

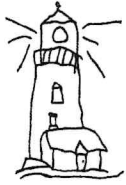


The Lighthouse School
"Lighting the way to a brighter future."
62858 Hwy 101
Coos Bay, Oregon, 97420
(541) 751-1649



Agenda December 4, 2024

1. Call to order
2. Public comment (3 minutes):
The board welcomes comments and questions from the public. If you wish to address the Board this evening, please raise your hand or unmute yourself, when public comment is requested. We ask that you limit your comments to three minutes. If more than one person will be addressing the same topic, we ask that you appoint a spokesperson to speak for the group. Speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints concerning individual school personnel. Once Public Comment has closed the audience is welcome to stay for the remainder of the meeting, in observance only, in accordance with Policy BDDH. (Public Participation in Board Meetings
3. Union report (10 minutes)—
4. Discuss & Approve Board Meeting Minutes from November 6, 2024 –
5. Discuss & Approve Consent Agenda minutes:
 - 11/11/2024 = Grant Team notes in lieu of meeting
 - 11/13/2024 = Leadership Team
 - 11/18/2024 = Safety Team
6. Directors Report with Curriculum Report—Shelley Lake
7. Business Report—Michelle Silva
8. Old Business:
 - Adoption of Strategic Plan
 - Employee Appreciation Dinner scheduled
 - i. January 10th from 6:00-8:00 pm at the 99 Front street
 - ii. Invitations were delivered to employees on 12/2/2024
9. New Business:
 -
10. Report from last District Board meeting –
11. Roundtable / Good of the Order-



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Meeting Minutes November 6th, 2024

1. Call to order

- The Board of Directors met November 6th, 2024
- The meeting was in person and called to order at 7:00 PM.
- The meeting was a regularly scheduled meeting called by the Board of Directors.
- The Directors present at the meeting were: McKinley Prado, Jenni Schmitt, Stephanie Messerle, Stacy Courtright, Anita Martins, Lisa LaGesse (virtual), and Maya Watts. Also present were Director Shelley Lake. Not present were John Gibson and Paula Mosley. A quorum was present because seven of the nine board members were in attendance. Presiding officer was Stephanie Messerle.

REGULAR MEETING – REPORTS AND DISCUSSION

2. Public comment

- Heather Kohl, 3rd grade and pre-K parent, stated that they speak on behalf of parents who can't take time out to join board meetings. First wants to commend Mrs. Lake for all her hard work. Commends hard work of board and their work on guidelines [strategic plan]. Many post-Covid parents don't know expectations. Have a lot of kids and families who are really in crisis and we collectively need to take care of them. "We rise by lifting others" great quote in hall of school. Love Mrs. Lake's vision of offering parenting classes. It's wonderful seeing parents back on campus, but those parents need education on what the vision of the school is and how to move that forward in a modern era. Memorable moment was Mrs. Lake helping a grieving child, and commends the weight she must carry in her heart to be able to help these struggling children every day and her ability to help children understand they are safe while in this school. See Mrs. Lake's hard work every day and want to encourage any support board can give to her.
- Kendall Blake, parent of kindergarten and 4th grade students stated that they want to learn more about the school's disciplinary process. Understand some kids are really struggling but also wants the school to support kids who are doing well and shouldn't be bearing the burden of their peers. A lot of strong, smart staff and kids and believes they can get through it. Love that school is k-8 and incorporates a lot of cross-grade pairing of students (e.g., reading buddies).

3. Union report

- None

4. Discuss and Approve Board Meeting Minutes

- October 2nd, 2024 board meeting minutes

5. Consent Agenda minutes:

- FOLS 9/17/2024; 10/15/2024
- Tech Team 10/1/2024

- Grant Team 10/7/2024
- Leadership Team 10/9/2024
- Safety Team 10/28/2024

6. Director and Curriculum Reports — Attached. Additionally:

- A lot of 504 and IAP meetings this month, identifying and supporting children, annual meetings with parents whose children have a 504 plan
- Finished annual trainings: 504 training with district, ODE Civil Rights training, also Title IX training
- Met with ODE on how SIA funds were spent (e.g., reading intervention)
- 8th grade ropes course at OSU this year and they were great hosts. Great start-of-year bonding event for 8th graders.
- Parent conferences in October, teachers did a great job
- 1st of two tsunami drills in October
- Every Thursday admin team meeting now, with transitions of employees going part time and new staff.
- Middle school Halloween dance was great with lots of great food, thanks to parents. Lots of games and music.
- True shelter in place occurred due to hostile person in October and notified families.
- Accolades to Mrs. Kohl's constant dedication and all the other parent volunteers on campus and those helping in other ways.
- Want to give H. Kapande and S Rigney a huge thanks for student support planning and goal setting with students (helps students to be self-aware on how their behaviors affect those around them) with hourly check-ins with students on their progress. Very challenging to implement as a teacher and huge kudos to them for doing this. Program seems to be really successful so far.
- Thanks to K. Moore and R. Scholan for leading the flax harvest and Renaissance main lesson unit for 7th grade. Extra kudos to K. Moore for then bringing flax lesson into 3rd grade.
- Thanks to N. Trapold for handwork support and all the other classes she's assisting with
- K. Stauff and Star of the Week is working great with younger grades, need to figure out how to provide positive reinforcement for upper grades.
- Fire Safety assembly for grades K-2 in October
- Now a club each day of the week (archery, OBOB, chess, Heroes, band)

7. Business Report—Attached. Additionally:

- Enrollment currently at 204

8. Old Business

- 63693 Woodstock Rd house is for sale - TLS offered \$115,000 for purchase of house, bank countered at \$172,000. It is now listed at \$164,900. Board discussed approval for a counter offer of \$120,000 with further counter offers up to \$125,000.
- Strategic plan adoption - Kristen Miles, OSBA rep, provided comments back on strategic plan. Stephanie Messerle then went back through the document and provided suggested updates based on comments. One suggestion from Kristen Miles was to include a monitoring plan (i.e., who will do which strategy and by when, basically an annual work plan). Board discussed some of the suggested comments. Plan is to produce several products, one more lengthy official document for everyone and one that is a succinct

working document for staff and board. Those would have specific measurable goals/strategies (including who will implement what strategy and by when). Plans to create an annual work plan template as an appendix. It will be a five year strategic plan but it's also a living document and board can make changes throughout those five years. Stephanie will clean up the document and send it out again by November 10th for a final review. Everyone should look it over one last time prior to the December board meeting.

9. New Business

- Employee Appreciation Dinner - hope to host at the 999 building catered by The Plate. Date still TBD.
- Board member resignation - George von Dassow has offered his letter of resignation, effective immediately. Thanks to George for his time on the board, his presence will be missed. Discussion over recruiting a new board member. Stephanie Messerle will work with school to post opening in newsletter.

10. Report from last Coos Bay District Board meeting

- None

11. Roundtable / Good of the Order

- We really appreciate having Mrs. Stauff here, she is very patient and knowledgeable and is making a difference every day. Having her here also frees up immense amounts of Mrs. Lake's time.
- Thanks to Ms. Johanson for letting parents come in to decorate the classroom for gathering feast
- Thanks to Mrs. Lake and Mrs. Stauff for always coming in fresh and giving kids the benefit of the doubt anew each day.
- Really liked the middle school dance, none of the social awkwardness middle school dances tend to have; kids had a great time with each other and kids were really just having fun. Also thanks to Anita and all the parents for their help
- Mrs. Kapande's Wild Robot reading has been great as well as her candlelight lunches and other incentives. She makes a great class. This class is night and day from where students were last year. Kids are engaging with materials so much better this year and kids are really excelling.
- Very thankful that TLS school exists in this community and feel extremely fortunate that our children get to attend it
- Mrs. Moore's flax lesson was an amazing, hands on learning lesson

Task list

- Stephanie will clean up and send out next version of strategic plan
- Everyone should take time to review strategic plan prior to December board meeting

Corporate Actions

The following actions were motioned, seconded, and approved by unanimous consent unless otherwise stated:

RESOLVED to approve the October 2, 2024 board meeting minutes. MM by Maya Watts, 2nd by McKinley Prado. Unanimously approved.

RESOLVED to approve consent agenda minutes. MM by Anita Martins, 2nd by Stacy Courtright.
Unanimously approved.

RESOLVED to put a counter offer in for the 63693 Woodstock Rd house starting at \$120,000, with further counter offers not to exceed \$125,000. MM by Anita Martins; 2nd by Maya Watts. Unanimously approved.

ADJOURNMENT: The meeting adjourned at 8:24 PM. The next meeting date is scheduled for December 11th, 2024.

Signature of Secretary, Jenni Schmitt _____

Date: 11/6/2024



Michelle Silva <businessservices@thelighthouseschool.org>

November Grant Team notes in lieu of a meeting

Stephanie Messerle <smesserle@thelighthouseschool.org>

Mon, Nov 11, 2024 at 2:40 PM

To: Director TLS <director@thelighthouseschool.org>, Michelle Silva <businessservices@thelighthouseschool.org>, Jenni Schmitt <jschmitt@thelighthouseschool.org>, Fourth Grade <fourth@thelighthouseschool.org>, Jackie Chambers <jackie_hermann@hotmail.com>, McKinley Prado <mprado@thelighthouseschool.org>

Hello Grant Team - We won't have a meeting tonight because the 2nd Monday of November is a holiday. In lieu of a meeting, I'm sending a few updates.

Our next grant team meeting is scheduled for December 9th, 7:00. Please join this virtual meeting using the google calendar invite.

I'd like to welcome McKinley Prado to our grant team. Thank you McKinley!

McKinley said the Coos Bay City Council has a grant program. She is getting more information on the program and application to pass along to our grant team. McKinley said the Coos Bay North Bend Rotary Club also has a grant program that might be of interest to TLS.

I submitted a grant application on 10/31/24 to the Coos County Cultural Coalition on behalf of TLS asking for \$1,200 for the rental of a pipe organ kit for Mrs. Maxwell's music class. I confirmed the application was received. I do not know when they will announce funding.

We will continue to track the identified needs and potential grants in our Google sheet.

<https://docs.google.com/spreadsheets/d/18zJUXvUvPb5Rwjmitv6W3LWb2qa3Ko8sXlUH5FVoSHU/edit?gid=0#gid=0>

Please email the grant team if you come across any grant opportunities we might want to explore.

Thank you,
Stephanie Messerle

When agenda items are not submitted to the Director by the Tuesday before the scheduled Leadership Team meeting, the meeting is cancelled.

On 11/12/2024 no agenda items were received.

11/13/2024 The Leadership Team meeting was to be cancelled for lack of agenda items. However Lighthouse School lost electricity in the middle of lunch. The estimated time for connectivity was originally 6pm and then later changed to 2:30 pm. Administration made an executive decision based on the information received to send all students home. Electricity was restored at 12:30 pm as parents were picking students up. Office Personnel met to discuss some of the unforeseens that happened during the power outage.

In the chaos of the day an email was never sent out to the Leadership Team. Thus the absent parties completely forgot about the meeting.

In attendance: Michelle White & Kathleen Stauff

Absent: Stephanie Krug, Linda Johanson, Chris Seldon, Ody Frangopoulos, Shelley Lake, and Michelle Silva.

1. Flip Flop Friday

- Passed unanimously – Date TBD

2. Taco Tuesday

- Passed unanimously – Date TBD

Administrative resolutions to item 1 & 2 was as follows:

11/21/2024 employees were informed that 11/22/2024 would be Flip Flop Fiesta Friday

All employees were permitted to wear flip flops to work on 11/22/2024

And a taco bar with chips and salsa was provided for lunch.

Next meeting scheduled for 12/11/2024

SAFETY TEAM AGENDA 11/18

Attendees: Operations and Maintenance Supervisor Dave Slone, Business Manager & Human Resources Michelle Silva, Dean of Students Kathleen Stauff.

Board Member/Parent Maya Watts, Parent Carmen Matthews

Absent: Director Shelley Lake, Board Member/Parent Anita Martins, OSEA Union President Heather Kapande, Board Member/Parent Stacy Courtright

Team Purpose: *The purpose of the Safety Team is to promote and maintain a safe, healthful environment, not only for staff but students as well. The Safety Team ensures that safety is treated as an integral function of our school. They work on topics such as: parking safety, fire drills, tsunami drills, active shooter drills, and the like. The function of the team is to provide support during and after the occurrence of a crisis incident in the school.*

Old Business:

- Security camera update
 - Director is attending the CBSD safety council meeting on Wednesday 4-5pm
 - Price range for a similar version as we currently have is \$200-500
- Emergency Water Tank update
- Blue sky tree service will come clear the brush and chip the fallen trees when weather permits
- Fridays traffic issue has been mostly resolved with Mrs. Lake taking up presence and asking cars to move from no parking areas
- Storage container update
 - Red totes have been relocated within the perimeter fencing.
 - Replacement generator and 2 radiant heaters have been purchased
 - MRE's are expired. Will bring this up to the grant team
 - Carmen Matthews will check in with city and county officials to see about emergency preparedness items for the school
- Playground wooden entrance arches and Pegula update
 - For now they are sturdy, Dave will reach out to Tim Hyatt to see about restoration attempts
- Dying tree on the Ivy Hills side of the outdoor classroom
 - Might be on county property and not CBSD property
- Alice Training update:
 - Officer Scoville suggested that we use the church as our meeting place in the event of a school evacuation.
 - Director will connect with both the church and Shopper to make sure they know our plan.

New Business:

- Emergency response to power outage
 - Everything went considerably well for the 1st time happening
 - Director sent out parent letter to families
 - Admin Team met to recap the event for improvements:
 - Team decided that an in-house plan would be established for teachers to understand their roles and the expectations during a power outage with the understanding that each situation may look different and that decisions regarding student transport home will have to be decided each time and cannot be predicted due to unknown circumstances
 - Team also determined that TLS needs to invest in flash lights for all rooms and have them stored in the emergency back packs for easy location
 - Dave will purchase 55 rechargeable light bulbs to install throughout the school for when power outages occur

Other:

- Maya Watts would like to see the school's emergency response plan
 - And perhaps help develop one if one does not already exist

Director's Report: 12/4/2024

Connections Log

11/4 Lock Down Drill
11/6 Collaboration Meeting with Reading Team
11/6 J. Graber
11/6 Board Meeting
11/7 Admin Team Meeting
11/7 S. Segschneider Guest Speaker -6th grade
11/8 Fire Drill
11/8 Books by the Bay re: 3rd/4th dictionary order
11/8 R. Scoville Re: ALICE training
11/11 NO SCHOOL –Veteran's Day
11/12 H. Koell RE: LPO
11/12 DHS
11/13 ODE Charter Webinar
11/14 R. Scholan re: Winter Faire/FOLS
11/14 Admin Team Meeting
11/14 CBSD Admin Meeting
11/14 Fall Festival
11/15 Staff meeting
11/18 US Foreest Service Guest speaker -4th
11/19 American Heart Association
11/19 CBSD Safety team Meeting
11/21 Admin Team Meeting
11/21 T. Grisham CHW
11/22 Report Cards- No Students
11/22 CBSD Maintenance on campus for Leak in Resource Room
11/22 A. Horthy

Accolades:

J. Graber: A special Thank you for all of your many dedicated years to The Lighthouse School!

Fall Festival: Always a great opportunity to watch our students on preform on stage. The audience should also be commended for auditorium etiquette.

D. Slone prepping sidewalks for icy weather

K. Stauff Monthly SEL newsletters (see attached)

M. Vonderohe & A. Martins office support

Sr. Sopa song support for Spanish immersion & Magic Show end of Term 1 for K-2 with 6-8 elective performers

Parent Volunteers:

Pre-K A. Petris, J. Gallino & J. Harper

Kindergarten: K. Blake, N. Howell

First: A. Cowen, A. Vandervenden, S. Goette, D. Vierya & R. Vieyra

Second: A. Warren, J. Doze, H. Koell, T. Huff, A. Carpernter, T. Carpenter, L. Schriber

Third: F. Hill, A. Pollard, K. Landers, S. Courtright, H. Dick, A. Blanc, S. Ringle & H. Koell

Fourth: M. Prado, K. Blake, S. Skogman, T. Huff, J. Hockemn, & D. Rocca

Fifth: L. Schrieber, L. Horlacher, I. Hornstuen, E. Bailey & K. Hornstuen

Sixth: M. Prado, E. Spier, L. Hughes, T. Parker S. Eaton & H. Hunt supporting 6th

Seventh: E. Bailey

Eighth: T. Noland, & E. Spier

Handwork: D. Marlow

6th-8th Grade Interviews: students invited and interviewed guests from the TLS community re: Social Media Impacts Pros/Cons for research paper

Curriculum Report:

Special Education Meetings Attended:

| | |
|---|---|
| IEP (Individualized Education plans with ESD & CBSD): | 5 |
| SST (Student Success Team Meetings): | 6 |
| MDT (Mandatory meeting for Assessment Determination): | 1 |
| IFSP (Individual Family Service Plan w/ESD for Pre-K only): | 1 |
| 504 Meetings (Medical Diagnosis Plan): | 2 |

- Informal Observations for all returning Teachers- Lake class walkthrough and observation weekly, weekly interactions for student support, lesson collaboration, Weekly lesson plan feedback
- Informal Observation for New hires: Teachers have had 1-3 1-hour lesson observation with documented feedback for areas of improvement, an additional informal observation is scheduled prior to winter break
- Formal Observations will begin January-February 2025 for all TLS staff
- S. Lake and M. Silva met with J. Graber re: Handwork class. J. Graber has agreed to stay on through December. R. Scholan will resume lead teacher for Handwork when we return in 2025 with J. Graber contracted for mentorship opportunities as needed.
- Reading Collaboration meeting re-assessed 4th grade intervention class. 6 students have made admirable progress with the leveled intervention groups and 4 students were moved to proficient reading level.
- Lake to meet with PE team to incorporate lessons provided by The American Heart Association for new Health Standards inclusion. These lessons will take place February 2025.
- Behavior interventions & management plans & strategies continue to be implemented with supervised support from Director & Dean or Students
Check-in Check out for Tier 2 students provide intervention data



Happy 3 Day weekend!

Fall Festival

Fall Festival is NEXT THURSDAY 11/14 TLS employees need to arrive no later than 5:30

Doors open to students at 5:45

Concert begins promptly at 6:00

School Photo

Mr. Kern will be on campus Wednesday 11/20 to take a school wide picture at 9am.

- As such 7/8 PE will end at 8:45
- 6th grade PE will resume after the photo is taken

Classes will be called to the Gym starting at 8:45 to assemble for the school picture, starting with Grade 7/8 and ending with Pre-K

- Students and Staff are encouraged to Wear BLUE for the School Wide photo
- Please remind the students that this photo does go in the school yearbook. We will take a few “serious smiles only pictures as well as a few “silly” pictures. NO HAND Gestures permitted in the school photo (peace signs, bunny ears, etc.)

Report Cards

- Report Card Prep Day is Friday 11/22 (no students)
- The office shared the report cards with Main Lesson Teachers on Monday 11/4, you may begin working on them. If you did have access to your report cards please contact the office
- Specialty Teachers please email any comments necessary (1 sentence) to the main lesson teacher to be added to report card comments
- Specialty & Elective grades should be turned into the office Friday 11/22 before leaving campus so we may begin to input grades into report cards
- Teachers will email Director Lake & the office once they have finished report cards for proof and approval, preferably by Monday 11/25
- Report Cards are DUE no later than Monday 12/2

Upcoming Dates:

11/11 NO SCHOOL-Veterans Day

11/14 Fall Festival

11/15 Staff Meeting 2-3pm

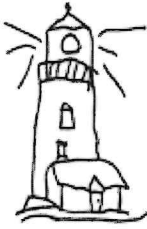
11/20 School Wide Photo

11/22 NO SCHOOL – END OF TERM 1/ Teacher Report Card Prep DAY

11/25-11/29 No School FALL BREAK

12/2 REPORT CARDS DUE

12/2 School Resumes



11/14/2024

Hello Lighthouse Families,

Yesterday our school power was out beginning at 11:38am. The school was informed by the Power Company that the power was estimated to stay out until 2:30pm, which led to the Administrative decision for early release that transpired.

I want to acknowledge all of our teachers who jumped into action comforting students who experienced uncertainties and fears, supervised lunch in the dark with personal cell phone flashlight while our Administration and custodial staff distributed backup flashlights from our safety reserve. Many of the teachers who added supervision, were on their lunch break and chose to be present for the students before finishing their own lunch. This is a true testament to the caring staff that you entrust your student to daily.

I want to thank our office staff who promptly notified families, several by personal cellular device, as our internet and power were down. Again putting the greater Lighthouse community before themselves to ensure communication to all families for safe and effective transport.

I want to thank our Bus Company who was prompt to respond to the early release and ensured that each student reached their destination before moving to the next bus stop, again putting the safety and wellbeing of the students in their care before schedules and routine.

I would like to thank our support staff who stayed well into the afternoon entertaining and supervising students while parents were working to arrange transportation.

Most importantly, I would like to thank all of our families for your quick response. Many arriving early to volunteer support, transport students, and for your understanding towards the predicament of the school's over-arching well-being.

It is evident to me that The Lighthouse School is a micro-climate to the world in which we live. I am honored to work collaboratively with such a kind hearted, caring, and supportive school community. Yesterday's emergency may not have been catastrophic, however in the event of an unpredictable event, it was great to see that our students are safe, cared for and prepared.

Shelley Lake

Director, The Lighthouse School

541-751-1649

Accolades

- Wednesday's Early Release
- Fall Festival- BRAVO!!!

Waldorf Min –L. Johanson**Housekeeping:**

- Please continue to upload images into entourage for yearbook.
- Leadership Team has pre-determined FLIP FLOP Friday is NEXT Friday 11/22 ☺ Taco Tuesday is TBA
- The copier room is only available to staff. Parents/Volunteers are permitted use the hallway computer and come to the office for supplies.
- Parent Volunteers are not permitted to Grade student work/papers as this is a FERPA violation

Lights OUT!

- Flashlights will be added to the Classroom Emergency Backpacks. Batteries will be in a separate bag to preserve their longevity in the event of an emergency
- Future incidents may not result in early release; this decision is dependent on conditions.
- In event of a future blackout, Teachers will use classrooms with window shades up to increase light, being a low technology school-impact should be minimal and plans to adjust instructional avenue may be necessary
- Admin will communicate in avenues appropriate to the incident. (Walkie for quick communication, face to face for events that students are not yet privy too.)
- In any emergency-stay calm. Limit information to students to prevent the spread of misinformation and emotional reactions

Student Support

- Be mindful to use class phones to office for support while inside your classrooms –this limits walkie noise in other rooms
- Walkie communications should state the location where assistance is needed
- Admin support will arrive and survey scene BEFORE interacting with the teacher. OFTEN we can identify concern with no disruption to your instruction. We will connect with you for additional information and clarification. This limits negative attention seeking behaviors
- Student Support's intent is to de-escalate students, re-regulate behaviors. Student support should not be for homework help and work enforcement. Be sure to note mal-behavior such as task avoidance in comments for report cards
- Teachers should document extreme behaviors via email to Administration for data tracking and parents informed when behaviors persist
- Behaviors typically occur in transition and in times of task, the Dean of Students and Director will be working with Teachers to create pre-emptive plans to increase desired behaviors. This may feel like a critique on the teacher-IT IS NOT! Rather, an objective collaboration to look outside the moment, reflect on pedagogy and practice, and return to Waldorf roots
- Fidgets and clutter – Waldorf pedagogy advocates for limiting distractions in our environment as this can overwhelm the senses. Student desk space should be free of clutter, and fidgets limited to need vs want. Equity is not equal – (see attached)

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- Teachers will email Director Lake & the office once they have finished report cards for proof and approval, preferably by Monday 11/25
- Report Cards are DUE no later than Monday 12/2

Winter Festival

- We have all 6 stations!
- Lesson plans for rotation leads are DUE on 11/22. Please submit to Michelle for supply purchase. The 11/22 date provides ample time for Admin to preview in the event that adjustments are necessary
- Stations will be multi-leveled

Upcoming Dates:

11/11 NO SCHOOL-Veterans Day

11/14 Fall Festival

11/15 Staff Meeting 2-3pm

11/20 School Wide Photo

11/22 NO SCHOOL – END OF TERM 1/ Teacher Report Card Prep DAY

11/25-11/29 No School FALL BREAK

12/2 REPORT CARDS DUE

12/2 School Resumes

12/4 Band in-formance

12/5 The TLS 12 days of giving Begins –Class with most donations may win a pizza party

12/20 Winter Celebration –Early release

12/21- 1/5 Winter Break

1/6 School Resumes



11/20/24

Hello Lighthouse Families,

The Holiday season is upon us and with that, the conclusion of our first term of the 2024-25 school year. Our teachers are working to complete the Term 1 report cards before entering into some well-earned rest and rejuvenation that comes with the Fall break. As this term comes to an end, I wish to express my continued gratitude for our school and greater community. Lighthouse is truly a niche that is not possible without the care and dedication of our educators and the coveted support found in our ever present volunteers. Closing out our first Trimester begins the planning ahead associated with our Second!

Upon the return of school, The Lighthouse School is pleased to announce that we will once again enter into the 12 days of giving, an annual event that collects non-perishable items to donate to our local food bank. This collection will begin on 12/5 so please preview the items as a family to see which, if any, your family can donate. Students will bring items to their classroom daily, and the class with the most food items donated will receive a pizza party when we return in January. This is an incredible opportunity to partner with our greater community and help families out in their time of hardship.

Per TLS tradition, the school will host our annual Holiday Faire in the gym on Saturday 12/7 from 12:00-3:00 in the afternoon. This event is a fun time to gather a broader community, collect pre-ordered holiday wreathes, peruse and purchase the class creations made through the collaboration of our room parents, classroom teachers, and student population. The creativity is abundant and the items make heirloom gifts that are cherished for years to come. For those families looking to find an avenue to help please consider joining our Lighthouse Parent Organization (LPO) and Friends of the Lighthouse School (FOLS) Board as they co-host the Holiday Faire and other pertinent fundraisers throughout the school year. 100% of the proceeds from the grade level tables go back to the students to help offset costs associated with grade level field trips.

Another fun event we look forward to is the Winter celebration hosted by TLS on 12/20. As a public charter school, we recognize that the winter season is a time of jovial celebration internationally, and students will rotate through stations learning about how different cultures throughout the world celebrate the change in season. Students will listen to stories, partake in customary treats, and make a keepsake to take home at the end of the day. I encourage families to look through these items and allow their students to retell the events of their day. This is a beautiful way to close the 2024 year as a school and enter into the rest of Winter break. I encourage all families to cherish this tradition and be sure that your students are present to participate. As a school we recognize that many families plan on traveling over the winter break and as such, **Friday 12/20 will be an early release day with school ending after lunch at 12:30.** Bus transportation and parent pick up will begin at 12:30 so please plan accordingly. Bus routes have been adjusted by one hour to accommodate the early release.

I would like to personally wish everyone a nice Fall break, I hope it is full of family time, and memory building. I look forward to seeing everyone back to school on December 2nd, and at the upcoming community driven events that make our school stand apart!

Shelley Lake
Director, The Lighthouse School



Director TLS <director@thelighthouseschool.org>

Welcome Back from Fall Break

3 messages

Director TLS <director@thelighthouseschool.org>

Sun, Dec 1, 2024 at 7:08 PM

To: Office TLS <office@thelighthouseschool.org>

Bcc: Michelle Silva <businessservices@thelighthouseschool.org>, Anita Martins <amartins@thelighthouseschool.org>, TLS Office <mvonderohe@thelighthouseschool.org>, Kathleen Stauff <deanofstudents@thelighthouseschool.org>, Odysseus Frangopoulos <art@thelighthouseschool.org>, Megan Maxwell <music@thelighthouseschool.org>, Julie Graber <jgrab@thelighthouseschool.org>, Rebeka Scholan <rscholan@thelighthouseschool.org>, Stephanie Krug <skrug@thelighthouseschool.org>, Angela Gibson <agibson@thelighthouseschool.org>, Darla Vieyra <dvieyra@thelighthouseschool.org>, Spanish Teacher <spanish@thelighthouseschool.org>, PE Teacher <pe@thelighthouseschool.org>, Heather Kapande <third@thelighthouseschool.org>, Teresa Huff <thuff@thelighthouseschool.org>, Audra Ashcraft <kinder@thelighthouseschool.org>, Pre Kindergarten <prek@thelighthouseschool.org>, Amanda Peck <kinderaide@thelighthouseschool.org>, Julie Graber <first@thelighthouseschool.org>, Kimberly Mandel <second@thelighthouseschool.org>, Linda Johanson <fourth@thelighthouseschool.org>, Sarah Rigney <fifth@thelighthouseschool.org>, Rita Coxon <sixth@thelighthouseschool.org>, Seventh Grade <seventh@thelighthouseschool.org>, Eighth Grade <eighth@thelighthouseschool.org>, Dave Slone <dslone@thelighthouseschool.org>, Custodian TLS <custodian@thelighthouseschool.org>, Librarian TLS <librarian@thelighthouseschool.org>, Valerie Eiselein <ValerieE@coos-bay.k12.or.us>, Donna Johnson <donnaj@scesd.k12.or.us>, Donnette Savey <donnettes@coos-bay.k12.or.us>, Lynda Johnson <ljohnson@thelighthouseschool.org>, Stephanie Messerle <smesserle@thelighthouseschool.org>

Hello TLS Team,

Welcome back from Fall Break! I hope you all had a lovely week of rest and enjoyed some of the sunshine that came out to play. This Thanksgiving season, I am certainly grateful to work with each of you! Your dedication and compassion was evident in the thoughtful comments and attentive grades recorded on the report cards. I enjoyed sitting by my fireplace reading through each note that you carefully crafted for parents pertaining to their students.

As we launch into the next three weeks with so much festive fun on the agenda, I hope you are able to find joy in the festivities of our students' excitement. For many of our students, school is their happy place and they look forward to seeing you each and every day! Thank you for keeping the magic of learning alive in your lessons, activities, stories, and daily interactions.

Upcoming dates:

12/2 School Resumes
 12/4 Band in-formance
 12/5 The TLS 12 days of giving Begins –Class with most donations may win a pizza party
 12/7 Winter Faire
 12/18 TLS Caroling
 12/20 Winter Celebration –Early release
 12/21- 1/5 Winter Break
 1/6 School Resumes

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Shelley Lake
 Director, The Lighthouse School
 director@thelighthouseschool.org
<https://www.thelighthouseschool.org/>
 (541) 751-1649

"Love starts when we push aside our ego and make room for someone else." -Rudolf Steiner

Julie Graber <jgrab@thelighthouseschool.org>

Sun, Dec 1, 2024 at 7:22 PM

To: Director TLS <director@thelighthouseschool.org>, Music Teacher <music@thelighthouseschool.org>

DECEMBER

newsletter

STARFISH CHARACTER TRAITS

December 2-6 Attentiveness: paying close attention to something, or being focused and trying to understand

December 9-13 Self-Control: managing your actions, emotions, and thoughts and do what's right instead of what's impulsive

December 16-20 Being Considerate: being thoughtful of the rights and feelings of others



"THE BEST AND MOST BEAUTIFUL THINGS IN THE WORLD CANNOT BE SEEN OR EVEN TOUCHED. THEY MUST BE FELT WITH THE HEART. WISHING YOU HAPPINESS."

— HELEN KELLER



RESPONDING WITHOUT LOSING YOUR COOL

Parents can set boundaries with love: "I love you and I am here to listen, but this tone isn't how we talk. Let's find a way to speak in which we both feel respected."

Encourage reflection with your child: "This behavior isn't like you. How do you think we can handle this better next time?"

IMPORTANT DATES & REMINDERS

- National Handwashing Awareness Week: December 1st - 7th
- National Cotton Candy Day: December 7th
- National Maple Syrup Day: December 17th

"December is the time for remembering the past and reaching toward the future."

— Ralph Waldo Emerson



BUSINESS/HR REPORT FOR THE BOARD MEETING OF December 4, 2024

HUMAN RESOURCES

- 2023/2024 OPEN POSITIONS
 - Math Specialist
 - FT Administrative Secretary
- Fiesta Flip Flop Friday on 11/22 was a huge success!
 - Employees working on campus enjoyed Tacos, salsa and chips while working on report cards
 - and roamed the halls in their flip flops

BUSINESS REPORT

- Enrollment = 202
 - K = 24
 - 1st = 23
 - 2nd = 23
 - 3rd = 24
 - 4th = 25
 - 5th = 25
 - 6th = 24
 - 7th = 21
 - 8th = 13
- Pre-k = 16
- Brown House on Woodstock
 - Original listing price was \$184,900
 - Price reduced to \$174,900 9/6
 - TLS offered \$115,000 on 10/3/2024
 - Bank countered at \$172,000 10/15
 - Price reduced to \$164,900 11/6
 - Counter offered at \$120,000 11/13/2024
 - Currently awaiting Banks response
- 2023/2024 Audit is complete and filed with the state on 12/2/2024
 - Waiting on update on 990 and CT-12 filing
 - Ending Fund Balance \$1,498,428.00
- Current financial status as of 11.30.2024

| | | | | | |
|------------------------------|----|----------------|-------------------------------|----|----------------|
| Adopted budget | \$ | 3,021,013.00 | Adopted budget | \$ | (3,021,013.00) |
| Expenses Year to date | \$ | (815,296.98) | Revenues Year to date | \$ | 1,035,406.69 |
| Anticipated Expenses to 6/30 | \$ | (1,491,707.16) | Anticipated Revenues to 6/30 | \$ | 1,654,563.68 |
| under budget | \$ | 714,008.86 | anticipated revenue deficit | \$ | (331,042.63) |
| | | | anticipated net is a positive | | |
| | | | cash flow of | \$ | 382,966.23 |

The Lighthouse School Strategic Plan

Version 11/13/2024

Introduction: This strategic plan is intended to guide TLS over the next three to five years. Appendix 1 contains an Annual Work Plan template that will be populated by the Board and Administration for each goal to step down the Strategic Plan into specific actions with timeframes and responsible parties. The intent is the Board and Administration annually revisit the work plan to update and track progress.

VISION:

The Lighthouse School will provide the educational and social support to foster students' talents, skills and collaborations as they become life-long contributors to their community.

MISSION:

Our mission is to provide students and their families with a challenging and creative learning environment dedicated to academic excellence. Utilizing an eclectic approach to holistic education, we create an atmosphere in which children can reach their social, creative, and intellectual potential. The Lighthouse School values and models compassion for all living things, respect for the environment, and an appreciation for a changing and diverse world. We nurture the whole child--head, heart, and hands.

The Lighthouse School's (TLS) Guiding Principles. This is who we are, this is what we do.

1) Student experience is well-rounded and balanced in the arts, science, and humanities with an energizing curriculum

a) Curriculum is designed to prepare students for high academic achievement in science, mathematics, language arts, humanities, geography, art, music, etc. A core premise is that TLS students meet or exceed grade-level standards in literacy, math, humanities, and science. The school seeks to achieve this in a way that blends these elements into an integrated whole. The ideal result is a competent, confident student who engages each challenge with their head, heart, and hands working together.

b) Our Waldorf-inspired curriculum is intentionally sequential, developmentally appropriate, and designed for steady growth and integration of academic skills, self-awareness, creativity, and problem-solving abilities as students progress from kindergarten to 8th grade. The curriculum is designed with a progressive expansion of content that includes not just academic competence but also creativity, self-awareness, and social learning. Curriculum fosters the growth of the whole student, with core scholastic competence embedded within a blend of music, art, and poetry; science and the natural world; foreign language; appreciation of cultures, history, and society; and physical movement from athletics to drama and handwork – all of which provide inspiration for students to enjoy learning.

c) A central theme of the TLS student experience is that instruction respects and cultivates the entire spectrum of learning styles. We know that each child has their own talents and challenges, and our educators will help them learn how to use one to navigate the other. Rather than teaching everyone the same way, we want to help everyone learn in their own way while at the same time working with others and appreciating that others may learn differently. At all grade levels, a key goal is to cultivate self-confidence and resilience in all students. TLS programs and curriculum do this in part by teaching children in the context of the talents and capabilities they bring, addressing multiple intelligences and learning approaches, and respecting every child's unique abilities.

2) Personnel and educators are skilled and empowered

a) All personnel and educators are oriented and trained in TLS instructional philosophy, supplementing their formal education with Waldorf training and professional development.

b) Personnel and educators are encouraged and supported in the use of creative instructional techniques, including incorporation of the arts.

c) Within the framework of the curriculum, educators are encouraged to develop their own implementation and classroom strategies.

3) *Our school provides a supportive learning environment*

a) TLS builds community by encouraging partnerships with families who are actively engaged in classrooms, on committees, teams, and boards, leading Lighthouse Parent Organization (LPO) sponsored events, and serving the school through the Friends of Lighthouse (FOLS). TLS was founded by parents and has always engaged families in the classroom and beyond as important participants in their children's education.

b) Class sizes are appropriate to support TLS vision and mission.

c) Pre-kindergarten opportunities are provided and reflect TLS vision and mission.

d) TLS strives for clear communication with and between TLS personnel, educators, parents, and the broader community.

Goal 1: To provide a supportive learning environment focused on academic achievement, collaboration, and communication

- **Objective:** To improve the percentage of students meeting or exceeding grade level standards for academic achievement by creating a stimulating and supportive learning environment.
 - *Strategy:* Continue to design and deliver Waldorf-inspired and sequential curriculum that meet state standards and prepare students for high academic achievement in main lessons, science, math, and language arts.
 - *Strategy:* Augment regular instruction by offering after-school activities and clubs across grade levels.
 - *Strategy:* Continue the middle-school rotation amongst science, math, and language arts teachers, which enhances the middle grade student experience through grade-to-grade continuity and allows teachers to lean into their strengths, while diversifying students day-to-day classroom style.
 - *Strategy:* Provide specialties and elective classes to middle school students in a variety of topics to further enrich the middle school experience while complementing core subjects, enabling specialization, and offering opportunities to blend grades.
 - *Strategy:* Develop a variety of opportunities for middle school students to engage and mentor students from lower grades (e.g., reading buddies), cultivating a sense of empowerment and emerging responsibility.
- **Objective:** Promote growth opportunities and a sense of belonging across kindergarten through eighth grade to achieve full attendance and enrollment.
 - *Strategy:* Explore additional opportunities for advanced coursework and academic experiences such as offering 9th grade math curriculum to 8th graders and TLS participation in Oregon Battle of the Books.
 - *Strategy:* Provide unique field trips designed to augment, complement, and emphasize lessons outside of the classroom. Continually explore new field trip opportunities.

- *Strategy:* Increase opportunities for Science, Technology, Engineering, Art and Math (STEAM) activities across all grade levels (e.g., leverage OR STEM Hub resources; add engineering or robotics elective).
- *Strategy:* Invite guest speakers and presenters to the school to enhance curriculum and expand students' exposure to a variety of topics.
- *Strategy:* Encourage greater use by all grades of the outdoor classroom space. Provide upgrades to the outdoor classroom to improve its use.
- *Strategy:* Facilitate TLS students' participation in extracurricular activities (e.g., school sports teams) at hosted and neighboring school districts.
- *Strategy:* Facilitate student transition to high school including forecasting for 8th graders and TLS alumni meetings.
- **Objective:** To build students' confidence and capacity to effectively communicate and collaborate.
 - *Strategy:* Offer regular, diverse, and rewarding opportunities for achievement, leadership, and collaboration both within and beyond the classroom (e.g., presentations, group classwork, school performances and festivals, and cross-grade activities).
 - *Strategy:* Offer honors programs and electives that embed advocacy and reward personal interest and achievement (e.g., journalism, photography, music, dance, and drama).
 - *Strategy:* Encourage TLS family and student participation at events such as attending the fall and spring festivals, caroling at the local mission, skate parties, and winter carnival.
 - *Strategy:* Help students learn to develop and maintain positive relationships with classmates and recognize differences in others and how to respond empathetically to those differences. Provide opportunities for students to feel a sense of belonging.
 - *Strategy:* Provide student intervention and behavior support through trainings, position management, and collaborations necessary to assist students who need support.

Goal 2: To cultivate skilled, empowered personnel and educators who develop and embody the TLS's mission and vision.

- **Objective:** To maintain school staffing in key groups including main lesson teachers, specialty teachers, intervention specialists, support staff, and administrative leadership.
 - *Strategy:* Main lesson teachers are provided with opportunities for peer to peer sharing to learn from one another, with a focus on teachers who have similar grade levels (e.g., K-2; 3-5; 6-8) or roles (e.g., intervention specialists).
 - *Strategy:* Specialties such as music, art, Spanish, physical education and handwork are maintained while allowing opportunities for growth in the specialties, driven in part by teacher expertise and interest (e.g., gardening, drama).
 - *Strategy:* Provide resources, trainings, professional development, and position management for personnel and staff to address student behavior management.
- **Objective:** To recruit and retain skilled personnel and educators
 - *Strategy:* Aspire not merely to hire educators to implement the school mission, but proficient and creative participants invested in the school's mission who will become meaningful partners with the board, administration, and families.
 - *Strategy:* Continue to develop Waldorf-inspired curriculum that lay out clear frameworks for classroom activities while providing flexibility for educators to have autonomy on design and execution of lessons and activities.
 - *Strategy:* Leadership provides sufficient resources for teachers to implement curriculum components.
 - *Strategy:* Leadership offers and encourages participation in trainings and professional development opportunities.
 - *Strategy:* Leadership promotes a work/life balance, manageable workload, and emotional support, in part by identifying collaborations and opportunities for personnel to develop support networks both within and beyond the school.
 - *Strategy:* To the maximum extent practicable (i.e., without sacrificing key elements of TLS model), TLS seeks to offer competitive salary and benefits to personnel.

- *Strategy:* As practicable, maintain small class sizes to provide a more enriching education experience for both educator and student.
- *Strategy:* Leadership, including the board and director, fosters significant connections with the educators by promoting transparent communication, appreciating diverse talents, and recognizing the essential role educators play in shaping the school's long-term future.

Goal 3: To expand TLS community connections

- **Objective:** To enhance family engagement and volunteer participation across all levels at TLS, including LPO, FOLS, the board, committees, and classroom support, it is necessary to foster these connections.

- *Strategy:* Establish a friendly and inclusive atmosphere for volunteering that allows families to see themselves as active contributors. Investigate ways to encourage collaborative efforts and classroom involvement while ensuring the safety of the school environment.

- *Strategy:* Communicate importance of volunteering at TLS throughout the school year (e.g., information at orientation, back to school and meet the teacher nights, and TLS weekly newsletters etc.). Provide diverse tasks and numerous opportunities to address barriers for participation and availability. Ensure volunteer expectations are not creating a barrier to initial or continued enrollment.

- *Strategy:* Encourage accountability around family volunteer commitments and provide easy recording and tracking of hours, potentially through creation of an online reporting system.

- *Strategy:* Create small incentives for volunteerism (e.g. reserved parking spot, raffle prize).

- *Strategy:* Establish a family mentoring system to create a community of volunteerism and inclusion in the school where established families pair with new incoming families to provide guidance and direction.

- **Objective:** Enhance the school's visibility and presence in the Coos County community through effective outreach, marketing, and communication strategies.

- *Strategy:* Craft clear messaging of the vision and mission of TLS to use in different outreach settings (e.g., website, social media, presentations, flyers advertising for fundraisers and events) to increase our visibility in the community.

- *Strategy:* Increase TLS's visibility, including through an updated and modernized online presence (e.g., website and social media accounts) and by promoting a student voice in public relation and outreach.

- *Strategy:* Engage with the broader Coos County community to garner more support for TLS mission (e.g., recruit members of the broader community to serve

on TLS boards, committees and work groups; invite community groups to performances and fundraising events).

- *Strategy:* Provide a brief welcome and introduction of TLS at events such as the fall and spring festivals for the benefit of community members.

Goal 4: Ensure the location and layout of TLS facilities serve the vision and mission

- **Objective:** To ensure suitable space is provided for features critical to TLS model
 - *Strategy:* Ensure individual classroom space for each grade level (Pre-K through 8th grade).
 - *Strategy:* Provide spaces dedicated to specialties and electives, including physical education, art, music, handwork, and Spanish. In addition, continue to provide space for science, literacy intervention, advanced math and math intervention. Such spaces may be multipurpose (e.g., gym and cafeteria).
 - *Strategy:* Further develop outdoor space for gardening, learning, and recreation (e.g., outdoor classroom, playground and field).
- **Objective:** To maintain a sponsoring District for the public charter agreement and a long-term plan for the physical location to house TLS.
 - *Strategy:* Secure a new lease, while exploring a longer than 5-year lease option.
 - *Strategy:* Continue building a relationship with the Coos Bay School District (CBSD) including having a presence on CBSD teams, committees, and at board meetings; make sure the CBSD leadership sees how TLS fits into their portfolio and occupies a valuable niche.
 - *Strategy:* Continue improvements to the current location of TLS (e.g., playground, garden, outdoor classroom, parking lot, outdoor stage).
 - *Strategy:* Capitalize on opportunities and incentives for energy efficiency upgrades and updates to the facility.
 - *Strategy:* Establish a team to develop a feasibility/cost/benefit analysis for long-term facility options, possibly including construction of a new facility, the purchase and remodel of an existing facility, or engaging with the CBSD for TLS to purchase the Bunker Hill location.
 - *Strategy:* Develop a plan for the use of the 62858 house with recommendations for necessary improvements.
- **Objective:** To establish safe and welcoming grounds for TLS
 - *Strategy:* Review previous safety “walk throughs” for improvements and compile a comprehensive campus plan for additional safety needs.

- *Strategy:* Work towards earthquake and tsunami preparedness.
- *Strategy:* Review facility and grounds for accommodations, access, and mobility issues, and upgrade accordingly.
- *Strategy:* Continue maintaining and improving landscaping and beautification of grounds to create welcoming premises.

Goal 5: To strengthen governance and organizational capacity

- **Objective:** To ensure TLS remains compliant with all applicable laws
 - *Strategy:* Pursue training for board members (e.g. Oregon School Board Association (OSBA)) on best practices, legal requirements, and board functions.
 - *Strategy:* Create a comprehensive board orientation packet to provide to all existing and new board members, including explanation of roles for board members and officers.
 - *Strategy:* With assistance from legal counsel, maintain, update, and adopt legal policies for TLS, including review of 2001 bylaws.
- **Objective:** To enhance the board's capacity, knowledge, and communication
 - *Strategy:* Recruit board members with a diversity of backgrounds, expertise and experiences.
 - *Strategy:* Improve board communication to partners through school appropriate avenues.
 - *Strategy:* Capitalize on OSBA resources for board members such as conferences, online information, and trainings.
 - *Strategy:* Develop or update roles for board members and officers, including purpose and scope for standing committees and teams.
 - *Strategy:* Promote board communication with other charter school boards to increase knowledge and collaborative opportunities.

Appendix 1: Annual Workplan Template

TLS Board and Administration will develop an annual work plan to step down the Strategic Plan into specific actions with timeframes and responsible parties.

| | | | | |
|------------|-------------------|----------|--------|--|
| Goal: | | | | |
| Objective: | | | | |
| Strategy: | | | | |
| Action | Responsible party | Timeline | Status | |
| | | | | |
| Action | Responsible party | Timeline | Status | |
| | | | | |