



**The Lighthouse School**  
"Lighting the way to a brighter future."  
62858 Hwy 101  
Coos Bay, Oregon, 97420  
(541) 751-1649



**Agenda January 7, 2026**

1. Call to order
2. Public comment (3 minutes): The board welcomes comments and questions from the public. If you wish to address the Board this evening, please raise your hand or unmute yourself, when public comment is requested. **Public comment is limited to three minutes.** If more than one person will be addressing the same topic, we ask that you appoint a spokesperson to speak for the group. Speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints concerning individual school personnel, students, or community members. Once Public Comment has closed, the audience is welcome to stay for the remainder of the meeting, in observance only.
3. Union report (10 minutes)—
4. Discuss & Approve Board Meeting Minutes from December 3, 2025 –
5. Discuss and Approve Consent Agenda:
  - **Technology Committee 12/2/2025**
6. Directors Report with Curriculum Report—Shelley Lake
7. Business Report—Michelle Silva
8. Old Business:
  - **Staff Appreciation Dinner**
    - o Friday 1/9/26 at 6 pm
    - o 999 Front Street in Coos Bay
9. New Business:
10. Report from OSBA conference – Stacy Courtright
11. Report from last District Board meeting –
12. Roundtable / Good of the Order-



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**Meeting Minutes December 3, 2025**

1. Call to order

- The Board of Directors met December 3rd, 2025
- The meeting was in person and called to order at 7:03 PM.
- The meeting was a regularly scheduled meeting called by the Board of Directors.
- The Directors present at the meeting were: McKinley Prado, Jenni Schmitt, Anita Martins, Stephanie Messerle, Maya Watts, John Gibson, Paula Mosley, and Lisa LaGessee. Also present were Director Shelley Lake and Business Manager Michelle Silva. Not present was Stacy Courtright. A quorum was present with eight of the nine board members in attendance. Presiding officer was Anita Martins.

**REGULAR MEETING – REPORTS AND DISCUSSION**

2. Public comment

- None

3. Union report

- None

4. Discuss and Approve Board Meeting Minutes

- November 5, 2025 board meeting minutes

5. Discuss and approve consent agenda minutes:

- Safety Team meeting minutes - 11/17/2025

6. Old Business

- Election of new board members
  - Two candidates met all criteria for application to TLS board
  - Both candidates were able to answer questions from the board before being considered for the position
  - Board deliberated in open session and then voted on filling of positions

7. Director and Curriculum Reports — Attached. Additionally:

- Thanks to Mr. Williams, long-term roving sub, for taking over honors math lessons
- Thanks to admin team for picking up everything during transition for Director Lake being in the classroom. Happy to be part of the school's leadership, but so many leaders are in

each classroom too, which makes the school run so smoothly and makes it resilient to such transitions.

- 38 kids partaking in OBOB with H Kapande as staff lead.
- Thanks to M. Maxwell's dedication to music and for putting together a school band. It's amazing to see what it's becoming. There was a band performance tonight - the band has doubled in a year and the kids are so great for such a short amount of time. It's such a great opportunity for these kids both now and for their future.
- Thanks to all the teachers for the work they put into Fall Festival.
- November interviews were held for 6th grade main lesson teacher
- ODE charter school webinar around state school testing reporting - state law moved for charter schools to be combined with parent district, but recently received a notification that all charter schools could be reported as a separate district; ongoing discussions.
- Planning for Washington D.C. tour; room assignments have been submitted; health forms submitted; payments due. Kudos to A. Martins and FOLS for all the fundraising (over \$7k total).
- Created *Look at a Glance Data Summary* report from ODE comparing TLS and Coos Bay School District (CBSD) plus Hillcrest. This comparison was shared with CBSD.
- Term 1 finished; report cards have been mailed after review by admin.
- Continue to have SST, IEP, 504 meetings

8. Business Report—Attached. Additionally:

- 6th grade position filled then the teacher resigned over fall break before starting; admin made an offer to another person and awaiting response
- Staff had fun with 6/7 trend by wearing 7/11 swag
- Winter celebration coming up on 12/19/25
- Charter renewal teams have been formed for both TLS and CBSD. CBSD held a public hearing for charter renewal on 11/14/25. CBSD board has 30 days from that meeting to provide TLS with intent to renew or not renew.
- Audit provided; posted on TLS website per ODE requirements
- Staff have been incredibly flexible in helping cover absences, making the school run seamlessly.

9. New Business

- Charter renewal topics: board discussion to provide guidelines to charter renewal team on purchase of building and number of years until next charter renewal.
  - Currently CBSD is responsible for major building maintenance issues and TLS pays ~\$100k per year in rent. There are many maintenance upgrades we would do if we owned the building and that CBSD isn't currently doing (e.g., seismic upgrades; HVAC). Some discussion around major needed improvements. Discussion around interest in purchasing the school property.



- Past charters have been five-year terms. CBSD can't renew the charter for less than five years; however, TLS renewal team can negotiate for longer. Discussion around ideal amount of time for charter term.

#### 10. Report from last Coos Bay District Board meeting

- Several TLS board and staff joined and spoke at the public comment session on 11/14/25.

#### 11. Roundtable / Good of the Order

- Thanks to the room parents for all the work they do
- Thanks to Director Lake for all she does for this school, especially with filling in for 6th grade and middle school math on top of her director responsibilities.
- Thanks to Mrs. Robinson, a donor who is helping kids to be able to go to D.C.
- NB choir and band will be playing at the Egyptian on December 18
- December 17 is TLS caroling at the mission, and Marshfield concert choir
- Thanks for applicants to the board
- Thanks to Mrs. Maxwell for fall festival
- Three TLS students were in the Liberty Theater's performance *The Best Christmas Pageant Ever*

#### Task list

- None

#### Corporate Actions

The following actions were motioned, seconded, and approved by unanimous consent unless otherwise stated:

**RESOLVED** to approve the November 5, 2025 board meeting minutes pending correction to spelling of the name Darla Vieyra. MM by John Gibson, 2<sup>nd</sup> by Maya Watts. Unanimously approved.

**RESOLVED** to approve the consent agenda minutes. MM by McKinley Prado, 2<sup>nd</sup> by Anita Martins. Unanimously approved.

**RESOLVED** to elect Jeremy Doze to The Lighthouse School Board. MM by Anita Martins, 2<sup>nd</sup> by Lisa LaGessee. Unanimously approved.

**RESOLVED** to approve the TLS charter renewal team to relay, should the opportunity arise during charter renewal negotiation, that TLS is open to exploring the possibility to potentially purchase the building and property. MM by Jeremy Doze, 2<sup>nd</sup> by Lisa LaGessee. Unanimously approved.

**RESOLVED** to approve the TLS charter renewal team to negotiate the extension of the charter term for up to 10 years. MM by McKinley Prado, 2<sup>nd</sup> by Anita Martins. Unanimously approved.

**ADJOURNMENT:** The meeting adjourned at 9:29 PM. The next meeting date is scheduled for January 7, 2026.



Signature of Secretary, Jenni Schmitt \_\_\_\_\_

Date: 12/3/2025

Attendance: Shelley Lake, Michaela Vonderohe, Bailey Cousins

**Student Devices:**

12 Chromebooks ordered for 8<sup>th</sup> grade due to increase of student enrollment

- 15 extra computers returned from Hyssop productions with new repairs
- Extra devices will be housed in the Library for replacement as needed
- Charges stored in Staff Prep room in Tech closet

Computers that are not OSAS Compatible are added to surplus and sent off campus with Hyssop Prod.

**Teacher Devices:**

All Teacher Computer Devices were updated Summer 2025 to be Microsoft 11 compatible

- 6<sup>th</sup> grade computer does not retain charge (remains plugged in)
- Kinder needs ongoing support with ZOOM – need to download app for ASL lessons
  - Virus removed from Kinder Computer
- New Printer installed in the office
- Lake needs a new printer in Director Office

**Classroom Technology concerns/updates:****New Business:**

- Ticket system for Hyssop Productions will be led by Admin Team- Shelley, Michelle, Michaela
  - Email priority
- Securely classroom updated for 2025-26
- Sub emails for announcements (?)

**Old Business:**

Connect with Maintenance and CBSD for updates

Power source needed in Science room, all Microscopes need power outlet. Only 2 outlets available allowing for a maximum of 12 microscopes used through extension sources.

- Microscopes are NOT battery optional.
- Teachers may check out Microscopes on a rolling cart to use in their classrooms if more than 12 microscopes are required. Lake to provide
- Director will continue to look into power source, however this is low on priority list and will need board approval before moving forward.

Outlets in science room not working. And only extension cords being used from the cooking room for this.

**School Security:**

- Security System is outdated 12/31/2025
  - John Gibson looking into security updates
  - Phone updates for TLS campus (?)
  - Walkie Talkies were purchased/replaced as needed

**Other:**

- Remind Dave and Anthony to clean projector Filters
- Air purifiers

## **Director's report 1/7/26**

### **Connections Log**

12/2 Teach Meeting  
12/6 Holiday Faire  
12/9 Carnegie Training  
12/11 Admin Meeting  
12/11 DC Fundraising Meeting  
12/12 CBSD Superintendent & SPED Director  
12/12 Staff Meeting  
12/22 New Hire training

### **Accolades:**

FOLs and LPO volunteers for a beautiful Holiday Fair

A. Martins for ongoing fundraising support for the upcoming DC Trip (37 attendees)

K. Stauff Student and Teacher Support with Lake in the classroom

3<sup>rd</sup> grade Holiday Store: students used class money to purchase items as gifts for their families

- All items in the 3<sup>rd</sup> grade store were gently used donations from TLS families & staff

7<sup>th</sup> grade Candle Light watercolors

Welcome K. Rossback- our new 6<sup>th</sup> grade teacher!

A. Stevens for transporting the donated food to the local food bank

### **Winter Celebrations:**

M. Silva for her coordination of Winter celebration: Supply run, group lists, schedule

Office support for Bag, Name tag and volunteer coordination

A. Gibson & M. Maxwell for African Drumming Station

S. Rigney for Scottish New Year

Sr. Sopa & Coach D for Philippines New Year

S. Krug & D. Vierya for Spider Christmas

H. Kapande Roman Wreathes

R. Scholan & N. Trapold Early England Christmas

K. Moore Singapore New years

A. Ashcraft, A. Martins & C. Cordova Gingerbread

Great BIG thanks to all of our Staff and parent volunteers who were rotation support and Tour Guides. This event is NOT possible without you!

### **Curriculum report:**

- Lake taught 6-8 math and 6<sup>th</sup> main Lesson for the month of December in the absence of a Main Lesson/Math Teacher
- The 6-8 Leadership elective helped to count and collect the Food donations from the 12 days of giving. Altogether TLS donated a total of 2,744 lbs of food
- Lake met with K. Rossback to coordinate licensing, lesson planning, Waldrof, Math & classroom management training

### **Special Education Meetings Attended:**

SST (Student Success Team Meetings):	4
IEP Meeting	4
504 Meetings (Medical Diagnosis Plan):	2
Functional Behavior Assessment/Review	2



**Accolades**

- Thank you Larry Williams for support in Math Honors
- Thank you Leah & Michelle for the fun 6-7 prank. Kathleen and Team for coordinating revenge repeat day
- Thank you Heather Kapande for OBOB initiation meeting,
- Megan- Congratulations on a wonderful BAND INFORMANCE night- the students sound amazing
- Dave, Rebeka, Nadine, Anita, Sopa, Anthony for excellent afterschool club opportunities
- TLS Admin team for Admin support while Lake is in 6<sup>th</sup> grade
- TLS Team for hard work, dedication and determination – YOU make this a great place to come to work!
- **CONGRATULATIONS TLS TEAM for making it through Term 1 and to our office support for report card support and distribution**

**Housekeeping**

- Teachers- please remember to have students clean up the classroom at the end of the day.
  - Paper/garbage and debris should be picked up and thrown away
  - Desks should be cleared
  - Room should be swept
  - Teachers can obtain Clorox wipes for periodic desk wipe downs
  - Desk tops are clear (student personal items, papers, etc)
  - Water bottles sent home at the end of week for washing
- The Walkie Talkie should be on and used when teachers are out of their classroom
  - Please use the classroom phone for student support (unless emergency)
  - Walkie Talkie should not request specific staff NOR identify student
  - When Calling the office for student support be sure to identify location
- Notify the office when sending a student in transition (to office, bathroom, etc.) so eyes are in the hallway

**SAVE THE DATES**

- 12/6 Holiday Faire
- 12/11 Fire Drill
- 12/12 Staff Meeting
- 12/17 Caroling at the Mission
- 12/19 Winter Celebration – Early release 12:30
- Winter BREAK 12/20-1/4/2026

**Accolades**

- We have hired a new 6th grade teacher Katelyn Rossback. She will be on campus with us on 12/19 for Winter Celebrations for everyone to meet her. Her official start date is 1/5/2026

**Housekeeping**

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  - When Calling the office for student support be sure to identify location
- Notify the office when sending a student in transition (to office, bathroom, etc.) so eyes are in the hallway
- Teachers please report any identified graffiti on the playground to Dave and Shelley so we can remove it quickly
- Reminder- Library is Teacher lead and not a prep period
- Teachers should not be on their cell phones during Recess Supervision, as this is illegal under state guidelines and offenses may result in a formal reprimand. If you need to address a personal matter, please notify the office.

**Primary (K-4) Boys bathroom**

This location is repeatedly misused, please make an announcement to the whole class about bathroom hygiene and etiquette. Please let students know that Admin will begin monitoring use after students leave for actionable support

- Flush the toilet after use
- Turn off the faucet water
- Do not write/graffiti on the stalls
- Trash in the trash bin

**Safety Drill**

- Fire Drill – Door is closed and unlocked (but do not delay excessive time to lock if unable)
- Everyone needs to evacuate the building. If a teacher knows that there is STILL someone in the building, please indicate RED on your safety card for Admin awareness

**Yearbook**

- Michaela is beginning to upload pictures for placement in the yearbook page templates
- Elective teachers- please remember to submit 5-10 pictures per term
- Specialty teachers- please communicate with the office activities that would be fun pictures for the yearbook and/or submit your own
- 8th graders are encouraged to submit art for the cover of the yearbook. Each year our 8th graders artwork makes up most of the yearbook cover. All approved art will be featured in the yearbook or on the cover. Final placement of art depends partially on the artwork and partially on the yearbook design.
- Artwork final approval is through Mrs Lake.
- Submissions are due January 28th. Please reach out to Michaela in the office if you have any questions. Mr Ody is available to help with your artwork. We hope that all 8th grade students will make a submission.

## Caroling at the Mission (Optional)– Megan

### Winter Celebrations

- There are 8 Rotations- so about 25 students per rotation
- Michelle will have schedules and rotation information to Staff Next Week BEFORE 12/19
- Please refer to email Michelle Sent 12/11

### Other:

Coos Bay Public Library is creating a small display in the kid's area for "local Teacher's favorite reads." They will put a shape/note on each recommendation that says something like "Ms. \_\_\_\_\_ of Lighthouse School Recommends" and put the books out so that kids can see a link between their lives at school and the public library. We know from experience that if a teacher recommends a title, it carries a lot of credibility with kids/parents.

If you would like to participate with a few titles (or one title), email [director@thelighthouseschool](mailto:director@thelighthouseschool) with your recommendation and I will send it in. Please send this to me ASAP as they will begin pulling books Monday 12/15. If they could be books for kids, it would be great (display will be in kids' section).

To create display, I'll need:

Title of Book

Teacher's Name (preferred Address-Ms., Mrs., Mr., first name-however kids know you)

### NEW RULES re: Cafeteria Meals

When anyone is picking up meals for students to consume in the classroom, office, or contained space away from the cafeteria, a roster or a list of the student names is required. This is added paperwork that our **FOOD STAFF** are **REQUIRED** to show **ODE**. This also means that all 5 components will have to be sent in each meal. Please don't send separate notes.

- If this is one classroom, then please provide one list per event. Multiple notes, posits, etc. can get lost.
- These changes have to do with food safety out of the sight of food service apart from TLS policies.
- These new procedures will begin implementation 1/5/2026

### SAVE THE DATES

- 12/17 Caroling at the Mission
- 12/19 Winter Celebration – Early release 12:30
- Winter BREAK 12/20-
- 1/5 School Resumes
- 1/7 Board meeting





Director TLS &lt;director@thelighthouseschool.org&gt;

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## Winter Break!

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Director TLS <director@thelighthouseschool.org>

Fri, Dec 19, 2025 at 1:23 PM

To: Staff <staff@thelighthouseschool.org>

~~Bcc: lwill976401@yahoo.com, Nadine Trapold <nadinetrpold@yahoo.com>~~

Congratulations, Winter Break is here!

I am always so in awe of your dedication and creativity. Today's Winter celebration was NO EXCEPTION. I received so many compliments from parent volunteers that I must direct right back to you- the time execution, transition support, stories, lessons & activities were flawless and truly made our school shine and stand apart. Today was a demonstration of how Lighthouse is dedicated towards maximizing learning opportunities in a fun, creative and WALDORF way. Beautiful job to all of you, not just today but everyday -- your commitment to the vision, mission, students and school community is above par!

I want to wish you and your family a restful and joyful holiday season. I hope this time provides an opportunity to slow down, relax, and create meaningful memories with loved ones.

--

Shelley Lake  
Director, The Lighthouse School  
[director@thelighthouseschool.org](mailto:director@thelighthouseschool.org)  
<https://www.thelighthouseschool.org/>  
(541) 751-1649

"Love starts when we push aside our ego and make room for someone else." -Rudolf Steiner

If you are independent from the district's accountability portfolio, here is what you and your board are able to determine *for your own school*.

1. **a local metric:** Districts, and the charter schools that are separate from their district's, get to select one additional local metric to use. The options are looking like they'll be (but not confirmed until tomorrow, 12/11):
  1. (A) Academic Growth
  - (B) On-track to English Language Proficiency
  - (C) 5th Grade Science Achievement
  - (D) Post-secondary Enrollment
  - (E) CTE Credit Attainment Rate
2. **interim assessments:** Districts, and the charter schools that are separate from their district's, get to select from a list of 4 approved interim assessments
3. **growth targets:** Districts, and the charter schools that are separate from their district's, will work with the Dept. of Education to set their own growth targets, on the 7 state selected performance targets (On-time graduation rate; Five-year completion rate; Ninth-grade on-track rate; Eighth-grade mathematics proficiency rate; Third-grade reading proficiency rate; Regular attendance rate; Regular early-grade attendance rate) *for the next four years*.

If you are not independent, you **do not get to:**

- pick your schools metrics,
- pick your interim assessment
- set your growth targets

There are also long-term issues with funding if your district falls under ODE "intensive corrective action" and ODE steps in to redirect 25% of the district's SSF money for corrective action purposes. That could be a significant financial hit to the charter schools through no fault of your own.

That's my two cents on why charter schools should remain independent for this accountability systems work.

Happy to keep talking if you need more information or want to talk through some of the scenarios,  
Iris

Iris Maria Chávez  
Director  
Oregon Coalition of Community Charter Schools

# BUSINESS/HR REPORT FOR THE BOARD MEETING OF January 7, 2026

## HUMAN RESOURCES

- **Filled Positions**
  - 6<sup>th</sup> grade – Katelynn Rossback started 1/5/2026
- **Winter Faire**
  - Unofficial preliminary sales totaled \$2,946.00
- **Winter Celebrations 12/19/2025** Students traveled the world learning about:

### **GERMANY – Christmas Spider**

(Craft station where students made a Christmas spider)

The tale of the Christmas Spider comes from Eastern Europe. Countries such as Ukraine, Poland, and the eastern region of Germany all have versions of this story that celebrate the magic of this unlikely Christmas hero.

One story shares the tale of an old woman preparing her humble home for Christmas. As she cleans, the spiders flee to the attic to avoid being swept out with the mess. The old woman prepares food and decorates her home, putting up a simple Christmas tree. As she settles for bed on Christmas Eve, the spiders become curious about the tree. They creep down from the attic and explore the special tree. They dance among the branches, leaving trails of web behind them. When Santa Claus comes to visit the old woman's home, he notices the webs covering the tree. He thinks the old woman would be heartbroken seeing the tree covered in spider webs. He decides to turn the webs into beautiful silver strands that glisten in the light. When the old woman wakes Christmas morning, she discovers a shimmering tree that is even more beautiful than before.

Today, people all over the world honor the tradition of the Christmas Spider by placing a small spider ornament in their tree, welcoming good luck and magic into the new year.

### **China - Dongzhi ("DOHNG-jrr") Festival**

(Craft station where students made a plate of paper sumplings)

Throughout China, the shortest day of the year, the winter solstice, is marked with the Dongzhi Festival. This is a turning point in the year from darkness to growing light. It is a time to celebrate warmth, hope, and renewal as families look forward to the coming of spring. Traditional activities for this holiday involve family reunions, honoring ancestors, and enjoying a meal of Tangyuan (sweet rice balls) in the southern regions to represent reunion, or dumplings in the northern regions to represent warmth.

Here is a recipe your family can try!

<https://www.chineseamericanfamily.com/traditional-glutinous-rice-dumplings-tang-yuan/>

### **Scotland - Hogmanay (Hog-mah-nay)**

(Craft station where students made a broom out of pipe cleaners)

Hogmanay is the Scottish word for New Year's Eve, which is celebrated on December 31.

"First-footing" is a tradition which occurs at Hogmanay. It refers to visiting family or friends after midnight to be the first person to enter their house in the New Year. Traditionally, the first visitor should be a tall, dark-haired male. Fair-haired visitors were not particularly welcome after the Viking invasions of ancient times. First-Footers should bring symbolic gifts such as coal, shortbread, or whisky to bring good luck for the coming year.

Another common Hogmanay tradition is to clean the house. Some believe that beginning the New Year with an unclean house may bring bad luck.



### **Europe – origin of the Gingerbread Man**

(Snack station where students got to decorate a ginger bread cookie)

Gingerbread (spiced honey cake) was brought to Europe by monks and used for sustenance, medicinal purposes, and religious festivals, often molded into figures of saints or animals. Gingerbread men were also used by folk healers as love tokens, and in some beliefs, witches made them to curse enemies.

Then in the 16th century, Queen Elizabeth the 1st, known for her elaborate feasts, commissioned her bakers to create gingerbread figures in the likeness of her court and dignitaries as party favors, popularizing the human shape.

Eventually Gingerbread men became linked to Christmas via German traditions and folk tales like Hansel and Gretel. The association with Christmas grew, especially as German traditions (like decorated gingerbread) spread to England via Prince Albert, becoming popular Christmas tree decorations.

The Gingerbread Boy first appeared in print in the United States of America in the May 1875 issue of St. Nicholas magazine. Creating a new US tradition for Americans.

### **NIGERIA**

(Movement station where students drummed and danced)

Christmas is one of the largest celebrations in Nigeria. It is not only being celebrated by the Christian community but is also celebrated by the whole population of the nation. Christmas celebration in Nigeria starts on the first day of December.

Many different languages are spoken in Nigeria. In Hausa Happy/Merry Christmas is 'barka dà Kirsimati'

The traditional Christmas meals in Nigeria are pounded yam, amala, rice & stew, jollof and fried rice.

Food is accompanied with dancing, live music and spending time with family and friends.

### **UNITED KINGDOM – PAPER CHAIN ORIGIN**

(Craft Station where students learned to make paper chains)

Paper chains were first popularized in the United Kingdom during the Victorian era in the 1850s, when they were introduced from Germany and used as homemade decorations for Christmas trees. They were especially encouraged by Prince Albert, who helped establish the decorated Christmas tree as a central holiday symbol. Because paper was still relatively expensive and households often relied on thrift, many families repurposed leftover paper scraps from magazines, sweet wrappers, and old cards to create colorful chains. These simple decorations were glued together with flour paste and hung around trees, mantels, and doorways.

This craft not only added warmth and color to winter celebrations but also reflected Victorian values of creativity, resourcefulness, and family togetherness.

### **The Philippines New Year**

(Craft Station where students made a poko dot paper shirt)

There are over 7,640 islands that make up the Philippines. Filipino and English are the 2 official languages, but there are 175 languages in this country. Filipino is a standard variation of Tagalog.

The islands were largely independent until the Spanish came in the mid 1500s. Then in 1898 the USA took control of the islands as part of the Spanish American war, which included battles fought in the Caribbean Sea, especially around Cuba and Puerto Rico, but then spread to Guam and the Philippines on the other side of the planet. Japan gained control of the islands when they joined WW2, and then the islands gained their independence after WW2 ended.

Largely made up of Native Islanders, Filipino people tend to be rather superstitious, and when it comes to the New Year, there are 3 major themes that emerge.

## **Rome – Origin of Wreaths**

(Craft station where students made miniature wreaths)

Wreaths originated in ancient civilizations like Greece and Rome, where they were worn as headdresses to signify honor, victory, and status. Ancient wreaths were made from natural leaves, branches, and berries. With spring's arrival, people would gather wildflowers and make wreaths to symbolize fertility and rebirth for the bacchanal parties.

The tradition of hanging a green wreath on the front door can be traced back to ancient Rome, where green wreaths were made from evergreens and used to symbolize eternal life. Today, wreaths come in a variety of styles, from traditional evergreen wreaths to more modern designs featuring hydrangea, magnolia leaves, and sometimes even fruit or olives.

Once America adopted these symbols, they were repurposed in art as symbols of kings and heroes as a sign of peace.

Spring wreaths have evolved to include colorful flowers, such as tulips, succulents, sunflowers, and even multicolor eggs and forsythia for Easter, a similar expression of renewal and rebirth from ancient times. With the more traditional Christmas variety dawning greenery, pinecones, berries and holly.

Today, wreaths are a trendy way to decorate not just the front door but any room of a home.

## BUSINESS REPORT

- Prek enrollment = 18
- Current Enrollment as of 12/31/2025= 206
  - K = 24
  - 1<sup>st</sup> = 24
  - 2<sup>nd</sup> = 23
  - 3<sup>rd</sup> = 23
  - 4<sup>th</sup> = 24
  - 5<sup>th</sup> = 24
  - 6<sup>th</sup> = 23
  - 7<sup>th</sup> = 24
  - 8<sup>th</sup> = 17
- \* Enrollment as of 11/30/2025 = 206
  - K = 24
  - 1<sup>st</sup> = 24
  - 2<sup>nd</sup> = 23
  - 3<sup>rd</sup> = 23
  - 4<sup>th</sup> = 24
  - 5<sup>th</sup> = 24
  - 6<sup>th</sup> = 23
  - 7<sup>th</sup> = 24
  - 8<sup>th</sup> = 17
- Charter Renewal update:
  - **12/5/2025 CBSD sent Director Lake an email that stated:**
    - *At this time, the Committee has identified concerns in several areas that we believe must be communicated prior to the Coos Bay School Board's discussion and vote on renewal at the December 8th meeting. These concerns relate primarily to:  
Rising costs associated with services provided by Coos Bay School District, including educational services, student support, and facility-related expenses.  
These issues collectively present significant challenges for the district, both financially and operationally, and they form the basis of the committee's concern regarding renewal at this time.*
  - **12/8/2025 TLS responded collaboratively to CBSD's Board of Director's**
  - **12/9/2025 CBSD reached out to set up meeting dates for negotiations**
    - **TLS was asked to send out a poll to both teams to gather available dates in January**
      - **Survey was sent out 12/12/2025**
  - **12/12/2025 CBSD sent official notice of Charter Renewal**
    - **Draft Board minutes and the Committees recommendation were included**
  - **12/18/2025 CBSD emailed to say that negotiations would be handled through each entities attorneys without table talks**
  - TLS Charter Renewal Team has been revised to include;
    - Stephanie Messerle, Chair
    - Anita Martins, Vice Chair
    - McKinley Prado, Treasurer
    - John Gibson, Board member
    - Shelley Lake, Director
    - Michelle Silva, Business Manager, Human Resources
    - **Kathleen Stauff, Dean of Students (Sped Advisory)**
  - CBSD Charter Renewal Team will include;
    - Arnie Roblan - Board Member
    - Dr. Derek Rogalsky - Board Member
    - Gary Roberts - Interim Sup.
    - Michelle Barton - Director of HR
    - Maureena Wright - Director of Finance
    - Kayla Crook - Director of Special Programs
  - CBSD held their public input hearing for Charter Renewal on 11/14/2025
  - CBSD has 30 days to provide TLS with their intent to renew or not to renew by 12/13/2025
    - The CBSD Board must base their decision to renew or non-renew TLS by answering these 5 questions:  
Is TLS
      - in compliance with state and federal laws;



- in compliance with the terms of the prior charter;
- meeting or working toward meeting the student performance goals and agreements specified in the charter or any other written agreements between the sponsor and the public charter school governing body;
- fiscally stable; and
- in compliance with any renewal criteria.
  - Evidence of Financial Stability was sent to their committee on 11/19/2025 by Business Manager
  - Evidence of Student Performance was sent to their committee on 11/20/2025 by Director
- CBSD has appointed 2 board members to their Charter negotiations team – *Roblan and Rogalsky to serve on the Superintendent's Committee to discuss charter school, and to appoint Board Member Rosengarden and Board Chair Hutchison as alternates to that committee.*
- Sent official request for Charter Renewal to CBSD 9/8/2025
  - TLS's Charter renewal negotiation team meetings are not open to the public. Renewal team meetings of the Charter are private due to the sensitive nature of negotiation items a Charter School may want to ask their sponsor for.
  - In Oregon a Charter School Sponsoring District is required to hold public hearings for charter renewal requests before renewing the charter. These hearings are open to the public and must allow public comment by the Sponsoring District.

• **Current financial status as of 12.31.2025**

<b>Adopted budget</b>	<b>\$</b>	<b>3,015,960.00</b>	<b>Adopted budget</b>	<b>\$</b>	<b>(3,015,960.00)</b>
Expenses Year to date	\$	(1,035,498.69)	Revenues Year to date	\$	1,057,614.95
Anticipated Expenses to 6/30	\$	(1,659,237.19)	Anticipated Revenues to 6/30	\$	1,707,832.12
under budget	\$	321,224.12	anticipated revenue deficit	\$	(250,512.93)
			anticipated net is a positive cash flow of	\$	70,711.19



Michelle Silva <businessservices@thelighthouseschool.org>

## Legal Concerns

Michelle Silva <businessservices@thelighthouseschool.org>

Mon, Dec 8, 2025 at 9:46 AM

To: Daven Cagley <DavenC@coos-bay.k12.or.us>, Addie Hutchison <addieh@coos-bay.k12.or.us>

Bcc: kevin@coos-bay.k12.or.us, arnier@coos-bay.k12.or.us, maidier@coos-bay.k12.or.us, kimbr@coos-bay.k12.or.us, derekr@coos-bay.k12.or.us, dianej@coos-bay.k12.or.us

Hi Daven

On Friday my Director received an email from Superintendent Roberts giving us a heads up of CBSD charter renewal committee's recommendation to their Board.

I've Blind copied your entire Board into this email to make sure that they are informed of the laws pertaining to Charter Renewal.

Although we appreciate the heads up, and some of the reasons mentioned are items that could be negotiated in a successor charter agreement, there appears to be some misunderstanding surrounding legitimate reasons for non renewal.

OAR 581-026-0400 Process to Renew Charter states:

A Sponsor must base its decision to renew or not renew a charter on a good faith evaluation of whether the charter school:

- (A) is in compliance with state and federal laws;
- (B) is in compliance with the terms of the prior charter;
- (C) is meeting or working toward meeting the student performance goals and agreements specified in the charter or any other written agreements between the sponsor and the public charter school governing body;
- (D) is fiscally stable and evidence that a sound financial management system described in the proposal submitted and incorporated into the written charter was used; and
- (E) is in compliance with any renewal criteria specified in the previous charter, if any.

None of the reasons listed in Superintendent Roberts email fall under any of these categories. Specifically, what he wrote in his email was as follows;

- Rising costs associated with services provided by Coos Bay School District, including educational services, student support, and facility-related expenses.

These issues collectively present significant challenges for the district, both financially and operationally, and they form the basis of the committee's concern regarding renewal at this time.

Fiscally stable under OAR 581-026-0400 relates to *\*if the charter school is financially stable.*

*In a good faith evaluation of a sponsoring district the following questions are typical of review:*

1. *Is the charter school's financial management system compatible with the Districts?* Yes, we both use Visions (ER PRO).
2. *Does the charter school have an annual audit prepared in accordance with the Municipal Audit Law?* Yes, both Lighthouse and CBSD have intentionally used the same auditing firms for the 10 years of sponsorship with CBSD.
3. *Has the charter school maintained consistent enrollment over the years?* Yes, we average around 200 adm each year.
4. *Does the charter school have a balanced budget each year?* Yes.
5. *Does the charter school have enough income to cover their expenses (i.e. make payroll, pay bills in a timely manner) and have a surplus in savings for unexpected costs?* Yes, with over one million dollars in our savings account for more than 3 consecutive years, The Lighthouse School is financially stable under all criteria.

*\*Facility related expenses of costs incurred by the district, to maintain the property that the charter school rents, does not constitute an instability in the charter schools finances.*

Lighthouse has invested over a half million dollars into the Bunker Hill property over the last nine years.

The only educational services and student support that the district provides Lighthouse are special education related.

Under ORS 338.165

The school district in which a public charter school is located shall identify, locate and evaluate students enrolled in the public charter school to determine which students may be in need of special education and related services.

Under OAR 581-015-2075

A school district must serve children with disabilities attending public charter schools located in the district in the same manner as the school district serves children with disabilities in other district schools.

*\*In Oregon, the sponsoring district holds the legal responsibility for maintaining FAPE to students with disabilities attending a public charter school. Oregon's Charter School law leaves the "Child Find" responsibility with the school district in which the charter is located. The sponsoring district is responsible for funding, oversight, and ensuring services are provided for students receiving IEP/504 plan services. Under the IDEA it is the sponsoring district's responsibility to provide special education services to all of the students within their district.*

TLS does not have access to, retain or control the funding for SPED services. CBSD receives and retains all funding for Maintenance of Effort, Federal IDEA funds, as well as Tier 2 service credits from the SCESD. The current charter (section 7) allows CBSD the flexibility to provide services to Lighthouse students directly or by using the Tier 2 service credits, whichever is more economical for them.

Current number of students who receive SPED services on an IEP enrolled at Lighthouse	34	That is about 17% of our total population (200)
Of the 34, number of students on an IEP at Lighthouse who live within the Coos Bay school district boundaries	27	Without The Lighthouse School (TLS) these students would simply fill a spot at another CB School
Of the 34, number of students on an IEP at Lighthouse who are out of district residents	7	CBSD receives extra SSF money for these 7 students enrollment at TLS.
Of the 34, number of students who came to Lighthouse with a preexisting IEP in place	13	9 were previously identified from CBSD. 4 were previously identified from NBSD.
Of the 34, number of students who receive Speech services through the SCESD	15	These services are paid for using tier 2 service dollars allocated to TLS based on ADMw
Of the 34, number of students serviced by a CBSD employed part time Lic SPED Teacher	19	For 9 of the 10 years in CBSD, TLS had only a district EA on site providing SPED services.

Despite that neither the law nor the current charter agreement (Section 7) exclude the management of 504's from the district's responsibility, Lighthouse maintains its own 504's.

Currently there are 13 total, with Lighthouse administering 11 of the 13 without any support or compensation from the district. Two of the 13 receive OT services through the SCESD using tier 2 service credits allocated to Lighthouse students based on ADMw.



- TLS also employs 2.6 FTE of Literacy interventionists who provide additional service support to students in literacy deficiencies who are below grade level. These services are provided either in addition to their SPED services or regardless if they qualify for SPED services. TLS has provided these services to its students since 2017.
- TLS also employs a full time Dean of Students for behavior management and interventions, with a Special Education Endorsement, Early Childhood Endorsement as well as a Multiple Subjects Teaching License Prek-12 and a Professional Administrators License. TLS retained this new position in 2024.

TLS provides these Tier 2 and 3 intervention services to our student population of 200 at no cost to CBSD. TLS does so, because this is a part of what makes us different from traditional educational settings. Students who do not otherwise succeed in a traditional setting come to TLS, or are referred to TLS, because of our success rate with alternative education strategies.

The Lighthouse School IS open to negotiate items within the charter, that fall within the law. But the decision to renew or non renew must also be based within the law. TLS is compliant with state and federal laws, the terms of the current charter, is in most cases exceeding the state average for performance goals, is fiscally sound and in compliance with renewal criteria.

Please find attached a copy of:

OAR 581-026-0400 Process to Renew Charter

ORS 338.165 Special Education Students

OAR 581-015-2075 Charter Schools

Current Charter Agreement Section 7 pages 6 & 7

State Testing data

Respectfully

Michelle Silva

The Lighthouse School



attachments 12.8.25.pdf

3368K

**Formal Acceptance of Charter Renewal Request and Notice of Intent to Negotiate**

1 message

**Daven Cagley** <DavenC@coos-bay.k12.or.us>

Fri, Dec 12, 2025 at 9:01 AM

To: Stephanie Messerle &lt;smesserle@thelighthouseschool.org&gt;

Cc: Michelle Silva &lt;businessservices@thelighthouseschool.org&gt;, Lighthouse Director &lt;director@thelighthouseschool.org&gt;, Addie Hutchison &lt;AddieH@coos-bay.k12.or.us&gt;, Gary Roberts &lt;GaryR@coos-bay.k12.or.us&gt;

Good morning Stephanie,

Please find attached a letter formally accepting TLS's renewal request and the draft minutes of the meeting where this action was taken. Please let me know if you have any questions.

Best,

***Daven Cagley*****Executive Assistant to the  
Superintendent & School Board**Email: [Davenc@coos-bay.k12.or.us](mailto:Davenc@coos-bay.k12.or.us)

Phone: 541.267.3104 | Ext.1002

333 S 10<sup>th</sup> St

Coos Bay, OR 97420

[Website](#) | [Facebook](#)**CBPS E-mail Disclaimer**

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**Coos Bay Public Schools • 541-267-3104****2 attachments****Approval of Charter Renewal 2025 2.pdf**

272K

**Draft Minutes of 2025.12.08 Regular School Board Meeting Agenda .pdf**

281K



## COOS BAY PUBLIC SCHOOLS

Eastside ★ Madison ★ Millicoma ★ Sunset ★ Marshfield Junior High School  
Marshfield High School ★ Destinations Academy ★ Resource Link



ONE COMPASS, ONE CREW, ONE MISSION



December 12, 2025

Stephanie Messerle, Board Chair  
The Lighthouse School  
62858 Highway 101  
Coos Bay, OR 97420

RE: Formal Acceptance of Charter Renewal Request and Notice of Intent to Negotiate

Dear Stephanie,

This letter confirms that the Coos Bay School District Board of Directors has voted to APPROVE the charter renewal request for The Lighthouse School for a term of five years contingent on the successful negotiation and execution of a successor charter agreement. This decision was made at our board meeting on December 8<sup>th</sup>, 2025, following the public hearing on November 14<sup>th</sup>, 2025.

Next Steps: Contract Negotiation State law requires us to negotiate and sign a new charter agreement within 90 days of this approval. This means the new contract should be finalized by March 12, 2025.

We will be coordinating with your negotiations team to schedule our first meeting date after winter break (12/20/2025-1/4/2026).

Sincerely,

Gary Roberts, Superintendent, Coos Bay School District

cc: Shelley Lake, Director, The Lighthouse School





**Narrative Report to the Coos Bay School Board of Directors  
Regarding Charter Renewal Decision for The Lighthouse School (TLS)**

*Prepared for the December 8, 2025 CBSD School Board Meeting*

The Charter Committee's review of The Lighthouse School (TLS), conducted in accordance with ORS Chapter 338 and OAR 581-026-0400, finds that TLS continues to provide educational value and demonstrates measurable academic growth. Most notably, recent OSAS data show a 3% increase in mathematics performance and a 15% increase in science performance, indicating progress in core academic areas evaluated under state charter renewal criteria. TLS also offers a distinctive instructional model valued by many families, and benefits from strong community engagement, all of which contribute positively to the district's overall portfolio of educational options.

The Committee also identified several financial and operational concerns that warrant attention to ensure the charter's sustainability under a renewed agreement. TLS concluded the 2024–25 fiscal year with a \$318,109 operating deficit despite receiving a 95% State School Fund pass-through, limiting its flexibility to respond to future funding adjustments. At the same time, the district faces increasing costs associated with required oversight, specialized student services, and legal compliance under IDEA, Section 504, and ORS 338: obligations for which the district remains fully responsible. Given these conditions, the Committee recommends that the Board pursue a negotiated renewal that revises funding structures, clarifies oversight expectations, and incorporates risk-management provisions. Such a negotiated approach would allow TLS to continue serving students while ensuring the district can fulfill its statutory responsibilities in a financially and legally sustainable manner.

Sincerely,

Gary Roberts: Interim Superintendent

Michelle Barton: Human Resources

Kayla Crook: Special Programs Director

Maureena Wright: Finance Director

Arnie Roblan: CB School Board

Dr. Derek Rogalsky: CB School Board

Addie Hutchison: CB School Board

Coos Bay School District

# Regular School Board Meeting with Executive Session

12/8/25

8 December 2025 / 6:00 PM / Blossom Gulch Community Room

/Virtual/[Video Recording](#)

## BOARD MEMBERS in ATTENDANCE

| Addie Hutchison, Board Chair | Kevin Dubisar, Vice Chair | Dr. Maidie Rosengarden | Dr. Derek Rogalsky | Diane Johnson | Kim Brick | Arnie Roblan |

## AGENDA

### 1) CALL TO ORDER & PLEDGE OF ALLEGIANCE

Board Chair Hutchison called the meeting to order and lead the pledge of allegiance at 6:00 PM.

### 2) APPROVE AGENDA

**Motion:** Board Member Rosengarden moved to approve the agenda. Board Member Rogalsky seconded the motion. The motion passed unanimously.

Board Member	Vote
Addie Hutchison (Chair)	yes
Kevin Dubisar (Vice Chair)	yes
Arnie Roblan	yes
Dr. Maidie Rosengarden	yes
Dr. Derek Rogalsky	yes
Kim Brick	yes

### 3) CONSENT AGENDA

#### a) \*Staffing Update

- i) [Open Positions](#)
- ii) [New Hires, Retirements, Resignations](#)

#### b) \*Approve Minutes of

- i) [November 10, 2025 Regular School Board Meeting](#)
- ii) [November 14, 2025 Special School Board Meeting](#)
- iii) [November 24, 2025 Special School Board Meeting](#)

#### c) Policies For Adoption

- i) [GBDA](#) - Expression of Milk or Breast-Feed in the Workplace
- ii) [IIA](#) - Instructional Materials\*\* - New
- iii) [JHD/ING](#) - Animals in District Facilities
- iv) [JHD/ING-AR](#) - Service Animals in District Facilities
- v) [JHEB](#) - Video Surveillance

#### d) Policies for Deletion

- i) [IIA](#) - Textbook Selection and Adoption - Old - DELETE
- ii) [IIBD](#) - School Library/Media Centers
- iii) [JHEC](#) - Student Bicycle Use
  - (1) OSBA no longer has this optional policy.
- iv) [JHECA/KGD](#) - Skateboard/Rollerblade/Scooter Use
  - (1) OSBA no longer has this optional policy.
- v) [JHAA](#) - Crisis Prevention and Response
  - (1) OSBA no longer has this optional policy, as other policies address the topic, such as [EBCA](#).
- vi) [JIA](#) - Student Recognition Program
  - (1) OSBA no longer has this optional policy.
- vii) [JK](#) - Employment of Students
- viii) [JL](#) - Student Gifts and Solicitation
- ix) [KFCJ](#) - Weapons in School
- x) [KGH](#) - Community Use of School Vehicles



(1) OSBA no longer has this optional policy.

e) Surplus Listings

**Motion:** Board Member Rogalsky moved to approve the consent agenda with the exception of policy JHFB - Video Surveillance. Board Member Johnson seconded the motion. The motion passed unanimously.

<i>Board Member</i>	<i>Vote</i>
Addie Hutchison (Chair)	yes
Kevin Dubisar (Vice Chair)	yes
Arnie Roblan	yes
Dr. Maidie Rosengarden	yes
Dr. Derek Rogalsky	yes
Kim Brick	yes
Diane Johnson	yes

**Discussion:** JHFB - Video Surveillance- Board Member Rogalsky noted that in most organizations he has worked with what is done with video recordings and how long they are kept is usually noted in policy, he noticed that was absent from our policy and wanted to know if there was another place where we stated that information. While we are sure there is an Oregon statute that dictates this, Board Member Rogalsky would like to ensure that we have a current and robust policy that fully covers the district. The Executive Assistant, Daven Cagley, will coordinate with OSBA to ascertain if there is additional language we might add to clarify the process and timeline of retention of video surveillance. This policy will be tabled pending further review.

**4) ITEMS FOR INFORMATION**

**a) Advanced Health (Presentation of Awards)**

**Sam Baugh** of Advanced Health presented a check for 30k to the district administrators (5k for each school) to be used for at risk students. The administrative team noted that these funds are appreciated and typically used for clothing supplies, toiletries, backpacks, holiday meal baskets, etc..

The board took a short recess to take a photo with Mr. Baugh and the building principals.

**b) MHS Student Rep - Warren Labine**

**Mr. Labine** shared a [presentation](#) with the board explaining a survey he conducted with MHS students and current events.

**c) PUBLIC INPUT**

There was no public input at this meeting.

**d) [OSEA Business](#) - Bre Landrum**

**President Landrum** shared a presentation with the board highlighting Cade Hess in this month's "Staff Spotlight". President Landrum also noted that they are working to have OSEA Building Reps meet with their building administrators regularly to work proactively to address emerging issues before they become bigger problems.

**e) [CBEA Business](#) - Glen Crook**

**President Crook** shared a presentation with the board highlighting Kimberly Agricola, who was awarded teacher of the year earlier this year, and two teachers who were selected by MHS Students for recognition in this month's "Staff Spotlight"; Brooke Blondell and Glen Crook.

**f) \*Business Office Update- Maureena Wright**

- i) [Check Listings 11/1-11/30/2025](#)
- ii) [November Financials](#)
- iii) [December Enrollment](#)
- iv) [State School Fund Analysis](#)

v) Student Investment Account (SIA) Grant Agreement

**Director Wright** shared the documents listed above with the board and explained the need for the board to approve the SIA Grant Agreement.

**Action: Board Member Rosengarden** moved to accept the SIA grant agreement as presented. **Board Member Roblan** seconded the motion and noted that this is often a grant that is considered for defunding at the legislative level. The motion passed unanimously.

Board Member	Vote
Addie Hutchison (Chair)	yes
Kevin Dubisar (Vice Chair)	yes
Arnie Roblan	yes
Dr. Maidie Rosengarden	yes
Dr. Derek Rogalsky	yes
Kim Brick	yes
Diane Johnson	yes

g) Superintendent's Report - Gary Roberts

**Superintendent Roberts** shared a presentation with the board reviewing the 24-25 'At a Glance' profile from the Oregon Department of Education. His presentation compared Coos Bay with local schools as well as similar sized districts across the state. Superintendent Roberts also shared results from the 7-12 co-curricular survey. In both cases Superintendent Roberts linked the discussion to his goals and district key performance indicators (KPIs).

h) **Facilities Committee Updates** - Kevin Dubisar

i) Information about National Register of Historic Places

**Vice Chair Dubisar** shared an update from the latest facilities committee meeting, including ongoing and upcoming projects as well

as discussion of a presentation the committee heard considering whether the district should entertain the idea of gaining membership on the National Register of Historic Places.

It was noted that the next step would be informational only and would consist of a public meeting where state officials could explain the process and benefits of seeking such a designation.

**Action:** Board Member Rogalsky moved to designate the Executive Assistant to the Superintendent and School Board, Daven Cagley, to schedule a time for a public meeting to receive information and ask questions. Board Member Brick seconded the motion.

**Discussion:** Board Member Rosengarden noted that it would be essential to ensure we do invite any and all community partners who may be interested in this process to the meeting. Superintendent Roberts noted that it may be a good idea to hold this event at the auditorium.

The motion passed unanimously.

Board Member	Vote
Addie Hutchison (Chair)	yes
Kevin Dubisar (Vice Chair)	yes
Arnie Roblan	yes
Dr. Maidie Rosengarden	yes
Dr. Derek Rogalsky	yes
Kim Brick	yes
Diane Johnson	yes

**i) Policy Updates - Daven Cagley**

**i) Prospective Policies for Review**

There were no policies suggested for review.

**ii) \*First Reading for Adoption**



- (1) DJ - District Purchasing
  - (a) Recommended for review, no specific changes noted.
- (2) DN - Disposal of District Property
  - (a) Recommended for review, no changes made.
- (3) EBBC - Resuscitation Decisions
  - (a) Recommended for review, minor language changes made.
- (4) ECAB - Vandalism, Malicious Mischief or Theft
  - (a) Recommended for review, minor language changes made.
- (5) EEAB - School Bus Scheduling and Routing \*
  - (a) Recode to EEA-AR per OSBA advice, minor language changes made.
- (6) IFE - Curriculum Guides and Course Outlines
  - (a) Adopt to replace IG - Curriculum Design.
- (7) IIA - AR (1) - Reconsideration of Instructional Materials, Optional (New CBSD Version)
- (8) KA/KB/KC - Community Relations, Engagement, and Involvement
  - (a) Merged per Policy Committee discussion.
- (9) KAD - Parent Involvement
  - (a) Language added and title changed to define districts role per Policy Committee discussion.
- (10) KG-AR - Facility Usage
  - (a) Fee table updated

iii) \* **First Readings for Deletion**

- (1) IG - Curriculum Design
  - (a) Delete and replace with IFE - Curriculum Guides and Course Outlines
- (2) IIA-AR (1) Instructional Materials/Program Adoption Procedure - Old - DELETE
- (3) KA - District-Community Relations, Goals, and Objectives
  - (a) Deleting individual policy as this has been merged into KA/KB/KC.
- (4) KB - Public Engagement and Communications Program

(a)Deleting individual policy as this has been merged into KA/KB/KC.

(5) KC - Community Involvement in Decision Making

(a)Deleting individual policy as this has been merged into KA/KB/KC.

(6) JFCI = AR - Athletic Drug Testing Program

(a) This policy is not hosted by OSBA. After discussion, opted for deletion as pertinent information is reflected in JFCIA-AR - Student Drug Testing\*\*.

**Executive Assistant Cagley** presented the policies as noted above.

**Discussion: Board Member Rogalsky** asked about policy **EBBC - Resuscitation Decisions**. He noted concern about this policy as it states that district employees will not follow 'do not resuscitate' orders. He noted that while the population under 18 that would have an order like this is exceptionally rare, it is a serious issue and worth further discussion. Certainly if this policy is to remain in place the district will need to be diligent about notifying families of this policy. After discussion of this topic it was determined that we should move forward with the policy and revisions as described above, while also reaching out to OSBA for their most recent version to be reviewed at our next policy committee meeting.

**Board Member Rogalsky** also raised concerns with administrative regulation JFCI-AR - Athletic Drug Testing Program that was brought forward for deletion. His concern primarily is that the program manager (i.e. the coach) gets to determine who is 'randomly' drug tested which does not seem to be far enough removed to be truly random. This policy was marked for deletion, but the AR that the district still has on the books, JFCIA-AR - Student Drug Testing\*\* does also include similar language. After learning that the district is not performing random drug testing, and that the AR to be retained, JFCIA-AR - Student Drug Testing\*\*, is hosted by OSBA Board Member Rogalsky was comfortable moving forward.

## **5) DISMISS TO EXECUTIVE SESSION**

**Board Chair Hutchison** dismissed the board to executive session at 7:44 PM based on ORS 192.660 (i) To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

## 6) RECONVENE FROM EXECUTIVE SESSION

**Board Chair Hutchison** reconvened the board from executive session at 8:03 PM.

## 7) DISCUSSION OF EVALUATION

### a) Summary of Evaluation

**Board Chair Hutchison** read the summary of the evaluation for Interim Superintendent Roberts (linked above).

**Action:** **Board Member Rosengarden** moved to designate Board Chair Hutchison and Finance Director Maureena Wright to begin negotiations with Interim Superintendent Roberts to develop a contract for the full time superintendent position. **Board Member Rogalsky** seconded the motion. The motion passed by majority vote.

<i>Board Member</i>	<i>Vote</i>
Addie Hutchison (Chair)	yes
Kevin Dubisar (Vice Chair)	no
Arnie Roblan	yes
Dr. Maidie Rosengarden	yes
Dr. Derek Rogalsky	yes
Kim Brick	yes
Diane Johnson	yes

## 8) BOARD ITEMS

**a) Charter Renewal Request - The Light House School**

**Interim Superintendent Roberts** read the [narrative report](#) from the Charter Committee and their recommendation to the board.

**Action: Board Member Rogalsky** moved to approve the renewal of the charter for The Lighthouse School for a term of five years contingent on the successful negotiation and execution of a successor charter agreement, and that the board direct the superintendent or designee to enter into negotiations with The Lighthouse School to develop a revised charter contract for the board's consideration. **Board Member Roblan** seconded the motion. The motion passed unanimously.

<i>Board Member</i>	<i>Vote</i>
<i>Addie Hutchison (Chair)</i>	<i>yes</i>
<i>Kevin Dubisar (Vice Chair)</i>	<i>yes</i>
<i>Arnie Roblan</i>	<i>yes</i>
<i>Dr. Maidie Rosengarden</i>	<i>yes</i>
<i>Dr. Derek Rogalsky</i>	<i>yes</i>
<i>Kim Brick</i>	<i>yes</i>
<i>Diane Johnson</i>	<i>yes</i>

**b) Board Member Highlights**

- i) **Board Member Rogalsky** gave a shout out to the MJHS Girls Basketball Team for their victory over North Bend. He was also able to attend an Oregon Battle of the Books (OBOB) practice and commented on how much the students were enjoying the new buzzer system. Board Member Rogalsky also noted that the first issue of the Marshfield Times was recently released and commented on what a great publication it was, spanning a wide range of topics.



- ii) **Board Member Rosengarden** is looking forward to scheduling some time to visit Destinations and Little Pirates this Winter.
- iii) **Board Vice Chair Dubisar** gave a shoutout to Loma and crew for all of the important, and often unseen, work they are doing around the district.
- iv) **Board Member Johnson** noted that she was able to work with The ARK project and AYA in a professional capacity; meeting with them to build plans of support for at-risk youth as they leave high school.
- v) **Board Member Roblan** was able to attend a site council meeting at Eastside and noted that he appreciates the staff that are willing to come to those meetings after a long school day and continuously work to improve their schools.
- vi) **Board Member Kim Brick** was able to attend Madison's Veteran's Day assembly and noted that it was very sweet and she enjoyed the songs they sang. She was also able to attend their Site Council/Staff Meeting and mentioned that Teri's absence from the library was noticed. She commented on the Madison staff and the great work they are doing, while visiting the school she saw staff members rise to the occasion when students were presenting challenging behaviors. She was also able to attend the Facilities Committee Meeting.
- vii) **Superintendent Roberts** gave a shoutout to the Coos Bay Schools Community Foundation who recently awarded 53k in grants, and thanked them for their hard work.

## 9) ADJOURN

**Board Chair Hutchison** adjourned the meeting at 8:42 PM.

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Addie Hutchison, Board Chair

---

Gary Roberts, Interim Superintendent



Michelle Silva <businessservices@thelighthouseschool.org>

## Charter Negotiations

Gary Roberts <GaryR@coos-bay.k12.or.us>

Thu, Dec 18, 2025 at 7:39 AM

To: Lighthouse Director <director@thelighthouseschool.org>, Michelle Silva <businessservices@thelighthouseschool.org>

Cc: Andrea Hungerford <andrea@hungerfordlaw.com>, "camellia@hungerfordlaw.com" <camellia@hungerfordlaw.com>, Daven Cagley <DavenC@coos-bay.k12.or.us>

Good morning,

Yesterday, I met with our negotiations team and, after conferring with Hungerford, was informed that standard practice in charter negotiations is for legal counsel from both parties to meet directly to work through the provisions of the charter agreement, without the full negotiation teams present. Each legal representative then independently briefs their respective clients on progress.

Andrea and Camellia from the Hungerford firm will be reaching out to Mr. Lowe to initiate negotiations after the holidays.

Thank you,



Gary Roberts

Superintendent

Email: [garyr@coos-bay.k12.or.us](mailto:garyr@coos-bay.k12.or.us)

Phone: 541-267-3104 | Ext. 1001

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