

The Lighthouse School
"Lighting the way to a brighter future."
62858 Hwy 101
Coos Bay, Oregon, 97420
(541) 751-1649



Agenda October 1, 2025

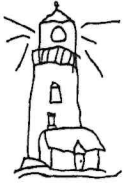
1. Call to order
2. Public comment (3 minutes): The board welcomes comments and questions from the public. If you wish to address the Board this evening, please raise your hand or unmute yourself, when public comment is requested. **Public comment is limited to three minutes.** If more than one person will be addressing the same topic, we ask that you appoint a spokesperson to speak for the group. Speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints concerning individual school personnel, students, or community members. Once Public Comment has closed, the audience is welcome to stay for the remainder of the meeting, in observance only.

EXECUTIVE SESSION

Executive session under ORS 192.660 (2)(b))

to consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or agent, unless he or she requests an open meeting.

3. Union report (10 minutes)—
4. Discuss & Approve Board Meeting Minutes from September 3, 2025 –
5. Discuss and Approve Consent Agenda minutes:
 - FOLS Meeting minutes
 - 3/18/2025
 - 4/15/2025
 - 6/17/2025
6. Directors Report with Curriculum Report—Shelley Lake
7. Business Report—Michelle Silva
8. Old Business:
 - Vote for Board Executive Officers (Term October 2025 – July 2026)
 - Chair =
 - Vice Chair =
 - Secretary =
 - Treasurer =
 - Strategic Plan Brochure update
9. New Business:
10. Report from last District Board meeting –
11. Roundtable / Good of the Order-



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Meeting Minutes September 3rd, 2025

1. Call to order

- The Board of Directors met September 3rd, 2025
- The meeting was in person and called to order at 7:02 PM.
- The meeting was a regularly scheduled meeting called by the Board of Directors.
- The Directors present at the meeting were: McKinley Prado, Jenni Schmitt, Stephanie Messerle, Anita Martins, Stacy Courtright, Maya Watts, John Gibson, Paula Mosley and Lisa LaGessee. Also present were Director Shelley Lake and Business Manager Michelle Silva. A quorum was present with nine of the nine board members in attendance. Presiding officer was Stephanie Messerle.

REGULAR MEETING – REPORTS AND DISCUSSION

2. Public comment

- None

3. Union report

- None

4. Discuss and Approve Board Meeting Minutes

- August 13th, 2025 board meeting minutes

5. Director and Curriculum Reports — Attached. Additionally:

- Mrs Moore and Ms. Johanson have taken on mentor roles for optional professional learning community (e.g., blackboard art and other Waldorf art incorporation to be infused into main lessons)
- Mr. Seldon has giant pink banner with his face on it in his classroom - a gift from his students.
- Ms. Silva helped overhaul math manipulatives, inventorying and removing items to prepare for K-8 grade Carnegie Math
- Office has been busy, Anita Martins, Michaela Vonderohe and Cindy Gilliland have been doing so much work
- Ms Nadine spent considerable time to get the drama closet organized
- It has been a great first week back to school and teachers seem excited and happy
- Staff meets first thing in the morning to give a "word of the day"
- Board members need to complete Safe Schools Training by October 6
- Director Lake is sitting in 6th and 8th grade math for classroom management and math manipulation
- She is also coaching new hires in 2nd and 6th grade twice a week
- Honors math with 8th grade students will start next week for high school math curriculum
- First week of new math curriculum going great so far. Point person for math issues with Carnegie Math has been helpful. K-6 teachers will meet with him for virtual consultation

to discuss what's going well and what they need support with. So far feedback is that there are too many resources and teachers are finding it hard to find exactly what they need quickly. Additional training upcoming.

- PACE training coming soon with focus on recess supervision

6. Business Report—Attached. Additionally:

- Middle school has the most electives offerings in recent history with many interesting options
- Staff luncheons occur monthly to build community
- Teresa Huff will shadow Anita Martins for co-coordination of LPO, along with McKinley Prado
- New personal electronic device policy under Executive Order 25-09; TLS has implemented their own AR under CBSD policy
- Four families asked for scholarships at registration and those were all covered by donations
- Enrollment is at 208 for K-8 and 17 for pre-K. With largest enrollment in 6-8 grades in many years
- 152 yearbooks sold so far
- Vandalized windows broken four years ago were finally reimbursed with full restitution from the state
- New 4th grade field trip to Wildlife Safari in Winston, in correlation with animal reports unit
- The Lighthouse Committees and Teams list has been compiled
- New certified licensed special education teacher at TLS from district as 0.5 FTE, but may increase based on needs of students.
- Last year the board voted to double counseling and this school year we have a counselor Tuesdays and Thursdays, from Coos Health and Wellness.

7. Old Business

- Strategic Plan - a volunteer came forward to help with graphic design for the strategic plan. Stephanie will work with them.

8. New Business

- Middle school mentor application - K. Moore submitted an application to be the mentor teacher for the new 6th grade teacher. Action item.
- Parent night - how can board support parent night
 - Spokesperson from the board can introduce what the board is and does and then be available to answer questions. S. Messerle (spokesperson), S. Courtright, M. Watts will be on hand for the 18th; M. Prado (spokesperson), L. LaGessee, and J. Gibson, can be available for the 16th.

9. Report from last Coos Bay District Board meeting

- P. Mosley relayed there was no August board meeting. She also clarified that at a former meeting prior to previous Superintendent Ainsworth leaving, he stated that one of the CBSD board goals was to develop and expand long-term solutions for alternative education within the district, including mentioning TLS by name.

10. Roundtable / Good of the Order

- Thanks to staff for all the work they've done to get the new year started
- Kids are excited about electives selections
- Thanks for TLS support of outdoor classroom use and getting it ready for kids
- Teachers are so excited to be working with the kids again and getting into a groove
- Thanks for thorough announcements by the office each week
- Kudos to 4th grade teacher for creating a harmonic class this year
- Perhaps there's a place to reinstate the art committee to beautify the school, if there is a need
- Great to see what TLS graduates go on to do, and see what they've become
- Glad first week back is going well, thanks for all the staff and the work they've put in
- Thanks to members of the public who joined this evening
- Thanks to board for the lunch they put together for the staff their first week back. Staff really appreciated it. Great to have the board so involved.
- The new admin secretary is great and has been so nice to work with
- TLS is a great environment for staff to thrive in
- Excited for the school year ahead
- Excited there is such a high enrollment in the upper grades and the pre-K numbers
- Absolutely adore Mr. Seldon's tea time
- Thanks to Shelley for beginning year six at this school

Task list

- Board members need to complete Safe Schools Trainings by October 6th

Corporate Actions

The following actions were motioned, seconded, and approved by unanimous consent unless otherwise stated:

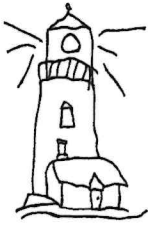
RESOLVED to approve the August 13, 2025 board meeting minutes. MM by Lisa LaGesse, 2nd by Anita Martins. Unanimously approved.

RESOLVED to accept the application by K. Moore for the middle school mentor. MM by Anita Martins; 2nd by John Gibson. Unanimously approved.

ADJOURNMENT: The meeting adjourned at 8:08 PM. The next meeting date is scheduled for October 1, 2025.

Signature of Secretary, Jenni Schmitt _____

Date: 9/3/2025



Friends of Lighthouse School

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REGULAR MEETING MINUTES

- A regularly scheduled meeting of the FOLS Board of Directors was held on March 18, 2025 at 6:00 pm at The Lighthouse School.
- The Directors present at the meeting were: Stefani Eaton, Johanna Curelo, Jarret (Jake) Robinson, Lisa LaGesse, Ed Hughes, and Sabrina McNeely. All Directors were present.
- A quorum was present because all six Directors on the Board were present.
- The presiding officer was Stefani Eaton.
- There following guests were present: Michelle Silva

REGULAR MEETING – REPORTS AND DISCUSSIONS:

1. Meeting was called to order at 6:06 PM.
2. Public Comment: no public comments
3. Minutes from the 02/18/2025 meeting were unanimously approved (MM by Stefani, 2nd by Sabrina).
4. Financial Report:
 - Additions to accounts:
 - Deposit: \$2046.50 (Winter Carnival)
 - Paypal: \$994.89 (Rental house)
 - Cash Out
 - January Utility Report: \$586.80
 - February Utility Report: \$588.33
 - Evergreen Wreaths: \$4100
 - TLS Winter Carnival: \$2096.96
 - Accounts Update
 - Basic Checking #1093: \$1179.38
 - Basic Business Checking #1106: \$9268.97
 - Basic Business Checking #1544: \$9512.08
 - Total Assets: \$19959.88
 - Earmarked Items:
 - Garden Club: 130.10

5. Old Business:

- FOLS By-laws: reviewed & updated pages 3-6
- SOP development needs:
 - Funding requests
 - Executive committee
 - Voting in January every year
 - Elected member rolls/responsibilities

6. New Business:

- New funding request(s): no new funding requests
- Annual taxes due May 15th

7. Committee Reports:

- Fundraising: still need new members; work on restarting restaurant nights and The Pottery Company night
- Policy: reviewed by-laws

CORPORATE ACTIONS: There were no corporate actions.

MISCELLANEOUS DISCUSSION:

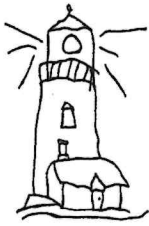
- none

ADJOURNMENT: There being no further business, the regular meeting was adjourned at 7:04 pm. The date and time of the next meeting 04/15/2025 at 6:00 PM at The Lighthouse School.

Signature of
FOLS Board Officer _____ Date _____

Signature of
FOLS Board Officer _____ Date _____

Approved: 06/17/2025



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REGULAR MEETING MINUTES

- A regularly scheduled meeting of the FOLS Board of Directors was held on April 15, 2025 at 6:00 pm at The Lighthouse School.
- The Directors present at the meeting were: Johanna Curelo, Jarret (Jake) Robinson, and Lisa LaGesse. The following Directors were not present: Stefani Eaton, Ed Hughes, and Sabrina McNeely.
- A quorum was not present because only 3 of the six Directors on the Board were present.
- The presiding officer was Jarret (Jake) Robinson.
- There following guests were present: Michelle Silva

REGULAR MEETING – REPORTS AND DISCUSSIONS:

1. Meeting was called to order at 6:23 PM.
2. Public Comment: no public comments
3. Minutes from the 03/18/2025 meeting were not reviewed as there was not a quorum. They will need to be reviewed at the next meeting.
4. Financial Report:
 - Additions to accounts:
 - Paypal: \$970.61 (Rental house)
 - Cash Out
 - February Utility Report: \$620.83 (updated)
 - March Utility Report: \$611.04
 - Middle School Night-Little Ceasars: \$240.00
 - Accounts Update
 - Basic Checking #1093: \$939.38
 - Basic Business Checking #1106: \$10239.58
 - Basic Business Checking #1544: \$9512.08
 - Total Assets: \$20691.04
 - Someone with banking authority should transfer funds from account #1066 to #1544
 - Earmarked Items:
 - Garden Club: 130.10

5. Old Business:

- FOLS Bylaws: reviewed & updated pages 7-9
 - The Directors not present at the meeting need to review the edits. Assuming no other discussion is needed, the bylaws are ready to be sent to an attorney for review.
- SOP development needs:
 - Funding requests
 - Executive committee
 - Voting in January every year
 - Elected member rolls/responsibilities

6. New Business:

- New funding request(s): no new funding requests
- Annual taxes due May 15th

7. Committee Reports:

- Fundraising: Discussed FOLS holding the money raised for the DC trip, including allowing for the use of the square payments. Jake will coordinate with Shelly to figure out how FOLS can integrate in this process. Johanna will coordinate with Stefani around the use of the square for fundraising and tracking payments/payouts.
- Policy: reviewed bylaws

CORPORATE ACTIONS: There were no corporate actions.

MISCELLANEOUS DISCUSSION:

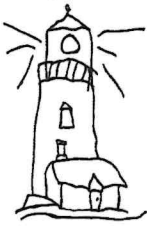
- none

ADJOURNMENT: There being no further business, the regular meeting was adjourned at 7:00 pm. The date and time of the next meeting 05/20/2025 at 6:00 PM at The Lighthouse School.

Signature of _____
FOLS Board Officer _____ Date _____

Signature of _____
FOLS Board Officer _____ Date _____

Approved: 06/17/2025



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REGULAR MEETING MINUTES

- A regularly scheduled meeting of the FOLS Board of Directors was held on June 17, 2025 at 6:00 pm at The Lighthouse School.
- The Directors present at the meeting were: Stefani Eaton, Johanna Curelo, Jarret (Jake) Robinson, Ed Hughes, Lisa LaGessee, and Sabrina McNeely.
- A quorum was present because all 6 of the Directors on the Board were present.
- The presiding officer was Stefani Eaton.
- There following guests were present: Michelle Silva

REGULAR MEETING – REPORTS AND DISCUSSIONS:

1. Meeting was called to order at 6:01 PM.
2. Public Comment: no public comments
3. Minutes from the 04/15/25 were approved (MM Stefani, 2nd Jake). Minutes from the 03/18/2025 meeting approved (MM Stefani, 2nd Ed).
4. Financial Report:
 - Additions to account #1106:
 - 4/21/25: \$187.16
 - 4/21/25: \$831.19 (Middle School DC Trip Fundraiser)
 - 5/1/25: \$970.61 (Rental)
 - 5/19/25: \$110.74 (8th grade bake sale)
 - 5/22/25: \$22.64 (8th grade bake sale-PayPal)
 - 6/2/25: \$485.06 (Rental Partial Payment)
 - 6/13/25: \$630.72 (Remaining Rental Payment)
 - Additions to account #1544
 - 5/28/25: \$133 (8th grade bake sale)
 - Additions to account #1093
 - \$0
 - Cash Out #1093
 - 5/22/25: \$70 (Safeway)
 - 5/27/25: \$30 (Human Bean)
 - Cash Out #1544
 - 4/17/25: \$620.83 (February Utility)
 - 4/17/25: \$611.04 (March Utility)
 - 6/13/25: \$617.26 (April Utility)
 - 6/13/25: \$272.38 (8th grade bake sale)

- Accounts Update
 - Basic Checking #1093: \$839.38
 - Basic Business Checking #1106: \$13483.70
 - Basic Business Checking #1544: \$7473.57
 - Total Assets: \$21796.65
 - Earmarked Items:
 - Garden Club: 130.10
5. Old Business:
- FOLS Bylaws: approved to send the minutes to an attorney
6. New Business:
- New funding request(s): no new funding requests
 - Annual taxes due May 15th-filed an extension
 - Important Fall Dates:
 - August Fall Registration: need to actively work to find new board members and Fundraising Committee members. Discussed having a FOLS/LPO table at registration. Would require FOLS members to be there to discuss FOLS/LPO/Fundraising needs
 - August Back to School Night: Possibly a FOLS sponsored BBQ at the school?
 - September Parent Night: Parking Lot Raffle
 - September 16th 2025 Meeting: Start planning wreaths and holiday fair
 - October 21st 2025 Meeting Sending out order forms, touching base with room parents about holiday fair/etc
 - November Meeting (TBD)
 - December: no meeting
7. Committee Reports:
- Fundraising: Will recruit for additional fundraising committee members at back to school events. Plans for the fall: Restaurant Night in September- approached 7 Devils, Parking Lot Raffle at Parent Night, art event (painting or gnome felting) in October or early November
 - Policy: Bylaws will be sent to the attorney with the plan to have them back by July so they can be approved at the start of the school year.

CORPORATE ACTIONS: The following actions were motioned, seconded and approved by unanimous consent unless otherwise stated:

RESOLVED to approve hiring the Oregon Nonprofit law to review our bylaws and spend up to \$1500. (MM Lisa, 2nd Sabrina). Discussed whether or not we wanted to limit the choice to one law firm as none had been recently contacted. Updated the motion to be stated as: Resolved to approve payment up to \$1500 to an attorney to review the FOLS bylaws.

MISCELLANEOUS DISCUSSION:

- Back to School BBQ at Back to School Night: FOLS can supply burgers, hot dogs, and drinks. Stefani will touch base with Tracy Pierce at NW Natural.
- Consider joining the Fun Festival Parade in the fall.
- FOLS t-shirts for volunteering. Johanna will talk to Josie Keating about designing something simple.

ADJOURNMENT: There being no further business, the regular meeting was adjourned at 7:10 pm. The date and time of the next meeting 09/16/2025 at 6:00 PM at The Lighthouse School.

Signature of
FOLS Board Officer _____
Date _____

Signature of
FOLS Board Officer _____
Date _____

Director's report 10/1/25

Connections Log

9/2 OBOB Registry
9/3 Mentorship Goal Planning
9/5 Kairos
9/5 CBSD Facility Meeting
9/5 American Fidelity
9/10 ODE Charter School Office Hours
9/10 CBSD annual 504 Training
9/11 CBSD Water Storage Planning
9/11 EF Tours/ DC planning
9/12 ODE Division 22 Planning
9/12 Carnegie Math Training
9/16 Parent Night Prek-3
9/18 Washington DC Parent Meeting
9/18 Parent Night 4-8
9/18 FOLS meeting
9/18 CHW
9/18 CBSD SPED
9/19 S. Messerle
9/23 Field Trip 7/8 Shakespeare Festival
9/25 Admin Meetnig
9/25 J. Gibson & S. Messerle
9/26 Staff Meeting
9/30 Field Trip 4th Wildlife Safari
10/1 LPO meeting
10/1 Carnegie Collaboration/Planning

Accolades:

L. Williams- 6-8 Grade Math Support
S. Rigney- India Main Lesson
R. Scholan- TLS Pumpkin Patch
A. Martins –Cooking Elective
A. Martins & D. Vierya – Calms and Quick Response to Student Medical emergency
K. Moore – Flax Thrashing
A. Ashcraft & B. Cousins – Patience, collaboration
M. Cambell – Collaborative Problem Solving / Chess Club / Electives
D. Slone and Coach D – Archery 6-8 PE
N. Bowman Classroom Management Strategies and Implementation
R. Scholan & N. Trapold Sewing Club
A. Cordova Heroes' Club
H. Kapande – TLS OBOB Coordinator
K. Moore & L. Johanson Waldorf PLC

CBSD Facility Meeting

- CBSD is looking to install Vestibules in all of their school entryways with office staff being first outside contact
- CBSD was onsite at TLS to support Planning for Water Storage Container Near Conex container
 - D. Sone contacted Dig approval for cement foundation
 - L. Laney (CBSD) to investigate and secure permits as needed
 - J. Adkins to collaborate with Lake for Tsunami Supply Preparedness 10/17/25
- CBSD plans to host future Facility meeting at TLS for School tour/inspection
- CBSD provided TLS with ceiling replacement Tiles for Resource room.
- D. Slone to install replacement Tiles
- Lake informed CBSD Facility Team that TLS roof has annual leaks and likely needs new roof ASAP as annual repairs are not sufficient to perpetual leak in resource room.

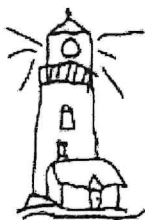
Curriculum report:

- Board Member Annual Safe School Training DUE 10/6/25
- Staff Annual Goal Setting Conferences 9/25-10/16
- Field Trips- Lake to attend the Outdoor School Trip with 6th grade as School Chaperone 10/6-10/8
- Linda Johanson Main Lesson /Waldorf Mentor for Grade 2
- Kore Morre Main Lesson/Waldorf Mentor Grade 6
- Lake Teaching 6-8 Leadership Elective
- Lake pushed into 5th grade Class for Indi celebration Holi



Special Education Meetings Attended:

SST (Student Success Team Meetings):	3
IEP Meeting	5
504 Meetings (Medical Diagnosis Plan):	2



9/8/2025

Lighthouse Middle School Families,

Effective immediately, Ms. Erin Mackenzie is unavailable to teach The Middle School math rotations for at least the first term of the 2025-26 school year due to a personal matter. Currently, Ms. Mackenzie will continue to teach the 6th grade main lesson blocks Monday-Thursday afternoons, and the Friday math rotations.

To limit interruption in student learning, Mr. Williams and Mrs. Lake will be supporting the students' math lessons during this time. Mr. Williams has experience teaching High School Algebra 1 instruction and is a familiar face on campus as he has worked with Lighthouse in various roles for the past 7 years. Your student(s) will continue to work through the Carnegie math learning textbook with assigned homework. Optional Instruction supplements are available online for homework, intervention and pacing support through the Clear Math Learning Center (CMLC). Students have access to the CMLC through the link provided in their google classroom.

Please contact me via email should you encounter any concerns during this transition.

A handwritten signature in cursive script that reads "Shelley Lake".

Shelley Lake

Director, The Lighthouse School

Safety Drills & General School Safety

- Grades 3-8 Please ensure that your exterior classroom door is locked and closed when you are NOT in the classroom
- All interior doors should remain LOCKED with lock block open while students are in the classrooms.
- FIRE DRILLS:
 - Evacuation for 9/11 8:30am Drill 1 min 48 seconds.
 - Exterior doors should be closed with LOCK BLOCK OPEN OR closed with door unlocked for quick fire department entry in the case of emergency
 - Remember to take your Walkie Talkie, Safety backpack (with safety folder, and first aid kit)
 - Green Card is communicating ALL clear- you have ALL of your students with YOU
 - Red Card communicates Support- A student is NOT with you (even if you think you know where they should be – bathroom, resource room, speech, specialty, etc.)
 - Specialty Teachers will line classes under their specified grade level location
- LOCK DOWN DRILL WEDNESDAY AFTERNOON
 - Lake will come to all classrooms to prepare and practice Lock Down expectations BEFORE Lock Down Drill
 - Classroom doors should remain locked at all times, lock-blocks should remain open for classroom entry
 - Pull lock-tight to secure classroom doors
 - Lights off, window's closed, students secure out of main line of sight and room silent until completion of drill

Professional Development

- **9/12 Carnegie Math Virtual Consultations 2:00-3:30**
- Mandated training on Recess Supervision in Safe Schools and on 10/10 with PACE Legal
- All Safe Schools trainings are due by 10/6/25

Benchmark Assessments

Easycbm Fall Benchmark Assessments

- September 9 – (close) October 11
- Math and Reading Basic Grades 1-2
- Math and Reading Basic & Math and reading Proficient grades 4-8

OSAS 2024-25 Proficiency Summary (See Attached)

Parent Night(s)**9/16 Grades Pre-K through Grade 3**

- 6:00pm Parents will meet in Gym with Director Lake
- 6:20pm Parents will Meet with Main Lesson Teachers (Round 1)
- 6:50pm Parents will Meet with Grade Level Teachers (Round 2)
- 7:30 pm Parent Night will conclude

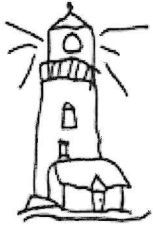
9/18 Grades 4-8**5:30-6pm 2026 Washington DC Group Meeting (7/8 Students and Adult Participants)**

- 6:00pm Parents will meet in Gym with Director Lake
- 6:20pm Parents will Meet with Main Lesson Teachers (Round 1)
- 6:50pm Parents will Meet with Grade Level Teachers (Round 2)
- 7:30 pm Parent Night will conclude

Topics to include: Class expectations, Grade Level homework routine, Class jobs, Curriculum Overview, Upcoming “anchor” projects, preferred communication, etc

SAVE THE DATES

- 9/12 Professional Learning – Carnegie Virtual Consultation 2:00-3:30
- 9/15-16 Dental Screening
- 9/16 & 9/18 LPO Parent Night(s)
- 9/17 SAFETY DAY
- 9/23 7th & 8th Grades Field Trip Shakespeare Festival – Lake off Campus
- 9/26 Staff Meeting 2:00-3:30
- 9/30 4th Grade Field Trip –Wildlife Safari – Lake off campus
- 10/2 Picture Retakes
- 10/3 Fire Assembly Grades Pre-K through second grades
- 10/5 PACE TRAININGS DUE
- 10/6-10/8 6th Grade Outdoor School – Lake off Campus
- 10/9 8th Grade Ropes Course – Lake off Campus
- 10/10 NO SCHOOL Professional Development
- 10/13 NO SCHOOL



9/15/2025

Lighthouse Families,

The 2025-26 school year has kicked off with great success!

Our students are settling into the routine of their class, enjoy running free at recess with their peers, and experience main lesson and specialty activities with enthusiasm. Main lesson teachers are ready to share some of this year's highlights with you at our Parent Nights. Please make time in your schedule to join us at 6pm where you will meet with our School Board members, our FOLS Board (Friends of the Lighthouse School) and have the opportunity to join our LPO (Lighthouse Parent Organization) through upcoming volunteer activities. We will review the parent volunteer protocol, annual safety Drills, school discipline protocol, and meet with your main lesson teachers for grade level previews. For anyone that has not yet had the chance to complete their background check please do so! The last day to complete your background check and PACE training is September 30!

One Safety Drill that we will discuss is our Lock Down Drill. The Lock Down Drill can be a bit unnerving for some students, particularly in times of heightened awareness and publicized unrest. As such, I encourage you to discuss this WEDNESDAY's planned lock down drill. As a school, safety is a priority and regular drills are a way to help students know a plan of action in the event of a real emergency. Other drills that our students will participate in are:

Monthly Fire Drills

Quarterly Lock Down Drills

Bi-annual Earthquake and Tsunami Drills

Our older students who have grown accustomed to our Safety Days do a great job of modeling safe expectations. However, with recent tragedies in our media and awareness, we can certainly feel caught off guard and unnerved even with a routine practice drill.

I am honored to be a part of The Lighthouse Community. I am inspired by the stories of our school community pulling together with purpose and focus in times of uncertainty. Our school is committed to our mission, to provide students with a challenging and creative learning environment dedicated to academic excellence while partnering with our families to model compassion for all living things in a changing and diverse world. I look forward to seeing everyone at Parent Night to find opportunities to include your partnership in our students' education and school experience at large.

Shelley Lake

Director, The Lighthouse School

Accolades

Thank you all for a fabulous event. Parent Night was a BIG success and I am always so pleased to see the majority of our parents attend these events. KUDOS to you and your professionalism, rich and informative presentations, and approachable nature.

Many Parents gave me testimonials as to how their individual students have blossomed while attending Lighthouse. This is a testimony to your lesson preparations, ongoing student assessments, your individual creativity and ongoing dedication to your students. 2025-26 has kicked off with great success!

GOAL SETTING CONFERENCE:

- Each Teacher should have received a Goal setting conference form in your box. I have also posted a digital form on the google classroom along with a conference sign-up.
- Please enter your first and second dates/times for your goal setting conference (Google Classroom). I will confirm dates/times as they are entered and reschedule with you individually if needed (things get wonky sometimes!)
- Please have the form completed to review with me during your Goal setting conference. Note on the back of the provided form is a Goal Domain. Please choose 2-3 professional goals for the 2025-26 school year.

Safety Day- Lock Down Drill

- Our first Lock Down Drill for the school year was completed. There was NO safety breach recorded and while some teachers reported individual student concerns, as a whole-the Lock Down Drill went smoothly and safe.
- I met with students individually who teachers reported for concerning behavior (Mostly mildly noises, giggles, disruptive)
- Lock Down Drills will vary in day/time and are not always announced prior to Drill execution. Please remind students to ALWAYS treat every drill as if it were the real thing!
- SHELTER IN PLACE: We will NEVER have a Shelter in Place Drill, therefore if a SHELTER IN PLACE is called, it is a real event. Shelter in Place can occur for a myriad of reasons and do not need to be an event of alarm or concern.
 - If a Shelter in Place is called: Teaching resumes as usual. Students are to remain IN the building. Students MAY still walk to the office, bathroom- please notify office so they are aware in the event that a Shelter in Place accelerates into a Lock Down
 - NO RECESS during a SHELTER IN PLACE, NO OUTDOOR CLASSROOM during a Shelter in Place.
 - PE will be determined, dependent on cause of Shelter in Place
 - During a Shelter in Place: Lock Blocks are pulled CLOSED, both exterior and interior doors are closed and LOCKED
 - BLINDS are closed, Lights may remain on.

Professional Development

- Mandated training on Recess Supervision in Safe Schools and on 10/10 with PACE Legal
- All Safe Schools trainings are **due by 10/6/25**

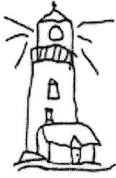
Benchmark Assessments

Easycbm Fall Benchmark Assessments

- September 9 – (close) October 11
- Math and Reading Basic Grades 1-2
- Math and Reading Basic & Math and Reading Proficient grades 3-8

SAVE THE DATES

- 9/19 Waldorf PLC- Chalkboard ART
- 9/23 7th & 8th Grades Field Trip Shakespeare Festival – Lake off Campus
- 9/26 Staff Meeting 2:00-3:30
- 9/30 4th Grade Field Trip –Wildlife Safari – Lake off campus
- 10/2 Picture Retakes
- 10/3 Fire Assembly Grades Pre-K through second grades
- 10/6 PACE TRAININGS DUE
- 10/6-10/8 6th Grade Outdoor School – Lake off Campus
- 10/9 8th Grade Ropes Course – Lake off Campus
- 10/9 FALL EASYCBM CLOSED
- 10/10 NO SCHOOL Professional Development
- 10/13 NO SCHOOL
- 10/14 Hearing Screening
- 10/24 & 10/27 Parent/teacher Conferences



9/22/2025

To Becki Mascarenas:

I am writing to express my sincere concern for the safety of TLS Bus 2, your BUS 43 I believe. Over the past 3 years, Candy has been our assigned bus driver, and while I have no concern with Candy in particular, the number of absences create inconsistent rules, expectations and seating arrangements on the bus. Having an inconsistent driver is much like having a substitute in the classroom and students are known to take advantage of a substitute without strict administration oversight.

Over the past three years I have received parent complaints for noise level, unsafe behaviors such as items being thrown and students out of their seats and in the aisle to name a few. An additional concern is that Bus 43 is often delayed and has shown up as late as 30 min to pick up students after school. Last week, 9/16/2025, I received numerous parent complaints about the bus driver yelling at the students and dropping them off at the wrong location (MHS) which we discussed, of which several students got off the bus at the wrong location.

To support reported parent concerns I have ridden the bus with the students (last year 2024). When I am available, I get on the bus to support seating arrangements before the bus departs for the route. I have followed up with individual student citations and notify parents of unsafe behaviors (after) citations have been provided. Last Friday, 9/19/25, I received a text message about an unsafe situation on the bus. I personally drove to the next bus location, boarded the bus and helped to remediate the altercation in real time.

It is my strong request that Lighthouse School be assigned a new bus driver for Bus 43 so our students can receive consistent rules and expectations, a seating chart, and establish rapport with a consistent driver who is familiar with the students, their individual needs, and the TLS assigned route to best avoid ongoing unsafe situations into the current school year.

If you have any questions or need additional clarifications to the addressed concern and recommended solution, please contact me via email or school phone. I look forward to a successful 2025-26 school year.

Shelley Lake
Director, The Lighthouse School
director@thelighthouseschool.org
(541) 751-1649

Accolades**Housekeeping**

- Please review and be consistent to enforce playground rules (attached)
- Reminder: Please remember to access the Purple Folder to review and address individual needs and communicate with Subs in sub plans that this folder is important to review
- Safety: Doors to the building should not be propped open
- When using the outdoor classroom, the back gate needs to be closed and locked once the class has passed through
- Field Trip Permission Slips
- Parents are encouraged to make appointments with teachers. The office will not send parent to a teacher in the morning (or after school) without prior arrangements/communication
- Please begin to take and submit yearbook pictures

School Pictures: OCTOBER 2nd:

- **Class Picture DAY**
 - Student retakes and staff pictures - if not already done so
 - The office will work through classes based on schedule- starting with grades 6-8 (DO NOT SEND TO PE)
 - Teachers will have coverage if staff picture is needed

GOAL SETTING CONFERENCE:

- Goal setting conference is posted in the google classroom please sign up for a conference if you have not already done so
- Please enter your first and second dates/times for your goal setting conference (Google Classroom). I will confirm dates/times as they are entered and reschedule with you individually if needed (things get wonky sometimes!)
- Please have the form completed to review with me during your Goal setting conference. Note on the back of the provided form is a Goal Domain. Please choose 2-3 professional goals for the 2025-26 school year.

Professional Development 10/10 NO SCHOOL

- Mandated training on Recess Supervision in Safe Schools and on 10/10 with PACE
- Carnegie Math Meeting 10/10
- All Safe Schools trainings are **due by 10/6/25**

Benchmark Assessments**Easycbm Fall Benchmark Assessments**

- September 9 – (close) October 9
- Math and Reading Basic Grades 1-2
- Math and Reading Basic & Math and Reading Proficient grades 3-8

Parent Teacher Conferences

- Office has sent teachers the links. Please review to make adjustments to your schedule.
- Office will share the links with the parents by Monday

Fire Assembly Friday 10/3- Located on blacktop behind School Gym

- 8:30-9:00 Kindergarten
- 9:05-9:35 first Grade
- 9:40-9:55 Pre-K
- 10:00-10:30 Second grade

SAVE THE DATES

- 9/30 4th Grade Field Trip –Wildlife Safari – **Lake off campus**
- 10/2 Picture Retakes
- 10/3 Fire Assembly Grades Pre-K through second grades
- 10/6 PACE TRAININGS DUE
- 10/6-10/8 6th Grade Outdoor School – **Lake off Campus**
- 10/7 Vision Screening
- 10/9 8th Grade Ropes Course – **Lake off Campus**
- 10/9 FALL EASYCBM CLOSED
- **10/10 NO SCHOOL Professional Development**
- **10/13 NO SCHOOL – Holiday**
- 10/14 Hearing Screening
- 10/15 Safety DAY: Fire/Earthquake/Tsunami
- 10/21 Kindergarten Field Trip – **Stauff Off Campus**
- **THURSDAY 10/23 Middle School Halloween Dance Party**
- 10/24 & 10/27 NO SCHOOL Parent/teacher Conferences
- 10/30 3rd Grade Field Trip
- 10/31 Halloween- Please keep Parties Waldorf inspired, mindful and intentional

BUSINESS/HR REPORT FOR THE BOARD MEETING OF October 1st, 2025

HUMAN RESOURCES

- **6th grade Resignation**
 - Position has been posted on Cosa & TLS website
 - Informational email was sent out to all registered subs in frontline
 - Director Lake and Mr. Williams will be covering Math
 - Mrs. Mackenzie is covering Main Lesson Instruction until November
- **What is Christmas in August?**



When the Teachers return from summer break their classrooms are filled with student supplies for the year

The copier room is stocked and ready with teacher supplies!

We call this Christmas in August.



- **Afterschool clubs 2025/2026:**
 - **PROCESS:**
 - Employees submit a request form to Director Lake for approval
 - **REPEAT CLUBS from prior years:**
 - Chess Club – Senor Sopa
 - Beginning Band – Mrs. Maxwell
 - OBOB – Mrs. Kapande/Mrs. Lake
 - Hero's Club – Anthony Cordova
 - Archery Club – Dave Slone
 - **NEW CLUBS for 25/26:**
 - Advanced Band – Mrs. Maxwell
 - Sewing Club – Rebeka Scholan/Nadine Trapold
 - **DISCONTIUED CLUBS:**
 - Math Club

BUSINESS REPORT

- **2024/2025 RECAP**
 - **closing**
 - Budgeted = \$3,021,014.00
 - Expenses = \$2,905,443.69
 - \$115,570.31 under budget
 - **Savings used:**
 - **House expenses**
 - \$14,621.68 – upgrades
 - \$3,957.92 – labor
 - **PCP update**
 - Total cost of PCP legal fees and third party (EIS) Education Investigation Specialist = \$42,215.56
 - **Annual Audit**
 - On site field work scheduled for October 23 & 24 in the Gym Math Room like last year

Historical legal costs:

Year	Amount	Reasons
2019/2020	\$225.00	General Consult
2020/2021	\$6,617.50	General Consult Charter Renewal & Union Negotiations
2021/2022	\$2,450.00 \$3,560.76	General Consult & OSEA NLR
2022/2023	\$2,624.50	General Consult
2023/2024	\$2,165.00	General Consult
2024/2025	\$2,613.00 \$42,215.56	General Consult PCP/EIS

2025/2026

- **Materials fees as of 9/30/2025**
 - 4 scholarships – which were covered by donations
 - COLLECTED \$17,150
 - 171.5 STUDENTS
- **YEARBOOK SALES as of 9/30/2025**
 - SOLD 163
- Prek enrollment = 18

- **Current Enrollment as of 9/30/2025= 208**
 - K = 24
 - 1st = 24
 - 2nd = 24
 - 3rd = 24
 - 4th = 24
 - 5th = 24
 - 6th = 23
 - 7th = 24
 - 8th = 17

- *** Enrollment as of 8/31/2024 = 208**
 - K = 24
 - 1st = 24
 - 2nd = 24
 - 3rd = 24
 - 4th = 23
 - 5th = 24
 - 6th = 23
 - 7th = 24
 - 8th = 18

- **Middle School Enrollment Trends at 6/30 each year**

Grade	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025
6th	23	24	18	26	24
7th	19	19	15	13	21
8th	12	14	15	12	13

- **Field Trips:**

- 6th Outdoor school – 10/6-10/8 (traditional field trip funded by state)
 - plus TLS received an additional grant for \$3,600.00
- 8th ropes course – 10/9 (traditional field trip – class funds used)
- kinder pumpkin patch – 10/21 (traditional field trip – small fee required with scholarship options)
- 3rd Valley Flora Farms – 10/30 (traditional field trip – class funds used)

- **Sent official request for Charter Renewal to CBSD 9/8/2025**

- TLS's Charter renewal negotiation team meetings are not open to the public. Renewal team meetings of the Charter are private due to the sensitive nature of negotiation items a Charter School may want to ask their sponsor for.
- In Oregon a Charter School Sponsoring District is required to hold public hearings for charter renewal requests before renewing the charter. These hearings are open to the public and must allow public comment by the Sponsoring District.

- **SSF (State School Funding) (2025/2026 budgeted @ \$2,345,200)**

- **CBSD pass through of State School Funding payments will be as follows until May's adjustment:**

\$389,596.80	16.67%	August 15, 2025
\$194,681.55	8.33%	October 15, 2025
\$194,681.55	8.33%	November 15, 2025
\$194,681.55	8.33%	December 15, 2025
\$194,681.55	8.33%	January 15, 2026
\$194,681.55	8.33%	February 15, 2026
\$194,681.55	8.33%	March 15, 2026
\$194,681.55	8.33%	April 15, 2026
\$584,745.77	25.02%	May 15, 2026
<u>\$2,337,113.41</u>	100.00%	

- **Current financial status as of 9.30.2025**

Adopted budget	\$ 3,015,960.00	Adopted budget	\$ (3,021,013.00)
Expenses Year to date	\$ (324,489.01)	Revenues Year to date	\$ 433,550.54
Anticipated Expenses to 6/30	\$ (2,298,028.68)	Anticipated Revenues to 6/30	\$ 2,322,756.27
under budget	\$ 393,442.31	anticipated revenue deficit	\$ (264,706.19)
		anticipated net is a positive cash flow of	\$ 128,736.12

September 24, 2025

To whom it may concern,

It is with regret and great sadness that I must submit my resignation from my position as 6th grade Main Lesson teacher, 6th, 7th, & 8th grades mathematics block instructor, due to unforeseen personal reasons. I appreciate my placement in this position and am disappointed about this resignation.

Thank you for your understanding!

Sincerely,

Erin K. Mackenzie