued to discuss changes to registration, FOLS/LPO integration, Back-to-School BBQ.
- Discussed the idea of FOLS parents from each classroom, which could lead to new board members. Consider focusing on recruiting parents from younger grades.

ADJOURNMENT: There being no further business, the regular meeting was adjourned at 7:49 PM. The date and time of the next meeting 06/16/2026 at 6:00 PM at Walt's Pour House

Signature of _____
FOLS Board Officer _____ Date _____

Signature of _____
FOLS Board Officer _____ Date _____

Approved: 06/16/2026



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REGULAR MEETING MINUTES

- A regularly scheduled meeting of the FOLS Board of Directors was held on June 16, 2026, at 6:00 pm at Walt's Pourhouse.
- The Directors present at the meeting were: Stefani Eaton, Jarret (Jake) Robinson, Ed Hughes, Sabrina McNeely, Lisa LaGesse. Directors not present: Johanna Curelo, Stevie Zelman.
- A quorum was present because 5 of the 7 Directors on the Board were present.
- The presiding officer was Stefani Eaton.
- The following guests were present: Dustin Eaton

REGULAR MEETING – REPORTS AND DISCUSSIONS:

1. Meeting was called to order at 6:04 PM.
2. Public Comment: no public comments
3. Minutes from the 05/19/2026 were approved (MM Stefani, 2nd Jake).

4. Financial Report:

- Additions to account #1106:
 - 06/03/2026 \$970.61 Rent
- Additions to account #1544
 - Transfer from #1106 \$770.00
- Additions to account #1093
 - \$0
- Cash Out #1093 (Debit Card)
 - 05/26/2026 \$100.00 Safeway
- Cash Out #1544
 - 05/27/2026 \$602.75 March Utility Report
 - 05/27/2026 \$594.55 April Utility Report
 - 06/08/2026 \$50.00 SOS Filing

- Cash Out #1106 (PayPal & Square)
 - Transfer to #1544 \$770.00
- Accounts Update
 - Basic Checking #1093 \$1,610.36
 - Basic Business Checking #1106 \$24,733.87
 - Basic Business Checking #1544 \$1,267.76
 - Total Assets \$27,611.99
- Earmarked Items:
 - Garden Club \$250.10
 - Horticulture \$84.00
 - Library \$0
 - Sewing Club \$210.00

5. Old Business:

- Bylaws: We have made the following update per the schools' suggestion:
 - a. The Fundraising Committee exists under the Board's authority. A FOLS board member will make an effort to attend all Fundraising committee meetings. A Committee Member will provide a monthly report to the FOLS board, either in person at meetings or through writing, submitted to the board secretary.
- Taxes: The cost to complete and file the taxes was higher than expected. Will look at other options. Jake is considering doing the taxes, the tax help in the mall might also be an option.
- Registration Day: will advertise the BBQ at the FOLS table during registration, including asking about dietary restrictions and looking for volunteers to help.

6. New Business:

- Taxes were paid in the amount of \$770.00 by Stefani. She needs to be reimbursed.
- Back to School BBQ Budget: A budget of up to \$500 was approved for the BBQ. Stefani will give letters to local businesses requesting donations to try to offset the cost. Will look for other grills to use, including a little one for gluten free items.

7. Committee Reports:

- Fundraising: No update
- Policy: Above mentioned change to the bylaws

CORPORATE ACTIONS: There were no corporate actions.

MISCELLANEOUS DISCUSSION:

- Talked about having shirts again-check with NBHS about helping with this.

ADJOURNMENT: There being no further business, the regular meeting was adjourned at 7:22 PM. There will be o FOLS meetings during the summer. Meetings will resume in September.

Signature of
FOLS Board Officer _____ Date_____

Signature of
FOLS Board Officer _____ Date_____

Approved: 09/15/2026

Director's report 10/9/26

Connections Log

9/2 SRO
9/2 ODE 504 Training
9/3 ODE PGT review
9/9 EF Tours
9/10 NWEA Training Admin
9/10 LPO Room Parent Meeting(s)
9/11 NWEA Training MLT
9/14 A. Martins
9/14 SWOCC
9/14 CBSD Admin
9/15 Parent Night PreK-4
9/15 FOLs Meeting
9/16 PACE Webinar Training
9/16 CBSD SPED
9/17 Parent Night 5-8
9/18 ESD Nurse –Med Ad. Training/Outdoor school Review
9/21-9/23 Outdoor School
9/22 SHS Survey Coordinator Training
9/24 SRO, CBSD Superintendent
9/24 First Student
9/25 SRO
9/25 First Student
9/25 Staff Meeting
9/26 Fire Department- Assembly
10/3 TLS Family Engagement Day- Apple Pressing
10/6 A. Martins- Director Goal Setting
10/6 CBSD Board Chair-TLS School Tour

Accolades:

- 5th Grade Holi Celebration and India Presentation
- K. Stuaff Character Stuaff Training, implementation and Class Support
- K. Downing- WELCOME TO THE TEAM!
- Kindergarten Monster Form Drawings
- 4th Grade Main Lesson Mentor Grades 2, 6 & 7
- Sr. Sopa and Mr. Dave installation of International Signpost In the primary Garden
- 7th Grade Morning News Reports

ACTION Item: Board Member Annual Safe School Training DUE. Email reminder was sent to Board members on 10/1/26

Director's Report

Civil Rights Training Complete- Director Lake 10/2/26 (see attached)

Teacher Training/Support:

All Goal Setting Meetings conducted for Main Lesson & Specialty Teachers

Admin and Other Faculty Goal Settings will be conducted before the end of October

9/11 MLT NWEA MAP Benchmark Training

9/18 PLC Securely Classroom

- Weekly Coaching and Curriculum Support in grade 2
- Push-in Training Support for MAP benchmark initial

Meeting Types	Number attended
Student Success Team (SST)	7
Individual Education Plans (IEPs)	9
504-meetings	3
Behavior Intervention (FBA/BIP)	1
Other	---

Curriculum report:

Please See OSAS 2025-26 Review Attached

2027-2031(5-year) Progressive Growth Targets attached

Please See Falls Beginning of Year (BOY) data attached

MAP Data 1-8 grades in progress, DUE by 10/23

All math honors students are enrolled in Kahn academy online course work for independent practice and self-pacing

7/8 Math Compressed : 5 students

Math 9/Algebra 1: 9 Students

Math 10/Geometry: 1

Year TO Date ADM Report ~25 days of School (8/25-9/30/26)

Grade	ADA% Average	Regular Attenders>90%	<90% Chronic Absences	% Students <80% and Received Truancy Notice
Kindergarten (24)	91%	67%	33%	8%
First Grade (24)	94%	87.5%	12.5%	4%
Second Grade (24)	95%	83%	17%	0%
Third Grade (24)	96%	92%	8%	0%
Fourth Grade (24)	93%	71%	29%	8%
Fifth Grade (24)	97%	96%	4%	0%
Sixth Grade (24)	95%	83%	17%	0%
Seventh Grade (16)	98%	100%	0%	0%
Eighth Grade (22)	97%	91%	9%	0%
Total: 206		86%	14%	2%

Local Performance Growth Targets

Lighthouse Charter School

The following Performance Growth Targets have been approved by the Oregon Department of Education.

Common Metrics	Target Type	2026-2027	2027-2028	2028-2029	2029-2030
K-2 Regular Attendance	Baseline	82.7	82.8	82.9	83
	Gap Closing	81.2	81.4	81.6	81.8
K-12 Regular Attendance	Baseline	82	82.5	82.8	83
	Gap Closing	75.5	76.5	77	78
3rd Grade ELA	Baseline	38	39	40	41
	Gap Closing	Exempt	Exempt	Exempt	Exempt
8th Grade Math	Baseline	34	35	36	37
	Gap Closing	Exempt	Exempt	Exempt	Exempt
9th Grade on-Track	Baseline	Exempt	Exempt	Exempt	Exempt
	Gap Closing	Exempt	Exempt	Exempt	Exempt
4-Year Graduation	Baseline	Exempt	Exempt	Exempt	Exempt
	Gap Closing	Exempt	Exempt	Exempt	Exempt
5-Year Completion	Baseline	Exempt	Exempt	Exempt	Exempt
	Gap Closing	Exempt	Exempt	Exempt	Exempt
5th Grade Science Achievement	Baseline	72.5	73	73.5	74
	Gap Closing	Exempt	Exempt	Exempt	Exempt

* - For Institutions selecting Academic Growth as their Local Metric, the 2026-2027 school year will serve as the baseline. Targets will be established before the 2027-2028 school year once baseline data is available.

School	Subject	Grade	Proficient										2023-24		2024-25		2025-26	
			2017-18	2018-19	2021-22	2022-23	2023-24	2024-25	2025-26	OR/ STATE	Level 3 or 4	Level 3 or 4	Percent	Percent	Percent			
Lighthouse	ELA	All Grades	41.8	44.4	46.6	43.4	44.8	44.5	44.0		42.5	43.0	43.8					
Lighthouse	Math	All Grades	29.1	26.9	26.1	30.3	31.7	34.6	32.3		31.0	31.5	32.9					
Lighthouse	Science	All Grades		26.3	38.7	19.5	43.2	57.9	34.2		29.3	30.0	30.6					
Coos Bay SD 9	ELA	All Grades	40.5	42.4	37.5	35.8	33.1	35.1	36.1									
Coos Bay SD 9	Math	All Grades	28.0	27.8	22.5	20.8	19.8	23.6	23.2									
Coos Bay SD 9	Science	All Grades		23.7	23.7	25.1	22.1	23.7	30.2									

Current Grade Cohort		Testing Grade:							
	Subject	3rd	4th	5th	6th	7th	8th	Point Change	
4th Grade	ELA	28.6							16+
5th Grade	ELA	27.5	43.5						3.8-
6th Grade	ELA	37.5	17.4	13.6					7.1+
7th Grade	ELA	57.7	46.2	52	59.1				19.2+
8th Grade	ELA	30.4	38.5	42.3	41.7	60.9			1.1+
9th Grade Alumni	ELA		34.8	30.8	40.0	63.2	64.3		
4th Grade	Math	38.1							6.4+
5th Grade	Math	45.8	52.2						25.4-
6th Grade	Math	29.2	30.4	< 5.0%					4.7-
7th Grade	Math	50	53.8	32	27.3				11.4+
8th Grade	Math	45.5	23.1	23.1	25	36.4			6.4-
9th Grade Alumni	Math		26.1	15.4	7.7	42.1	35.7		
6th Grade	Science		21.7						
7th Grade	Science		56.0						
8th Grade	Science		34.6						
9th Grade Alumni	Science		23.1				53.3		30.2+

Dibels Data BOY 2026

Grade Level	Student Count	At Risk	Strategic	Core	Core+
Kinder	24	50%	22%	11%	17%
First Grade	24	36%	32%	9%	23%
Second Grade	24	36%	14%	27%	23%
Third Grade	24	50%	13%	8%	29%
Fourth Grade	24	21%	17%	33%	29%
Fifth Grade	24	8%	33%	30%	29%
Sixth Grade	24	46%	12%	21%	21%
Seventh Grade	16	12%	19%	38%	31%
Eighth Grade	22	27%	18%	14%	41%

Proficient +
28%
32%
50%
37%
62%
59%
42%
69%
55%

All Grades	206	30%	20%	22%	28%
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50%

2026-27 ODE Returning Civil Rights Coordinator Training Tracking

OAR 581-021-0660 requires Civil Rights Coordinators to receive training upon first being designated and annually thereafter. This optional training tracking tool is for returning CRCs who have already completed initial CRC training and intend to fulfill annual follow-up CRC training requirements through ODE's free training offerings (synchronous, asynchronous, or a combination).

CRC Name:

Check the box to indicate attendance at synchronous virtual interactive trainings, or completion of asynchronous training module. The content is the same between both formats, and CRCs can "mix and match" between synchronous and asynchronous trainings. Attendance in-person at the August 2026 COSA Summer Institute pre-conference session also meets all the annual training requirements for the 2026-27 School Year.

Training Component	Requirement(s) Fulfilled	Synchronous Virtual Interactive Training (Zoom) 9:00 - 11:00 am	Asynchronous (Canvas) <i>sign up here for access</i>	Link to Proof of Participation
Module 1	<u>OAR 581-021-0660(3)(a), (3)(b), and (3)(c)</u>	*Either <u>October 29th</u> ☐ or <u>February 22nd</u> ☐	<u>Module 1</u> ☒	10/1/2024
Module 2	<u>OAR 581-021-0660(3)(b)</u>	*Either <u>November 5th</u> ☐ or <u>March 1st</u> ☐	<u>Module 2</u> ☒	10/1/2026
Module 3	<u>OAR 581-021-0660(3)(c) and (3)(d)</u>	*Either <u>November 12th</u> ☐ or <u>March 8th</u> ☐	<u>Module 3</u> ☒	10/2/2026

**Content is the same, only need to attend one or the other.*

Please reach out to ODE.CivilRights@ode.oregon.gov with any questions.



September 2, 2026

Hello Lighthouse Families,

It was great seeing all of our families at our Back to School Night event and having the students return to school last Wednesday with new haircuts, summer growth and school outfits. We had a wonderful first week back to school reviewing both class and school wide expectations.

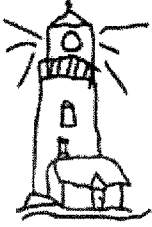
September is Attendance Awareness Month! Good Attendance is linked to students performing well in school. When students are at school every day, they have more opportunities to learn and grow. However, when students experience chronic absences, it is harder for them to stay on track. Students in grades K-3 shows stronger correlation to being able to read at grade level when they have good attendance, and by 6th grade attendance is a predictor for graduation completion! Being at school builds confidence in students. Absences add up and every school day counts towards your child's academic journey. Chronic absence is defined as missing 10% of the school year, in this case 17 days over the course of the 2026-27 school year. This means that missing 2 or more days per month would like your student towards chronic absenteeism- even if those absences are excused! Communicate with the school office if your child is ill, and students do need to stay at home if they are experiencing fever, vomiting or diarrhea.

Just a reminder that we have annual safety drills to review with your students: Fire Drills occur monthly, with students practicing a swift and safe campus evacuation in the event of an emergency. Last Friday was our students August Fire Drill and they did great with only some reminders to evacuate quietly so that they can listen to further directions and instructions from their teachers in the event of a real emergency.

This Thursday we will have our first Lockdown drill. TLS practices Lockdown drills 3-4 times annually. A true Lockdown may occur when there is an immediate or perceived threat near or around the school campus. In a Lockdown emergency, students will be supervised in a quiet and contained location until authorities arrive to campus. These drills can be timely and unnerving, so we appreciate any forewarned communication you may have with your students. Other drills include Tsunami/earthquake drills which take place 2-3 times annually.

Please plan to join us on Parent Nights to meet your teacher, review school and class expectations and familiarize yourself with the new Character Strong curriculum. We look forward to partnering with you all over the course of this school year and if you experience any questions or concerns, do not hesitate to reach out to your Lighthouse education team!

Shelley Lake
Director, The Lighthosue School



9/2/2026

Hello Second Grade Families,

I am pleased to inform you that The Lighthouse School has hired a second grade teacher. Mrs. Kathryn Downing, is returning to Lighthouse School and brings with her years of classroom teaching experience to include Waldorf practices right here at Lighthouse School from 2017-2019.

Mrs. Downing will spend this week on campus getting familiar with the students, school culture, curriculum and classroom expectations before transferring into Lesson instruction beginning Tuesday 9/8. She is excited to be on campus and work with your students for the 2026-2027 school year.

A handwritten signature in cursive script that reads "Shelley Lake". The signature is fluid and elegant, with the first letters of "Shelley" and "Lake" being capitalized and prominent.

Shelley Lake

Director, The Lighthouse School

Housekeeping

- Staff Kitchen- Please be mindful to clean up after yourself as this is a shared space between all TLS employees. Custodial team will vacuum floors and empty trash.
 - Staff should rinse/wipe sink, return washed utensils/dishes, remove unused/unwanted items from the fridge and wipe off surfaces after use.
- Remind students that personal toys are not permitted at school. Please add a note in your class newsletter reminding parents to keep personal items/toys at home.
- Specialty teachers- when emailing parents please include Main Lesson teachers (cc)

Informal Removals (see attached)

- Informal removals are defined as unrecorded, off the record disciplinary action taken against students, specifically students with disabilities, without proper documentation
 - Examples include: Relocating a student to another classroom for disciplinary purposes Placing the student in the hall or outside the classroom for disciplinary purposes
 - When Support is needed- Call the office for Student Support!

Parent Night

- Pre-K- 4th Grade September 15th
- 5-8th Grade September 17th

6pm – Parents meet in the Gym for Admin Welcome and School Expectation Review

- Character Strong
- SchoolWide Discipline
- LPO/FOLS/Board

6:30-7:00 First Presentation in the Classroom (Please be mindful of time and delivery for families that need to attend another class presentation)

7:00-7:30 Second Presentation in Classroom (Likely less participants but parents will need the SAME information)

7:30 Close

- Teachers should plan to present:
 - Curriculum, Main Lesson Themes, Grade policy/procedure, Room Parent introduction, Volunteer opportunities
 - Communication preference(s), Classroom Expectations, Q & A

Clubs

- Club leaders need to send the office club information by Monday 8/31 and begin to solicit participants from interested students
- Coordinate with Office any transportation changes
- Collaborate with Main Lesson Teachers and/or Director for participant recommendations
- Clubs begin the week of 9/14-18
 - Advanced Band Monday
 - Beginning Band Tuesday
 - Sewing Club Wednesday
 - Chess Club- Thursday
 - Friday Heroes Club

SAVE THE DATES

- 9/7 NO SCHOOL / LAST DAY of summer freedom ☺
- 9/10 Fire Drill (PM)
- 9/11 Professional Learning – NWEA MAP Grades 1-8
- 9/15 & 9/17 LPO Parent Night(s)
- 9/21-23 6th Grade Outdoor School

Informal Removals

By definition:

Informal removals are defined as unrecorded, off the record disciplinary action taken against students, specifically students with disabilities, without proper documentation.

Examples include:

- Relocating a student to another classroom for disciplinary purposes
- Placing the student in the hall or outside the classroom for disciplinary purposes

Remedy:

- Teachers should call for student support
- If support is not available students should be sent to the office
- If the student refuses to leave the classroom teachers should call the office and tell them they are refusing to leave and need an escort

Why:

If a teacher initiates an informal removal they are accepting liability of the breach of law.

Sending a student to the office or calling for student support puts the liability on Administration and off the teacher.

Administration has the tools to keep the school in compliance.

CAUTIONS:

Members of the behavior team should only be used to help de-escalate students and either get them back to class or get them to the office for Administrative follow up.

Members of the behavior team do not have the authority to initiate an informal removal.

Professional Development

9/11 MAIN LESSON TEACHERS –Begins promptly 2:00-3:30

MAP TESTING – Will occur 3x annually for benchmark assessments

- Virtual Training provided via whole group in the 6th Grade Classroom for grades 1-8.
- PLEASE BRING YOUR COMPUTER TO TRAINING!

9/18 optional PLC with M. Maxwell re: Securely Classroom 2:00-2:30

10/9 Additional NWEA MAP Data Review Training

Housekeeping

- Remind students that personal toys are not permitted at school. Please add a note in your class newsletter reminding parents to keep personal items/toys at home.
- Specialty teachers- when emailing parents please include Main Lesson teachers (cc)

Parent Night

- Pre-K- 4th Grade September 15th
- 5-8th Grade September 17th

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- Teachers should plan to present:
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 - Communication preference(s), Classroom Expectations, Q & A

Annual Goal Setting Conference

Please add your preferred dates/times to the email link to schedule your annual Goal Setting with Director Lake

Goal Setting forms are in your box for review. These should be reviewed and started PRIOR to meeting with Director Lake

SAVE THE DATES

- 9/11 Professional Learning – NWEA MAP Grades 1-8
- 9/14-9/18 Afterschool CLUBS BEGIN
- 9/15 & 9/17 Parent Night(s)
- 9/15 FOLS Meeting 7pm – Handwork Room
- 9/18 PLC Grades 3-8 Re: Securely Classroom
- 9/21-23 6th Grade Outdoor School (LAKE OFF CAMPUS)
- 9/25 Staff Meeting 2:00-3:30
- 9/29 LPO meeting 6pm
- 9/30 4th Field Trip (LAKE OFF CAMPUS)
- 10/1 Picture Retakes
- 10/2 Fire Assembly K-2
- 10/8 School Wide Photo
- 10/9 Professional Development Day (NO STUDENTS)
- 10.12 NO SCHOOL – Indigenous People Day
- 10/13 8th Field Trip (LAKE OFF CAMPUS)
- 10/14 SAFETY DAY LOCKDOWN (TSUNAMI DRILL & FIRE DRILL) AM
- 10/15 7th Field Trip (Lake off Campus)
- 10/19 3rd Grade Field Trip
- 10/21 Kinder Field Trip
- 11/19 Fall Festival

Professional Development

9/18 optional PLC with M. Maxwell re: Securely Classroom 2:00-2:30

9/18 6-8 Grade Collaboration 2:30-3:00

10/9 Additional NWEA MAP Data Review Training

MAP TESTING

The testing window is OPEN please coordinate your testing date with Director Lake for initial pushin support
Grades 1-8

Reading & Math Testing on NWEA secure testing browser.

Grades 1-2 Recommend pull out/Small group testing during specialties and/or with class support

FALL BENCHAMRK TESTING should be completed BEFORE Fall Conferences

Housekeeping

- Teachers- Please remember to check your school mailbox (in the copier) daily
- Remind students that personal toys are not permitted at school. Please add a note in your class newsletter reminding parents to keep personal items/toys at home.
- Specialty teachers- when emailing parents please include Main Lesson teachers (cc)

Annual Goal Setting Conference for Staff

Please add your preferred dates/times to the email link to schedule your annual Goal Setting with Director Lake

Goal Setting forms are in your box for review. These should be reviewed and started PRIOR to meeting with Director Lake

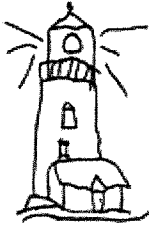
If you have already listed a time/date you should have an email confirmation from Director Lake confirming your conference time.

Parent/Teacher Conferences 10/23 & 10/26

The office sent all Main Lesson teachers the conference forms for you to review. Please block out times that you are not available to meet with Families. The office will send out conference forms to families on Monday 9/21

SAVE THE DATES

- 9/21-23 6th Grade Outdoor School (LAKE OFF CAMPUS)
- 9/25 Staff Meeting 2:00-3:30
- 9/29 LPO meeting 6pm
- 9/30 4th Field Trip (LAKE OFF CAMPUS)
- 10/1 Picture Retakes
- 10/2 Fire Assembly K-2
- 10/8 School Wide Photo
- 10/9 Professional Development Day (NO STUDENTS)
- 10.12 NO SCHOOL – Indigenous People Day
- 10/13 8th Field Trip (LAKE OFF CAMPUS)
- 10/13 Hearing Screening
- 10/14 SAFETY DAY LOCKDOWN (TSUNAMI DRILL & FIRE DRILL) AM
- 10/15 7th Field Trip (Lake off Campus)
- 10/19 3rd Grade Field Trip
- 10/21 Kinder Field Trip (Stauff Off Campus)
- 10/23 & 10/25 NO SCHOOL – PARENT TEACHER CONFERENCES
- 10/28 Vision Screening
- 11/19 Fall Festival



Student Health Survey (SHS) Parental Notification

Letter Dear Parent/Guardian: Our school is participating in the Student Health Survey (SHS), a survey sponsored by the Oregon Health Authority Public Health Division and the Oregon Department of Education. The survey asks about health risk behaviors of students in grades 6, 8 and 11. The survey will be conducted online in the classroom and includes questions about student health and safety, mental and behavioral health, school climate and culture, and risk and protective factors. Taking the Student Health Survey poses minimal risk to your child, who may feel embarrassed or uncomfortable answering some of the questions. Survey procedures have been designed to protect your child's privacy and allow for anonymous participation. If your child is not comfortable answering a question, he or she can leave it blank. While we encourage all students to participate, the decision to participate is voluntary. You may opt to send a refusal for your child's participation. Your child will have the chance to refuse at the time of the survey.

There will be no action against you or your child if your child does not participate. If you do not wish your child to take this survey, return this form to the School office on or before October 9th, 2026. before. You only need to return this form if you do not wish your child to participate.

You can review the survey document at the link provided at the front office before the survey date. The survey is also available on the Oregon Health Authority ([OHA](https://healthoregon.org/shs)) [Public Health Student Health Survey website](https://healthoregon.org/shs) for you to review before the survey date at: healthoregon.org/shs

If you have other specific questions about the survey, please feel free to call the school office (541) 404-2195 and ask to speak with Director Lake

I have read and understand that I need to complete, sign and return this form to the school front office **if I do not want my child to take the Student Health Survey.**

My child does not have my permission to participate in this survey.

Student's Name: _____

Grade: _____ Telephone Number: _____

Date: _____

Signature of Parent or Guardian: _____

If you do not wish your child to take this survey, return this form to the principal's office on or before the survey date 10/9/2026

Upcoming Professional Development

10/9 Mandatory In-Service

- Additional NWEA MAP Data Review Training
- Character Strong Implementation Check-in
- Epi, AED and Narcan Annual Training

MAP TESTING

The testing window is OPEN please coordinate your testing date with Director Lake for initial pushin support
Grades 1-8

Reading & Math Testing on NWEA secure testing browser.

Grades 1-2 Recommend pull out/Small group testing during specialties and/or with class support

FALL BENCHAMRK TESTING should be completed BEFORE Fall Conferences

Housekeeping

- Teachers- Please remember to check your school mailbox (in the copier room) daily
- Parent volunteer and classroom participants should be cleared through office until background checks clear and list is provided to all staff
- When sending students to the office, please inform the office with specifics so Admin can adequately respond
- Room reservation should be communicated through the office: Library, cooking/Science, Outdoor Class, Art room, etc.
- Character Strong Monthly newsletter(s) to be sent out with classroom teacher newsletters
- Snack Expectations

Yearbook- entourage

- Please reinstall the entourage app to enroll in the 2026-27 school year
- The office can provide tech support

Annual Goal Setting Conference for Staff

Please add your preferred dates/times to the email link to schedule your annual Goal Setting with Director Lake

Goal Setting forms are in your box for review. These should be reviewed and started PRIOR to meeting with Director Lake

If you have already listed a time/date you should have an email confirmation from Director Lake confirming your conference time.

Parent/Teacher Conferences 10/23 & 10/26

The office sent all Main Lesson teachers the conference forms for you to review. Please block out times that you are not available to meet with Families. The office sent out send out conference forms to families on Monday 9/21

Other

- Informal Removal
- Building Student & Colleague Rapport
 - K-8
- Please share parent night slideshow/presentations with Director Lake

SAVE THE DATES

- 9/25 Staff Meeting 2:00-3:30
- 9/29 LPO meeting 6pm
- 9/30 4th Field Trip (LAKE OFF CAMPUS)
- 10/1 Picture Retakes
- 10/2 Fire Assembly K-2
- 10/8 School Wide Photo
- 10/9 Professional Development Day (NO STUDENTS)
- 10.12 NO SCHOOL – Indigenous People Day
- 10/13 8th Field Trip (LAKE OFF CAMPUS)
- 10/13 Hearing Screening

BUSINESS/HR REPORT FOR THE BOARD MEETING OF October 7, 2026

HUMAN RESOURCES

- What is Christmas in August?

When the Teachers return from summer break their classrooms are filled with student supplies for the year



The copier room is stocked and ready with teacher supplies!

We call this Christmas in August.



- Afterschool clubs 2026/2027:
 - PROCESS:
 - Employees submit a request form to Director Lake for approval
 - REPEAT CLUBS from prior years:
 - Mondays = Mrs. Maxwell Advanced Band 3:15-4:15
 - Tuesdays = Mrs. Maxwell Beginning Band 3:15-4:15
 - Wednesdays = Miss Rebeka/Miss Nadine Sewing Club 3:15-5:00
 - Thursdays = Senor' Sopa Chess Club 3:15-4:15
 - Thursdays = Mr. Dave/Mr. Anthony Archery Club 3:15-4:15
 - Fridays = Mr. Anthony Heroes Club 1:45-3:00
 - OBOB – Mrs. Kapande/Mrs. Lake days TBD 2nd term

- **Annual hunt and search this year will be puzzle pieces.**

There will be 300 pieces hidden between September 8 until April 30. Pieces will be hidden on Fridays each week. At the 4/30 staff meeting everyone will bring their pieces to see who collected the most and the employee with the most pieces will win a \$10.00 GC.

Then for the month of May the puzzle can be assembled by all participants, with a final reveal at the May 28 staff meeting.



WE ALL FIT TOGETHER HERE!!

BUSINESS REPORT

- **2025/2026 RECAP**
 - **Annual Audit**
 - On site field work scheduled for October 22 & 23 in the Art Room
 - **closing**
 - Budgeted = \$3,015,960.00
 - Expenses = \$2,947,701.41
 - \$68,258.59 under budget
 - Revenues = \$2,742,669.01
 - Savings used:
 - \$205,032.40
 - Due to Reductions in:
 - Final SSF payment
 - Savings account Interest
 - Materials Fees collected
 - SIA
 - Early Literacy
 - Unexpected expenses
 - Attorney for Charter Renewal was not budgeted = \$14,440.00

Historical legal costs:

Year	Amount	Reasons
2019/2020	\$225.00	General Consult
2020/2021	\$00.00 \$5,912.50 \$705.00	General Consult Charter Renewal Union Negotiations
2021/2022	\$2,450.00 \$3,560.76	General Consult OSEA NLR
2022/2023	\$2,624.50	General Consult
2023/2024	\$2,165.00	General Consult
2024/2025	\$2,613.00 \$42,215.56	General Consult PCP/EIS
2025/2026	\$1,305.00 \$2,900.00 \$14,440.00	PCP General Consult Charter Renewal
2026/2027	TBD	Union Negotiations

2026/2027

- **Materials fees as of 9/30**
 - Received 7 scholarships – which will be given to families who have not received one previously.
 - COLLECTED \$17,880.00
 - 174 STUDENTS
- **YEARBOOK SALES as of 9/30**
 - SOLD 154

- Prek enrollment as of 9/30 = 15

Prek Enrollment as of 8/31 = 16

- Current Enrollment as of 9/30= 206

* Enrollment as of 8/31 = 206

- K = 24
- 1st = 24
- 2nd = 24
- 3rd = 24
- 4th = 24
- 5th = 24
- 6th = 24
- 7th = 16
- 8th = 22

- K = 24
- 1st = 24
- 2nd = 24
- 3rd = 24
- 4th = 23
- 5th = 24
- 6th = 24
- 7th = 16
- 8th = 22

- Middle School Enrollment Trends at 6/30 each year

Grade	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026
6th	23	24	18	26	24	23
7th	19	19	15	13	21	24
8th	12	14	15	12	13	16

- Field Trips:

- 6th Outdoor school – 9/21-9/23 (traditional field trip funded by state)
- 4th grade Wildlife Safari in Winston – 9/30 (2nd yr traditional FT – class funds used)
- 8th ropes course – 10/13 (traditional field trip – class funds used)
- 7th Shakespeare Festival – 10/15 (traditional field trip – class funds used)
- 3rd Valley Flora Farms – 10/19 (traditional field trip – class funds used)
- kinder pumpkin patch – 10/21 (traditional field trip – small fee required with scholarship options)

- Charter

- Received Charter Signature Page from CBSD and posted new Charter on the website

- MOU between CBSD and TLS for OSBA services

- updated to provide services through 2031

- SSF

- CBSD pass through of State School Funding payments will be as follows until May's adjustment:

0	0	July 15
\$385,776.09	16.66%	August 15
\$167,528.37	8.33%	September 15
\$184,434.82	8.33%	October 15
\$184,434.82	8.33%	November 15
\$184,434.82	8.33%	December 15
\$184,434.82	8.33%	January 15
\$184,434.82	8.33%	February 15
\$184,434.82	8.33%	March 15
\$184,434.82	8.33%	April 15
\$369,755.28	16.70%	May 15
<u>\$2,214,103.46</u>	100.00%	Based on 90% funding

- Current financial status as of 9.30.2026

Adopted budget	\$	3,052,677.00	Adopted budget	\$	(3,052,677.00)
Expenses Year to date	\$	(339,268.59)	Revenues Year to date	\$	600,158.33
Anticipated Expenses to 6/30	\$	(2,246,277.06)	Anticipated Revenues to 6/30	\$	2,085,168.00
under budget	\$	467,131.35	anticipated revenue deficit	\$	(367,350.67)
			anticipated net is a positive		
			cash flow of	\$	99,780.68