

**The Lighthouse School**  
"Lighting the way to a brighter future."  
62858 Hwy 101  
Coos Bay, Oregon, 97420  
(541) 751-1649



**Agenda November 5, 2025**

1. Call to order
2. Public comment (3 minutes): The board welcomes comments and questions from the public. If you wish to address the Board this evening, please raise your hand or unmute yourself, when public comment is requested. **Public comment is limited to three minutes.** If more than one person will be addressing the same topic, we ask that you appoint a spokesperson to speak for the group. Speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints concerning individual school personnel, students, or community members. Once Public Comment has closed, the audience is welcome to stay for the remainder of the meeting, in observance only.
3. Union report (10 minutes)—
4. Discuss & Approve Board Meeting Minutes from October 1, 2025 –
5. Discuss and Approve Consent Agenda minutes:
  - FOLS Meeting minutes
    - 9/18/2025
6. Directors Report with Curriculum Report—Shelley Lake
7. Business Report—Michelle Silva
8. Old Business;
  - Strategic Plan Brochure update
  - Employee Appreciation Dinner planned for 1/9/2026 at 6pm
    - Save the date cards and rsvp email sent 11/3/2025
9. New Business:
  - Action Item – Vote on the Number of open Board positions to fill
10. Report from last District Board meeting –
11. Roundtable / Good of the Order-



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**Meeting Minutes October 1st, 2025**

1. Call to order

- The Board of Directors met October 1st, 2025
- The meeting was in person and called to order at 7:02 PM.
- The meeting was a regularly scheduled meeting called by the Board of Directors.
- The Directors present at the meeting were: McKinley Prado, Jenni Schmitt, Stephanie Messerle, Anita Martins, Stacy Courtright, Maya Watts, John Gibson, Paula Mosley and Lisa LaGessee. Also present were Director Shelley Lake and Business Manager Michelle Silva. A quorum was present with nine of the nine board members in attendance. Presiding officer was Stephanie Messerle.

**REGULAR MEETING – REPORTS AND DISCUSSION**

2. Public comment

- None

**Executive Session**

Executive session under ORS 192.660 (2)(b) - to consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or agent, unless he or she requests an open meeting.

3. Union report

- None

4. Discuss and Approve Board Meeting Minutes

- September 3rd, 2025 board meeting minutes

5. Discuss and approve consent agenda minutes:

- FOLS meeting minutes
  - 3/18/2025
  - 4/15/2025
  - 6/17/2025

6. Director and Curriculum Reports — Attached. Additionally:

- 5th grade had their India report, with discussions about friendship and new beginnings
- Accolades to staff who helped with several student incidents. Staff responded professionally and supported all students.
- Accolades to Mr. Williams, faithful substitute teacher for many years. Now in 6-8 math rotation.
- Thanks to Ms. Rebeka for the successful pumpkin patch; also partnering with various main lesson teachers (e.g., apple pressing, flax processing etc); also for leading handwork club after school with Ms. Nadine

- Accolades to Mr. Campbell, electives and Spanish extraordinary teacher; creating new content and scaffolding with students of all ages, including pre-K
- Thanks to Coach D. and Mr. Sloan for doing a great job with archery in PE
- Ms. Bowman, new to TLS in 2nd grade classroom, has excellent classroom management and great relationship building with students.
- Mr. Cordova started Hero's Club this week with 7-8 grade students in leadership roles
- Ms. Kapande is OBOB school lead this year
- Ms. Moore and Ms. Johanson are doing a great job as Waldorf mentors for new hires and all staff
- Staff and Administration are working hard and doing a great job rolling out the new school year
- Attended CBSD Facilities meeting to advocate TLS. Next meeting will be at TLS. CBSD looking to require vestibular at all schools (double door entry) for enhanced safety.
- New tiles for the resource room from the leaky roof have been acquired; facilities staff will be replacing tiles soon.
- Annual Safe Schools trainings due by board members by next week
- In the middle of goal-setting conferences with all teachers to go over professional goals and discussions on supports they need for their classrooms.
- Lots of field trips! 7th-8th classes went to the Shakespeare Festival in Ashland. 4th grade went to Wildlife Safari. 6th grade outdoor school is next week. 8th grade rope climbing field trip is next week. Kindergarteners are going to the pumpkin patch later in October.
- Ms. Lake is teaching the leadership elective
- TLS Director will be sending out a letter tomorrow that effective 9/3/25, the 6th grade teacher is resigning. A potential long-term substitute teacher for 6th and middle school math will be starting next Monday.

7. Business Report—Attached. Additionally:

- 6th grade teacher resignation
- Christmas in August - when teachers come back all teacher and student resources/supplies are ready for them
- Afterschool clubs: Chess, Hero's Club, OBOB, Advanced Band, Sewing Club, Archery
- Budget review
- Auditors will be here October 23-24
- Current student enrollment is at 208
- Preschool has a new student bringing total to 18
- TLS renewal negotiation team meetings are not open to the public; sponsoring district will hold public charter renewal meetings

8. Old Business

- **Action Item:** Vote for Board Executive Officers (Term October 2025-July 2026) for Chair, Vice Chair, Secretary, Treasurer
- Strategic Plan - a volunteer parent, Darla Viera, came forward to help with graphic design for the strategic plan and has created a pamphlet version and a formatted document for posting on the website.

9. New Business

- Looking ahead to the annual Staff Appreciation Dinner – thinking about January dates. A survey will be sent out to all staff and Board members to take a poll of preferred dates

10. Report from last Coos Bay District Board meeting

- P. Mosley relayed that they mentioned us as part of their report in decreased attendance overall within the school district. CBSD will do building walk-throughs, including TLS in October.

11. Roundtable / Good of the Order

- Thanks for offering the Shakespeare Festival field trip, it's a really valuable experience and way to get a foundational understanding of Shakespeare. The bus ride was rowdy but fun. They were great audience members.
- Lessons on fall equinox and how tides work and how it's different in different areas of the world in 4th grade is very appreciated
- Leadership elective is providing valuable collaborative problem-solving
- Congratulations on the start to the new school year
- Thanks to parents and the public who attended tonight and their interest in the board and their parental involvement. Parental involvement is what makes this school different and great.
- The outdoor classroom is great, and such a magical place to be
- Ms. Johanson did a great job allowing students of all types to shine in their skills
- Alumni of TLS is now in veterinary school
- So many new parents excited to volunteer for school, including in LPO. Very excited for this year.
- Kittens found in the garden, relocated to foster home
- Thanks to admin staff; you are rockstars at this school
- Thanks to Sr. Sopa for the magic elective
- Nice motivational pens were given to staff and board members
- Congrats to former 6th grade teacher on the birth of her baby
- Part of what makes school great are the many small things that everyone contributes. Everyone is working successfully to the same goal of supporting the students.
- Thanks to classroom funds, FOLS, and LPO for making field trips happen.

**Task list**

- Board members need to complete Safe Schools Trainings by October 6th

**Corporate Actions**

The following actions were motioned, seconded, and approved by unanimous consent unless otherwise stated:

**RESOLVED** to approve the September 3, 2025 board meeting minutes. MM by Lisa LaGessee, 2<sup>nd</sup> by McKinley Prado. Unanimously approved.

**RESOLVED** to approve the consent agenda minutes. MM by Anita Martins, 2<sup>nd</sup> by Maya Watts. Unanimously approved.

**RESOLVED** to appoint McKinley Prado as 2025/26 Board Treasurer. MM by Lisa LaGessee; 2<sup>nd</sup> by Anita Martins. Unanimously approved.

**RESOLVED** to appoint Jenni Schmitt as 2025/26 Board Secretary. MM by Anita Martins, 2<sup>nd</sup> by Stacy Courtright. Unanimously approved.

**RESOLVED** to appoint Anita Martins as 2025/26 Board Vice Chair. MM McKinley Prado, 2<sup>nd</sup> by Stacy Courtright. Unanimously approved.

**RESOLVED** to appoint Stephanie Messerle as 2025/26 Board Chair. MM by Anita Martins, 2<sup>nd</sup> by McKinley Prado. Unanimously approved.

**ADJOURNMENT:** The meeting adjourned at 8:06 PM. The next meeting date is scheduled for November 5, 2025.

Signature of Secretary, Jenni Schmitt \_\_\_\_\_

Date: 10/1/2025



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**BOARD OF DIRECTORS EXECUTIVE SESSION MINUTES**

- The Board of Directors met on Wednesday, October 1, 2025 at 7:07 PM.
- The meeting was in-person at The Lighthouse School.
  - The Directors present at the meeting were: McKinley Prado, Jenni Schmitt, Stephanie Messerle, John Gibson, Anita Martins, Stacy Courtright, Paula Mosley, Maya Watts and Lisa LaGesse.
  - Also present were Director Shelley Lake and Business Manager Michelle Silva.
  - A quorum was present because nine of the nine board members were in attendance.
  - Presiding officer was Stephanie Messerle.

**Executive Session**

Executive session under ORS 192.660 (2)(b) - to consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or agent, unless he or she requests an open meeting.

**ADJOURNMENT:** There being no further business, the executive session was adjourned at 7:14 PM.

Signature of Secretary, Jenni Schmitt \_\_\_\_\_

Date: 10/1//2025



## Friends of Lighthouse School

"Keepers of the light."

62858 Highway 101  
Coos Bay, Oregon 97420



### REGULAR MEETING MINUTES

- A regularly scheduled meeting of the FOLS Board of Directors was held on September 18, 2025 at 7:15 pm at The Lighthouse School.
- The Directors present at the meeting were: Stefani Eaton, Ed Hughes, Lisa LaGessee, and Sabrina McNeely. The following Directors were not present: Jarret (Jake) Robinson, Johanna Curelo.
- A quorum was present because 4 of the 6 of the Directors on the Board were present.
- The presiding officer was Stefani Eaton.
- There following guests were present: Shelley Lake

### REGULAR MEETING – REPORTS AND DISCUSSIONS:

1. Meeting was called to order at 7:40 PM.
2. Public Comment: no public comments
3. Minutes from the 06/17/25 were approved (MM Ed, 2<sup>nd</sup> Sabrina).
4. Financial Report:
  - Additions to account #1106:
    - 7/1/25 \$485.06 (Rental)
    - 7/11/25 \$630.72 (Rental)
    - 8/8/25 \$1019.16 (Rental)
    - 8/26/25 \$96.80 (Parking Spot Raffle)
    - 8/27/25 \$81.33 (Parking Spot Raffle)
    - 9/8/25 \$970.61 (Rental)
  - Additions to account #1544
    - 8/14/25 \$3874.01 (DC Trip Funds)
  - Additions to account #1093
    - \$0
  - Cash Out #1093
    - \$0
  - Cash Out #1544
    - 6/13/25 \$617.26 (April Utility)
    - 6/13/25 \$272.38 (8<sup>th</sup> grade bake sale)

- 6/20/25    \$597.91 (May Utility)
- Accounts Update
  - Basic Checking #1093                      \$839.38
  - Basic Business Checking #1106        \$16767.38
  - Basic Business Checking #1544        \$10749.67
  - Total Assets                                \$28356.43
- Earmarked Items:
  - Garden Club            \$130.10
  - 2026 DC Trip            \$4892.36

5. Old Business:

- Taxes: check in with Angie Cowan
- FOLS Bylaws: check in with attorney

6. New Business:

- New funding request(s): no new funding requests
- Rental house: The 1-year anniversary of managing the rental is coming up. Discussed a walk-through, question of another person living in the home, and background checks. Shelley said that the walk through went well. She will follow up on occupancy and background checks for any additional people in the home.
- Wreath Fundraiser: agreed to keep prices the same; the order form is ready and will go out soon
- Student club fees: Discussed helping to cover the cost of club fees. Scholarships are available for all clubs, sponsors are welcome. FOLS will collect and hold the funds similar to the garden club.
- FOLS Board position opening will be sent out

7. Committee Reports:

- Fundraising: Johanna has been in contact with Fundraising Committee Members, all of whom have committed to be more actively involved this year. Will continue to recruit additional members for the committee as needed.
- Policy: no update

**CORPORATE ACTIONS:** The following actions were motioned, seconded and approved by unanimous consent unless otherwise stated:

There were no corporate actions.

**MISCELLANEOUS DISCUSSION:**

- Will need to reschedule the November meeting as Stefani has a conflict on the 3<sup>rd</sup> Tuesday.

**ADJOURNMENT:** There being no further business, the regular meeting was adjourned at 8:10 pm. The date and time of the next meeting 10/21/2025 at 6:00 PM at The Lighthouse School.

Signature of  
FOLS Board Officer \_\_\_\_\_ Date \_\_\_\_\_

Signature of  
FOLS Board Officer \_\_\_\_\_ Date \_\_\_\_\_

## **Director's report 11/5/25**

### **Connections Log**

10/6-10/8 Outdoor School Grade 6  
10/9 Corvallis Ropes Course Grade 8  
10/14 CBSD SPED 2025/26 planning  
10/15 bus evacuation Drill  
10/16 L.Laney & J. Adkins for Emergency Planning  
10/16 Great American Shake-out/Earthquake & Tsunami Drill  
10/17 ODE Title IX training  
10/20 Hyssop Productions  
10/23 OBOB Assembly 3-5 & 6-8  
10/23 6<sup>th</sup> grade Guest Speaker  
10/23 6-8 Middle School Dance  
10/24-27 Parent Teacher Conferences  
10/30 TLS Admin Meeting  
10/31 Staff meeting

### **Accolades:**

J. Entz – Long term Sub in 6-8 Math/Middle School Main Lesson  
K. Stuaff – Advocating and support IEP students/Families in CBSD transition  
3<sup>rd</sup> grade families: Kapande Bake Sale and Autumn rotations  
4<sup>th</sup> grade: Fall Bingo fellowship meal  
5<sup>th</sup> grade parents: Dia de Los Muertos celebration  
C. Seldon – Cow eye dissections (Grade 6)  
L. Williams- Beetlejuice appearance  
K. Moore Main Lesson Support 6<sup>th</sup> grade

### **Curriculum report:**

8/10 Staff PD – ASD in the classroom. Mrs. Stuaff began which will be a continued conversation for student supports and scaffolding for ASD inclusion in the classroom  
8/10 PACE risk assessment and Recess supervision training for ALL staff  
8/10 Math Curriculum Training for all K-6 teachers, Director attended

Lake has met with all TLS employees for annual goal setting conferences

Lake met with and support OBOB transfer to H.Kapande for the 25-26 OBOB Club

6<sup>th</sup> grade: Lake hosted and led the 6<sup>th</sup> grade parent teacher conferences, has supported the math pacing, instruction and grade oversight for 6-8 math. IN the absence of the 6<sup>th</sup> grade teacher (effective 10/31) Lake will assume teacher responsibilities for 6-8 Math and 6<sup>th</sup> Main lesson. Mr. Williams is supporting the instruction for 7<sup>th</sup> & 8<sup>th</sup> Honors math.

### **Special Education Meetings Attended:**

|                                        |   |
|----------------------------------------|---|
| SST (Student Success Team Meetings):   | 3 |
| IEP Meeting                            | 6 |
| 504 Meetings (Medical Diagnosis Plan): | 3 |

**Staffing update:**

I regret to inform you that our sixth grade teacher, Ms. Mackenzie, has resigned from her position due to personal matters. Wednesday 10/1 was her last day at The Lighthouse School, and she was able to say goodbye to many of our students.

Ms. Julie Entz plans to join the Lighthouse Team starting on Monday 10/6 to support our middle school math and 6<sup>th</sup> grade main lesson as a long term substitute until a permanent teacher is hired. Ms. Entz joins us with a career of experience teaching mathematics across all grade levels, and has excellent references in the area of developing meaningful relationships with students and classroom management. Mr. Williams and I will continue to support Ms. Entz in the classroom until she is familiar with our students and school culture.

**\*\*\*REMINDER:** Mrs. Lake is off campus ALL OF NEXT WEEK as I will be attending Outdoor School as the School Representative Monday 10/6-Wednesday 10/8. I will return on Thursday 10/9 but I will be off campus with the 8<sup>th</sup> grade field trip to the ropes course in Corvallis. Mrs. Stauff will be on campus to support as Administration and Student Support. I will be checking emails periodically, although service is limited. I plan to attend the Professional Development Day on Friday 10/10

**Housekeeping**

- Reminder: Please remember to access the Purple Folder to review and address individual needs and communicate with Subs in sub plans that this folder is important to review
- Safety: Doors to the building should not be propped open
- When using the outdoor classroom, the back gate needs to be closed and locked once the class has passed through
- Parents are encouraged to make appointments with teachers. The office will not send parent to a teacher in the morning (or after school) without prior arrangements/communication
- Please begin to take and submit yearbook pictures
- Please send home field Trip forms that day that you receive them

**Medication:**

TLS has been given a new medication by the CBSD Nurse to replace the EpiPens. It is located in the nursing room in the big yellow container that currently keeps the EPI pens and Narcan. We are not adding them to the field trip bags yet. There is no specific training to be completed, as the administration of the medication is the same as Narcan.

**October Character Development Goals:**

- **Oct. 6 – Oct. 10** T.H.I.N.K. before you speak: Is it...True? Helpful? Inspiring? Necessary? Kind?
- **Oct. 13 – Oct. 17** Being an Observer: watching and taking notice of an event, activity, or person without necessarily participating in it
- **Oct. 20 – 24** Speaking up: assertively and openly communicate your thoughts, needs, or concerns, particularly in situations where doing so might be difficult or risky
- **Oct. 27 – Oct. 31** Resilience: the ability to “bounce back” after a tough or difficult experiences

**Professional Development 10/10 NO SCHOOL**

- **ASD in the Classroom – Teacher Toolkit 8:30-9:30**
- **9:30-11 Classroom Prep**
- **11-12 Mandated training on Recess Supervision in Safe Schools**
- **12:00-12:30 Lunch (Self provided)**
- **Virtual Carnegie Math Meeting 12:30-1:30**

### **GOAL SETTING CONFERENCE:**

- Goal setting conference is posted in the google classroom please sign up for a conference if you have not already done so
- Please have the form completed to review with me during your Goal setting conference. Note: on the back of the provided form are Goal Domains. Please choose 2-3 professional goals for the 2025-26 school year.

### **Parent Teacher Conferences**

- The Office has sent families that link for appointment scheduling
- Please email Lake/Stauff (both) for requested days/times for conference support
  - Lake will be leading ALL of the 6<sup>th</sup> grade parent conferences so my availability is GREATLY limited

### **SAVE THE DATES**

- 10/6 PACE TRAININGS DUE
- 10/6-10/8 6<sup>th</sup> Grade Outdoor School – **Lake off Campus**
- 10/7 Vision Screening
- 10/9 8<sup>th</sup> Grade Ropes Course – **Lake off Campus**
- 10/9 FALL EASYCBM CLOSED
- **10/10 NO SCHOOL Professional Development**
- **10/13 NO SCHOOL – Holiday**
- 10/14 Hearing Screening
- 10/15 Safety DAY: Fire/Earthquake/Tsunami
- 10/21 Kindergarten Field Trip – **Stauff Off Campus**
- **THURSDAY 10/23 Middle School Halloween Dance Party**
- 10/24 & 10/27 NO SCHOOL Parent/teacher Conferences
- 10/30 3<sup>rd</sup> Grade Field Trip – **Stauff Off Campus**
- 10/31 Halloween- Please keep Parties Waldorf inspired, mindful and intentional

**Note from Mrs. Lake:**

*Thank you all for the generous appreciation gifts and thoughtful card! Working here with you all is my privilege and an honor!*

**Housekeeping**

- Reminder: Please remember to access the Purple Folder to review and address individual needs and communicate with Subs in sub plans that this folder is important to review
- **Safety: Doors to the building should not be propped open. CLASSROOM EXTERIOR DOORS MUST REMAIN CLOSED DURING LUNCH AND WHEN YOU ARE NOT IN YOUR CLASSROOM.**
- When using the outdoor classroom, the back gate needs to be closed and locked once the class has passed through
- Parents are encouraged to make appointments with teachers. The office will not send parent to a teacher in the morning (or after school) without prior arrangements/communication
- Please continue to submit yearbook pictures
- THE PLAYGROUND IS OFF LIMITS to all classes during PRE-K recess-
  - 9:10-9:25 AM
  - 1:30-1:45 PM

**October STARFISH character Goals:**

- **Oct. 20 – 24** Speaking up: assertively and openly communicate your thoughts, needs, or concerns, particularly in situations where doing so might be difficult or risky
- **Oct. 27 – Oct. 31** Resilience: the ability to “bounce back” after tough or difficult experiences

**OBOB Assembly THURSDAY 10/23**

- 6-8<sup>th</sup> grade 8:30 -9:15
- 3-5<sup>th</sup> grade 10:35-11:05

**PARENT Conferences:****Friday 10/24 (NO SCHOOL)****Monday 10/27 (NO SCHOOL)**

- Parents should review samples of work, progress monitoring reports, social development, peer interactions, strengths, concerns
- Due to staffing turnover in 6<sup>th</sup> grade- Lake will be facilitating ALL of the 6<sup>th</sup> grade conferences
- Kathleen is available to attend conferences- please communicate with her for any conferences you wish her to attend
- Lake has limited ability Monday 10/27 afternoon if there are conferences during this time that you wish for me to attend

**Professional Development**

- **ASD in the Classroom – conversation continued by popular request on 1/23, 2/13, & 2/20 as applicable**

**GOAL SETTING CONFERENCE:**

- Goal setting conference is posted in the google classroom please sign up for a conference if you have not already done so
- Please have the form completed to review with me during your Goal setting conference. Note: on the back of the provided form are Goal Domains. Please choose 2-3 professional goals for the 2025-26 school year.

## **SAVE THE DATES**

- 10/21 Kindergarten Field Trip – **Stauff off Campus**
- **10/23 OBOB Assembly 3-8 (see notes for times)**
- **10/23 Middle School Halloween Dance Party**
- 10/24 & 10/27 NO SCHOOL Parent/Teacher Conferences
- 10/30 3<sup>rd</sup> Grade Field Trip – **Stauff Off Campus**
- 10/31 Halloween- Please keep Parties Waldorf inspired, mindful and intentional. **COSTUMES ARE NOT PERMITTED**
- **10/31 Staff Meeting**
- 11/10 All School Pictures
- 11/11 NO SCHOOL – Veterans Day
- 11/13 FALL FESTIVAL
- 11/14 Staff Meeting
- 11/21 END OF TERM- NO SCHOOL REPORT CARD PREP

**A TLS & Waldorf Halloween-**

- Please remind students that Costumes, masks and face painting are NOT permitted on Friday 10/31
- Please discourage parents from passing out excessive candy, sweet treats and plastic trinkets
- Celebrations/parties should be fall/harvest oriented and not traditional Halloween so they can be inclusive for all students

**Housekeeping**

- TLS community is encouraged to WEAR BLUE on Fridays to support school spirit and to show support for anti-bullying
- TLS community is encouraged to WEAR Orange on Wednesdays to support anti-bullying month
- Reminder: Please remember to access the Purple Folder to review and address individual needs and communicate with Subs in sub plans that this folder is important to review
- **Safety: Doors to the building should not be propped open. CLASSROOM EXTERIOR DOORS MUST REMAIN CLOSED DURING LUNCH AND WHEN YOU ARE NOT IN YOUR CLASSROOM.**
- Please continue to submit yearbook pictures
- THE PLAYGROUND IS OFF LIMITS to all classes during PRE-K recess-
  - 9:10-9:25 AM
  - 1:30-1:45 PM

**October STARFISH character Goals:**

- **Oct. 20 – 24** Speaking up: assertively and openly communicate your thoughts, needs, or concerns, particularly in situations where doing so might be difficult or risky
- **Oct. 27 – Oct. 31** Resilience: the ability to “bounce back” after tough or difficult experiences

**Professional Development**

- **ASD in the Classroom** – conversation continued by popular request on 1/23, 2/13, & 2/20 as applicable

**SAVE THE DATES**

- 10/27 NO SCHOOL Parent/Teacher Conferences
- 10/30 3<sup>rd</sup> Grade Field Trip – **Staff Off Campus**
- 10/30 Archery Club Parent Meeting (6-8 grades only)
- 10/31 Halloween- Please keep Parties Waldorf inspired, mindful and intentional. **COSTUMES ARE NOT PERMITTED**
- **10/31 Staff Meeting**
- 11/10 All School Pictures
- 11/11 NO SCHOOL – Veterans Day
- 11/13 FALL FESTIVAL
- 11/14 Staff Meeting
- 11/21 END OF TERM- NO SCHOOL REPORT CARD PREP

**Housekeeping**

- TLS community is encouraged to WEAR BLUE on Fridays to support school spirit and to show support for anti-bullying MONTH
- Please remind students to bring their coat to recess. Students should not be sent in from recess to retrieve items
- Please use RED playground backpack for band aids for minor injuries
- **Safety: Doors to the building should not be propped open. CLASSROOM EXTERIOR DOORS MUST REMAIN CLOSED DURING LUNCH AND WHEN YOU ARE NOT IN YOUR CLASSROOM.**
  - Please see Lake for training to unlock main door
- Please continue to submit yearbook pictures
- THE PLAYGROUND IS OFF LIMITS to all classes during PRE-K recess-
  - 9:10-9:25 AM
  - 1:30-1:45 PM

**November STARFISH character Goals:**

11/3-11/7      Helpful  
11/10-11/14    Thoughtful  
11/17-11/21    Grateful

**Report Cards:**

- Please email report card support questions to [MVonderohe@thelighthouseschool.org](mailto:MVonderohe@thelighthouseschool.org)
- Report cards have been shared with Main Lesson Teachers
- Elective and Specialty teachers please check your box for grade sheets
- Friday 11/21 is a Report card Prep Day – No students on campus. (Lake is off campus this day and available by email)
- Please email mvonderohe and Director when you have completed your report cards for proofing.

**Holiday Fair Craft:**

Room parents will be connecting with classroom teachers to schedule a day for the grade level holiday fair craft.

**Winter Celebration:**

- Sign-up sheet will go in the copy room in the next week or so.
- There will be examples to choose from or you can create your own

**SAVE THE DATES**

- 11/7 Staff-Friday Luncheon
- 11/10 All School Pictures
- 11/11 NO SCHOOL – Veterans Day
- **11/13 FALL FESTIVAL**
- 11/14 Staff Meeting
- 11/21 END OF TERM- NO SCHOOL REPORT CARD PREP
- 12/3 OBOB club begins
- 12/3 Band Informance
- 12/5 Friday Luncheon
- 12/6 Winter Faire
- 12/11 Fire Drill
- 12/12 Staff Meeting
- 12/17 Caroling at the Mission
- 12/19 Winter Celebration – Early release 12:30

# BUSINESS/HR REPORT FOR THE BOARD MEETING OF November 5th, 2025

## HUMAN RESOURCES

- **Open Positions**
  - 6<sup>th</sup> grade
    - Received 4 applications
      - Have 3 interviews scheduled for 11/3, 11/4 and 11/5
- **Background checks closed on 9/30 & PACE Training closed 10/31**
  - 316 Background checks were cleared – that is 84% of our population
- **Field Trips**
  - Since coming to work for TLS I've planned over 150 field trips for all grades Prek through 8<sup>th</sup>
  - I've only actually got to attend 2 field trips in that same amount of time.
  - This year the 4<sup>th</sup> grade teacher got to experience a new field trip that we will be adding to the classes future traditional field trips and Ms. Johanson wrote Mrs. Lake and I a short story on the day.

## BUSINESS REPORT

- **Materials fees as of 10/30/2025**
  - COLLECTED \$17,400
    - 174 STUDENTS
- **YEARBOOK SALES as of 10/30/2025**
  - SOLD 165
- Prek enrollment = 18
- |                                          |                                    |
|------------------------------------------|------------------------------------|
| Current Enrollment as of 10/30/2025= 207 | * Enrollment as of 9/30/2024 = 208 |
| ○ K = 24                                 | K = 24                             |
| ○ 1 <sup>st</sup> = 24                   | 1 <sup>st</sup> = 24               |
| ○ 2 <sup>nd</sup> = 24                   | 2 <sup>nd</sup> = 24               |
| ○ 3 <sup>rd</sup> = 23                   | 3 <sup>rd</sup> = 24               |
| ○ 4 <sup>th</sup> = 24                   | 4 <sup>th</sup> = 24               |
| ○ 5 <sup>th</sup> = 24                   | 5 <sup>th</sup> = 24               |
| ○ 6 <sup>th</sup> = 23                   | 6 <sup>th</sup> = 23               |
| ○ 7 <sup>th</sup> = 24                   | 7 <sup>th</sup> = 24               |
| ○ 8 <sup>th</sup> = 17                   | 8 <sup>th</sup> = 17               |
- **Charter Renewal update:**
  - **CBSD has appointed 2 board members to their Charter negotiations team – Roblan and Rogalsky to serve on the Superintendent's Committee to discuss charter school, and to appoint Board Member Rosengarden and Board Chair Hutchison as alternates to that committee.**
    - Sent official request for Charter Renewal to CBSD 9/8/2025
      - TLS's Charter renewal negotiation team meetings are not open to the public. Renewal team meetings of the Charter are private due to the sensitive nature of negotiation items a Charter School may want to ask their sponsor for.

- In Oregon a Charter School Sponsoring District is required to hold public hearings for charter renewal requests before renewing the charter. These hearings are open to the public and must allow public comment by the Sponsoring District.

- **Current financial status as of 10.31.2025**

**Part 1:**

How to interpret the Current Financial Status each month

- The first set of numbers we need to recognize are the budget and revenue & expenditure deficit
  - The budget was adopted at \$3,015,960.00 for 2025/2026
    - This means this is the amount that TLS has the authority to spend within the year but also means that TLS cannot spend more than this number in the 25/26 FY
  - And it is estimated that we will come in \$339,059.41 under budget because we do not anticipate having \$3,015,960 in expenses.
  - But we also anticipate that we won't collect all of the revenue we budgeted back in May, and that we may have a revenue deficit of \$242,281.04

These 3 numbers are estimates (not real figures) – they were an estimated guess to build a balanced budget and serve no real purpose other than providing the school with 'authority to spend' and to guide that we do not go over budget.

**Part 2:**

Here is where the actual monthly activity comes into play:

We start with the right hand column:

- To date we have collected \$653,604.24 in revenue and
- If we collect all of the anticipated revenue to 6/30 = \$2,120,074.72
  - That would be a total of \$2,773,678.96 in revenue

Then we subtract the left hand column: so we take \$2,773,678.96

- Less the expenses year to date for monies we've already spent of = \$582,068.51
- And less the anticipated expenses to 6/30 = \$2,094,832.08
  - Which leaves us with a positive cash flow of \$96,778.37
    - This is revenue we will potentially take in but not spend

|                              |    |                |                                            |    |                |
|------------------------------|----|----------------|--------------------------------------------|----|----------------|
| Adopted budget               | \$ | 3,015,960.00   | Adopted budget                             | \$ | (3,015,960.00) |
| Expenses Year to date        | \$ | (582,068.51)   | Revenues Year to date                      | \$ | 653,604.24     |
| Anticipated Expenses to 6/30 | \$ | (2,094,832.08) | Anticipated Revenues to 6/30               | \$ | 2,120,074.72   |
| under budget                 | \$ | 339,059.41     | anticipated revenue deficit                | \$ | (242,281.04)   |
|                              |    |                | anticipated net is a positive cash flow of | \$ | 96,778.37      |



Michelle Silva <businessservices@thelighthouseschool.org>

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## Thank you

**Fourth Grade** <fourth@thelighthouseschool.org>

Fri, Oct 24, 2025 at 1:58 PM

To: Michelle Silva <businessservices@thelighthouseschool.org>, Director TLS <director@thelighthouseschool.org>

Dear Shelley and Michelle,

A belated thank you for sending the fourth grade on a wildlife safari for our first field trip. It was such a blast. I wrote a short story for you to try and share the magic with you. I hope you enjoy it.

Linda Johanson



**WildLife Safari Story.pdf**

2723K

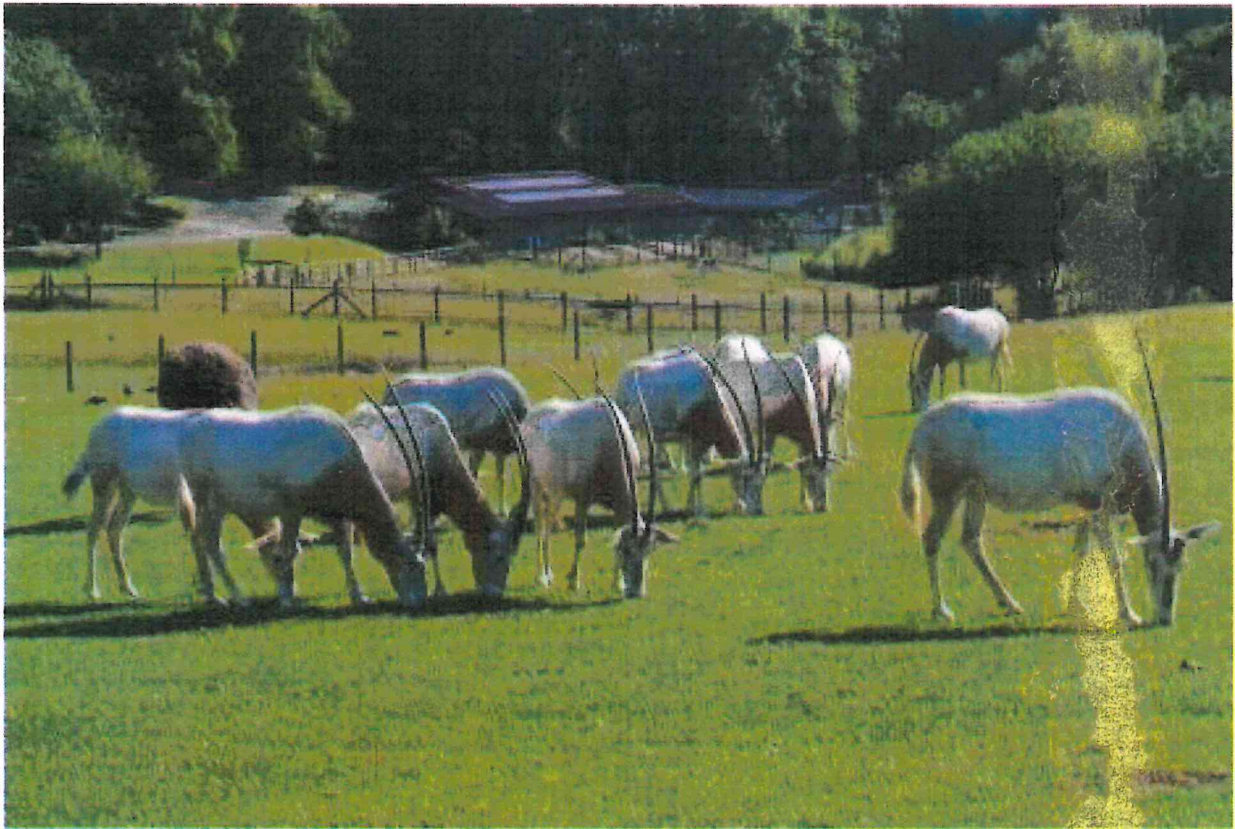
## 4th Grade Field Trip to Wild Life Safari October 2 2025

The yellow school bus roared its diesel motor up our steep hill over Coal Bank Slough, full of my 24 fourth graders and their parent chaperones. We were off on a wildlife safari adventure two hours away from school, and it would take all day. We had lunches and milk stowed away and the bus would drive through a safari park where the animals roamed free in their wild habitats and the people stayed safely in their safari busses.

I dreaded the drive, fearing all the worse things that could happen. Noisy loud kids fighting and shouting for two hours, restless to be confined in a bus all day. Locked out of their normal routines and spaces, with no real structure or work to do. I had never been to Wildlife Safari, and did not expect it would be great. There had been a lot of bad weather and we had showers in the forecast. I broke my Golden Rule which was always do the trip by yourself and research carefully before you take a whole class of school kids with you. I was just out of sorts about the whole thing.

It was Tuesday, October 2nd, 2025. We had been in school for about 6 weeks and I had taught the class a few songs. It was a really nice group, many girls, and a few boys who chose the very back seats above the heater. They curled up like puppies next to each other and fell asleep. The girls chose to sing all the way up and back in beautiful two part harmony all the songs I taught them plus a few from last year and music class. The parents turned out to be really interesting and pleasant to talk to. I was able to drink my tea and start to relax as the sun was out and the winding road through the coastal mountains was quiet. It was a familiar scenic drive past Eden Valley, where the green meadows of Norway and Demark glittered along the Coquille River. When we arrived, the hilly ranch spread out in hundreds of acres in all directions, a dry grassy

savannah landscape. The kids got to stretch their legs, eat and play in a village setting that housed tiny monkeys, a petting zoo with goats and sheep, and lots of furry creatures from far away places. The air was cool and dry, the sun came out and we were all blessed with a quiet sense of peace in the big open spaces that surrounded the compound. We also could feel a new looming excitement of the adventure to come. Clambering back onto the bus, bellies full, the guide joined us and we started our safari. Right away we were in Africa with elegant gazelles and long horned watutsi, camels and Wildebeast. The Scimitar horned oryx looked wise and all knowing as Odin,



Scimitar Oryx Herd

and each animal brought a cascade of wonderful shouts from the kids. We saw over 550

animals in three hours from three continents, and with each new species we felt like a wondrous new world had just been discovered. Opal was gripping the window edge and shouted that her life would never be the same, that this day was the best she had ever had and she did not want it to ever stop. Zebra, Giraffe, hippo, tigers, lions, elephants, all showed their powerful coats and roars, trunks and stripes. When we returned to school, full of the wonder of so many marvelous creatures, I felt everyone was softer in the glow of the late afternoon sun, the air was cool and clean from some light showers, and the class seemed mellow and satisfied that something had really happened that resonated deeply with their ten year old souls. I felt it too, changed by the awe and open spaces that a Savannah grassland habitat could support hippos playing in water along side American bison and fat zebras all running freely in herds or resting under live oak. Wednesday, October 3 the next day, before doing attendance I asked the class what they remembered and liked from the trip. The conversation was rich and full of exact description and observation. Clearly they were still basking in the amber glow of the Savannah which had not left them. Even though we were only two hours away, it was as if we had been in a far away place. Listening to their reflections, I told my class that scientists began their life as curious children loving the animal world, just like them. Then I told them a story.

Once there was a little girl who wanted to know how eggs came out of a chicken. She was visiting her grandmother who lived on a small farm in the English countryside. She followed the chickens all around! No egg came out from anywhere. She watched and followed them. They did not like being followed. She followed one into the henhouse. The hen was squalking and clucking and blowing out her feathers in fear of the little girl. Finally she just hopped into a nesting box. The little girl sat down on her haunches and waited. She waited. She waited in the dim dark of the quiet henhouse. She waited all day. Outside, grownups were looking for a lost little girl. No one had seen her for a long time. Was she lost in the fields? In the pond? Drowned

somewhere? On a road? The police came to help find her. Inside the hen house the little girl waited patiently, not hearing the commotion about a lost little girl. Finally the hen crowed loud like a rooster and out plopped the white egg from a place behind her tail feathers. The warm egg felt nice in her hand. She carefully opened the latch on the henhouse door and went out into the farm yard. She marched proudly into her grandmother's warm kitchen. "Gramma!" she cried. "Look!" Her mother came and saw the egg and her small sunny beaming face, so proud to know where an egg came from at last. She explained the whole thing to her mother, how long it took, and where it came out and what the hen said. Her mother was not a bit cross with her. She loved her and hugged her and said, "Jane, you are a curious girl! Today you made a big discovery! And you were patient. I think you just might grow up to be a wonderful scientist one day!" Her mother did not scold her for causing so many people to go looking for her. She was not angry about the police looking all over the county and the neighbors all over the woods. She had been afraid of losing little Jane, of course and like all grown ups, easily feared the worse things had happened. But when she saw the little child's pure joy in discovery, all the fear and worry melted away. And that was the beginning of a long journey loving the world and her creatures. When I got home I turned on my radio and found out that Jane Goodall had indeed passed away October 1st. The radio announced to the world for the first time her passing, after our trip to see the elephants, the tigers and lions. After the biographical story I told in class, which came from Jane herself a few years ago in an interview on the spiritual roots of her childhood. Somehow, the spirit of Jane Goodall and her work to free and honor those who cannot speak for themselves, the wild things, had rained down upon us in the safari trip and in the classroom afterward, even though no one knew she had just passed. May we always feel her spirit within us.

She said "My mother always taught us that if people don't agree with you, the important thing is

to listen to them. But if you've listened to them carefully and you still think that you're right, then you must have the courage of your convictions."