



**The Lighthouse School**  
"Lighting the way to a brighter future."  
62858 Hwy 101  
Coos Bay, Oregon, 97420  
(541) 751-1649



**Agenda October 2, 2024**

1. Call to order
2. Public comment (3 minutes):  
The board welcomes comments and questions from the public. If you wish to address the Board this evening, please raise your hand or unmute yourself, when public comment is requested. We ask that you limit your comments to three minutes. If more than one person will be addressing the same topic, we ask that you appoint a spokesperson to speak for the group. Speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints concerning individual school personnel. Once Public Comment has closed the audience is welcome to stay for the remainder of the meeting, in observance only, in accordance with Policy BDDH. (Public Participation in Board Meetings)
3. Union report (10 minutes)—
4. Discuss & Approve Board Meeting Minutes from September 4, 2024 –
5. Discuss & Approve Consent Agenda minutes:
  - FOLS 9/17/2024
    - i. 6/17/2024 Board meeting minutes
    - ii. No meeting in July or August
6. Directors Report with Curriculum Report—Shelley Lake
7. Business Report—Michelle Silva
8. Old Business;
  - Brown House on Woodstock – for sale
  - Strategic Plan Adoption
  - REMINDER: Work Session Scheduled for October 6, 2024
    - i. 1:00 – 4:30/5:00 pm
9. New Business:
10. Report from last District Board meeting –
11. Roundtable / Good of the Order-



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**Meeting Minutes September 4th, 2024**

1. Call to order

- The Board of Directors met September 4, 2024
- The meeting was in person and called to order at 7:02 PM.
- The meeting was a regularly scheduled meeting called by the Board of Directors.
- The Directors present at the meeting were: McKinley Prado, John Gibson, Jenni Schmitt, Stephanie Messerle, Stacy Courtright, George von Dassow, Anita Martins, Lisa LaGesse and Paula Mosley. Not present was Maya Watts. Also present were Director Shelley Lake and Business Manager Michelle Silva. A quorum was present because nine of the ten board members were in attendance. Presiding officer was Stephanie Messerle.

**REGULAR MEETING – REPORTS AND DISCUSSION**

2. Public comment

- None

3. Union report

- Sent as email. In summary, OSEA membership is again at 100% participation and the union had zero grievances last year.

4. Discuss and Approve Board Meeting Minutes

- August 7th, 2024 board meeting minutes

5. Consent Agenda minutes:

- FOLS May 2024 board meeting

6. Director and Curriculum Reports — Attached. Additionally:

- New bike rack from MHS welding and manufacturing group has been installed. The student who designed it was able to help install it to see its new home.
- Implementing starfish one-student policy; students who are often unrecognized but exhibit positive behavior are being rewarded.
- Safe schools training must be completed by board members.
- Admin is updating the parent/teacher handbook (last updated 2015). Hoping to get that published this month on TLS website.
- Dibbles and Easy CBM testing has begun
- Scheduling 504 meetings with students and their families
- Setting personal and professional goals with staff members and starfish students (teacher-selected).
- Meeting with teacher mentors to help set goals with teacher mentees; mentors and mentees meet weekly

7. Business Report—Attached. Additionally:

- Electives have been created and students have made their selections from the following offerings: magic, stop motion animation, shadow puppets, codes and ciphers, improv, drama, band, cooking, DIY crafting, strategic games, comic book art, build a game, handwork, and creative writing.
- School has refurbished the break room and teacher prep room (which can now also double as a conference room).
- Enrollment is at 203 students.
- The website has been updated. It includes all required content and the framework is now available for additional content to be added in the future.
- Contracted auditor company has been sold and moved from Roseburg to Texas with no notification, slowing down the process and potentially increasing the charges, but the audit is still moving forward.
- Playground asphaltting and sealing is complete.

#### 8. Old Business

- Strategic Plan Adoption - latest comments by board members have been received. Stephanie will clean it up and use track changes to for a new version. Board members should look at it again by October board meeting.
- Reminder - board work is session scheduled for October 6, 2024 from 1:00-4:30 PM in 7th grade classroom
- Landlord for blue house - Improvements to blue house have been ongoing. Downsides with a property manager include they would pick renter, and bills and repairs would be invoiced without pre-approval. One option is developing an MOU with FOLS to be the property manager. This would provide an outside revenue source for FOLS and FOLS is 100% dedicated to the school mission. Have approached FOLS executive team and they are open to the idea and willing to move forward with bringing the concept to their board. If approved, we would move forward with full execution and have to outline all details. Rental agreement details discussed include: Require deposit to include 1st month rent plus \$500 refundable security deposit. Improvements (agreed upon in advance by TLS board) can be reimbursable. Require an annual rental lease agreement renewal. The rental unit will be primarily unfurnished save the stove/oven and refrigerator. Pets are allowed with a \$500 refundable pet deposit and a signed clause to mitigate concerns with pet (e.g., dog near school). Require renter's insurance. Monthly rent for the first year will be set at \$1000 with utilities included. Proceeds will be split with FOLS 50/50 minus utilities (which are estimated as \$300) for the first year of the MOU.

#### 9. New Business

- 63693 Woodstock Rd house is for sale - board is interested in exploring purchase of property, including inspection
- Committees and Teams sign-ups are open for board members

#### 10. Report from last Coos Bay District Board meeting

- None

#### 11. Roundtable / Good of the Order

- Registration flowed well and was well organized.
- Great energy and enthusiasm during back to school night.

- Teachers appreciated the board-provided luncheon.
- Staff is implementing community collaboration days and they would like to see board members participate when possible. These are hosted the 1st Friday of each month (during normal school days) from 2:00-3:00 PM.

**Task list**

- Safe schools program trainings due October 11, 2024 for board members to complete
- Board members should sign up for committees and teams by September 9th.

**Corporate Actions**

The following actions were motioned, seconded, and approved by unanimous consent unless otherwise stated:

**RESOLVED** to approve the August 7, 2024 board meeting minutes. MM by George von Dassow, 2<sup>nd</sup> by Anita Martins. Unanimously approved.

**RESOLVED** to approve consent agenda minutes. MM by Stacy Courtright, 2<sup>nd</sup> by McKinley Prado. Unanimously approved.

**RESOLVED** to have annual renewal for the rental lease for the 62860 Hwy 101 house. MM by Lisa LaGessee; 2<sup>nd</sup> by McKinley Prado. Unanimously approved. John Gibson abstained.

**RESOLVED** to approve pets with a \$500 refundable pet deposit during rental of the 62860 Hwy 101 house MM by Stephanie Messerle, 2<sup>nd</sup> by Anita Martins. Unanimously approved. John Gibson abstained.

**RESOLVED** to approve a monthly rental rate of \$1000 for the 62860 Hwy 101 house. MM by McKinley Prado; 2<sup>nd</sup> by Stephanie Messerle. Unanimously approved. John Gibson abstained.

**RESOLVED** for proceeds from 62860 Hwy 101 house rental to be split with FOLS 50/50 minus utilities (set at \$300) for first year of MOU. MM by Stephanie Messerle, 2<sup>nd</sup> by Lisa LaGessee. Unanimously approved. John Gibson abstained.

**RESOLVED** to require 1st month rent plus \$500 refundable security deposit by lessee for the 62860 Hwy 101 house. MM by George von Dassow, 2<sup>nd</sup> by Anita Martins. Unanimously approved. John Gibson abstained.

**ADJOURNMENT:** The meeting adjourned at 9:25 PM. The next meeting date is scheduled for October 2, 2024.

Signature of Secretary, Jenni Schmitt \_\_\_\_\_

Date: 9/4/2024



## Friends of Lighthouse School

"Keepers of the light."

62858 Highway 101  
Coos Bay, Oregon 97420



### REGULAR MEETING MINUTES

- A regularly scheduled meeting of the FOLS Board of Directors was held on June 17, 2024 at 6:00 pm at 7 Devils.
- The Directors present at the meeting were: Stefani Eaton, Jarret (Jake) Robinson, Eva Bailey, Lisa LaGesse, and Sabrina McNeely. The following directors were not present: Ed Hughes, Julie Graber, and Johanna Curelo.
- A quorum was present because five of the eight Directors on the Board were present.
- The presiding officer was Stefani Eaton.
- There were no guests present.

### REGULAR MEETING – REPORTS AND DISCUSSIONS:

1. Meeting was called to order at 6:20 PM.
2. Public comment: none
3. Minutes from the 05/21/2024 meeting were unanimously approved (MM by Stefani, 2<sup>nd</sup> by Jake).
4. Financial Report:
  - Horticulture Funds: funds raised for the horticulture program will be allocated for future purchases
  - Allocate funds for recurring events, such as pizza parties, to ensure consistent funding
  - Accounts Update
    - Basic Checking #1093 - \$775.93
    - Basic Business Checking #1106 - \$1273.56
    - Basic Business Checking #1154 - \$14,417.05
    - Total Assets: - \$16,466.00
5. Old Business:
  - Transfer of Banking Responsibilities: Scheduled for July 8<sup>th</sup>; Jake will coordinate with Stefani to transfer banking responsibilities to reflect her position as FOLS Board President

6. New Business:

- Funding Request: no new requests
- Treasurer: A new treasurer will need to be elected. There is potential interest from a potential new board member.

7. Committee Reports:

- Policy: Current bylaws are in the process of being updated. A shared Google document will be created to allow all board members to comment and edit collaboratively, providing a better opportunity for participation.

**CORPORATE ACTIONS:** There were no Corporate Actions.

**MISCELLANEOUS DISCUSSION:**

- Discussed eliminating the December meeting and removing a meeting in the spring, bringing the total number of meetings to five per year.
- Discussed the need to develop strategies to increase attendance of LPO meetings and events.
- Discussed creating and distributing a comprehensive school calendar.

**ADJOURNMENT:** There being no further business, the regular meeting was adjourned at 7:15 pm. The date and time of the next meeting will need to be scheduled.

Signature of  
FOLS Board Officer \_\_\_\_\_ Date \_\_\_\_\_  
Signature of  
FOLS Board Officer \_\_\_\_\_ Date \_\_\_\_\_

Approved: 09/17/2024

## **Director's Report: 10/2/2024**

### **Connections Log**

9/4 S.R. & L.J & O.F Goal Setting  
9/5 Safety Day  
9/6 M.C & A.G Goal Setting  
9/6 Staff Collaboration Gathering  
9/9 K.M & L.S Goal Setting  
9/9 LPO meeting  
9/11 D.S. & R.D. & Goal Setting  
9/12 Math Honors Begins  
9/12 Title IX annual training with ODE  
9/12 C.S & A.A & M.W. Goal setting  
9/13 Literacy Collaboration Team Meetnig  
9/14 T.H Collaboration Meeting  
9/16 H.K. Goal Setting  
9/17 D.V & A.H & R.C Goal Setting  
9/17 Parent Night Pre-k though grade 4  
9/17 FOLS Meeting  
9/18 Literacy Collaboration meeting(s)  
9/19 L. Sparks ESD  
9/19 R. Scoville SRO  
9/19 Parent Night 5-8  
9/20 I.B & M.M & R.S Goal Setting  
9/20 Staff PD – Love & Logic in Classroom management  
9/23 S.K Goal Setting  
9/24 M.V Goal Setting  
9/27 Kairos phone appointment  
9/27 Staff Meeting  
9/27 Lease Agreement  
9/30 CHW referral conference

### **Accolades:**

J. Gibson, K. Graber, D.Slone, M. Silva – Rental Renovations  
1st, 2nd, 3rd and 5th grade for behavior collaboration planning support  
K. Stauff Weekly Citizenship Goals and Behavior Support  
5<sup>th</sup> S. Rigney – Annual India presentation and Holi Celebration  
6<sup>th</sup> R. Coxon Outdoor School  
7<sup>th</sup> K. Moore Flax harvest, spinning in Main Lesson  
8<sup>th</sup> C. seldon Annual Cow eye Dissection  
A.Gibson, S.Krug & D. Vierya Reading support collaboration and Intervention

**Action Item:**

Annual Safe Schools trainings have been assigned for all Boards members with a completion date by 10/11/2024:

- Staff to Staff Conduct
- Staff to Student Conduct
- Mandated Reporting

**Curriculum Report:**

TLS 2023-24 Look at a Glance with 2022-23 comparison (attached)

October Behavior Newsletter

Dibels Testing has begun, Easy CBM BOY window is open

Annual Goal Setting conferences are scheduled. Those that still need to be scheduled will be completed by 10/11/24

Lake is meeting with new teachers weekly for support and collaboration.

Lake is pushing in 3 times weekly for reading support in Grade 4.

Behavior Support is greatly appreciated. September has been a busy month! Mrs. Stuaff and I have been working with students to formulate plans with teachers, family and the greater community towards improved intervention support and to help offset mal-behaviors.

Welcome Mr. Jake Mauck as the TLS SLP for 2023-24

Lake is teaching Math honors to 5<sup>th</sup> grade students & a 6<sup>th</sup> grade student 3-4 days weekly



# OREGON AT-A-GLANCE SCHOOL PROFILE

## Lighthouse Charter School

PRINCIPAL: Shelly Lake | GRADES: K-8 | 62858 HWY 101, Coos Bay 97420 | 541-751-1649

### Students We Serve



### DEMOGRAPHICS

American Indian/Alaska Native	Students	3%
Teachers	7%	
Asian	Students	0%
Teachers	0%	
Black/African American	Students	0%
Teachers	0%	
Hispanic/Latino	Students	9%
Teachers	0%	
Multiracial	Students	15%
Teachers	0%	
Native Hawaiian/Pacific Islander	Students	1%
Teachers	0%	
White	Students	73%
Teachers	93%	



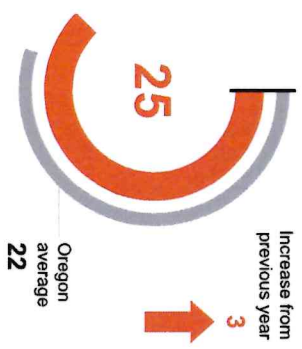
Ever English Learners	<b>12%</b>	Required Childhood Vaccinations	<b>92%</b>	Students Experiencing Poverty	<b>29%</b>
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\* <10 students or data unavailable

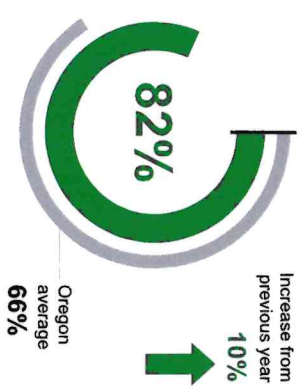
School Website: [www.lighthousecharter.org](http://www.lighthousecharter.org)

### School Environment

**CLASS SIZE**  
Median class size.



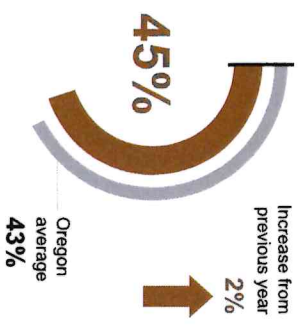
**REGULAR ATTENDERS**  
Students who attended more than 90% of their enrolled school days.



### Academic Success

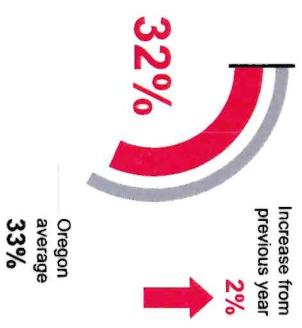
#### ENGLISH LANGUAGE ARTS

Students meeting state grade-level expectations.



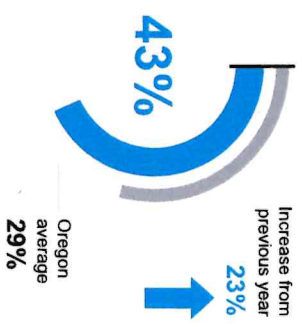
#### MATHEMATICS

Students meeting state grade-level expectations.



#### SCIENCE

Students meeting state grade-level expectations.



### School Goals

\*Information was not submitted for this section.

### State Goals

The Oregon Department of Education is partnering with school districts and local communities to ensure a 90% on-time, four year graduation rate by 2027. To progress toward this goal, the state will prioritize efforts to improve attendance, provide a well-rounded education, invest in implementing culturally responsive practices, and promote continuous improvement to close opportunity and achievement gaps for historically and currently underserved students.

### Safe & Welcoming Environment

\*Information was not submitted for this section.

Starting in 2023-24, [Senate Bill 923](#) updated the requirements for reporting a student's school information. More students are now included in school level rates.



Oregon achieves... together!

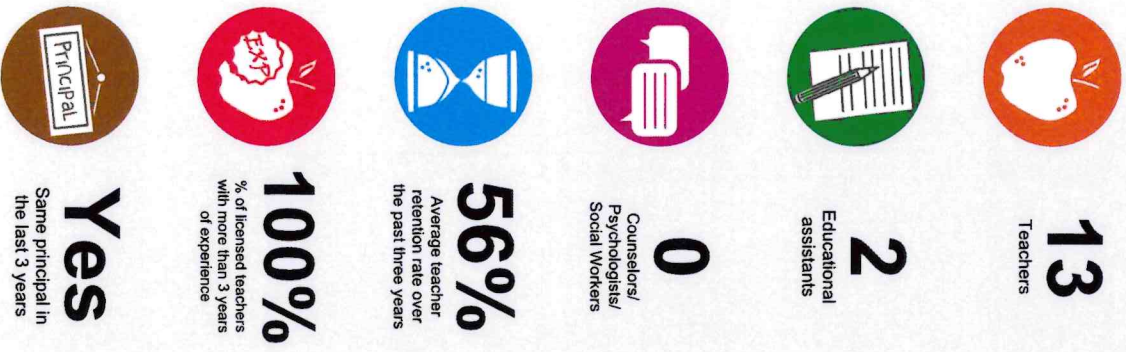
OREGON DEPARTMENT OF EDUCATION

# OREGON AT-A-GLANCE SCHOOL PROFILE CONTINUED

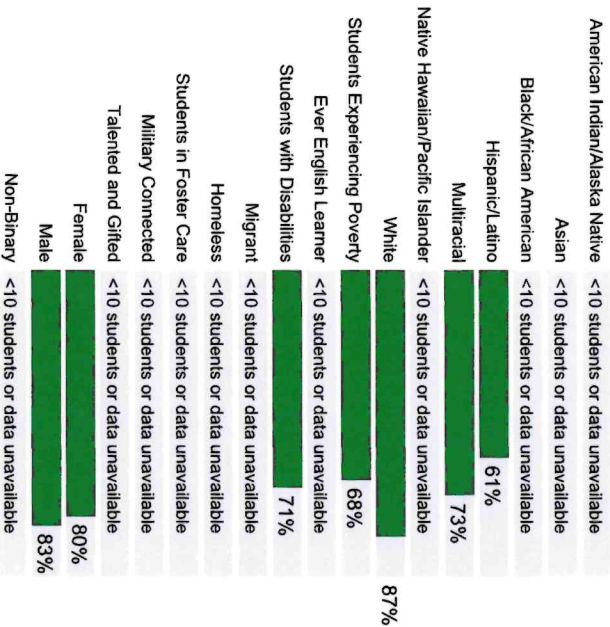
2023-24

## Outcomes

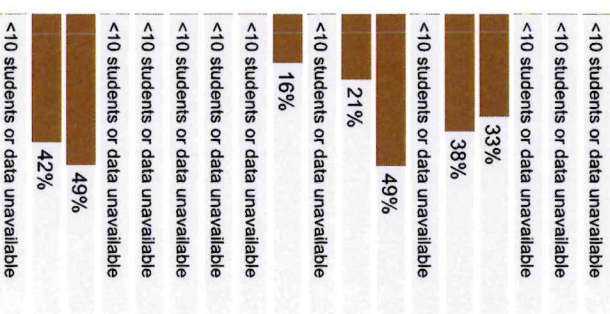
### Our Staff (rounded FTE)



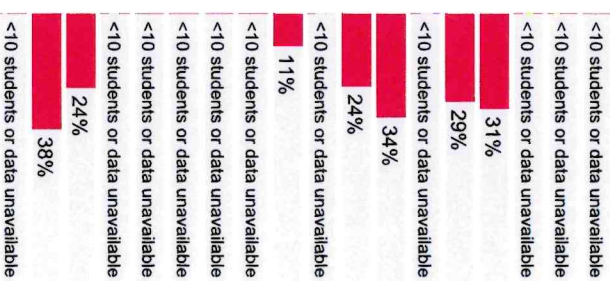
### REGULAR ATTENDERS



### ENGLISH LANGUAGE ARTS



### MATHEMATICS



## About Our School

### BULLYING, HARASSMENT, AND SAFETY POLICIES

\*Information was not submitted for this section.

### EXTRACURRICULAR ACTIVITIES

\*Information was not submitted for this section.

### PARENT ENGAGEMENT

\*Information was not submitted for this section.

### COMMUNITY ENGAGEMENT

\*Information was not submitted for this section.



# OREGON AT-A-GLANCE SCHOOL PROFILE

## Lighthouse Charter School

PRINCIPAL: Shelly Lake | GRADES: K-8 | 62858 HWY 101, Coos Bay 97420 | 541-751-1649

### Students We Serve



Student Enrollment  
**191**

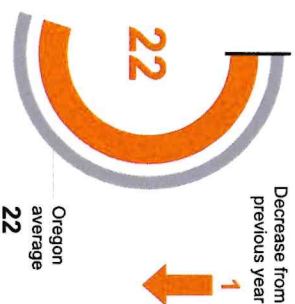
### DEMOGRAPHICS

Demographic	Students	Teachers
American Indian/Alaska Native	3%	7%
Asian	0%	0%
Black/African American	0%	0%
Hispanic/Latino	8%	0%
Multiracial	14%	0%
Native Hawaiian/Pacific Islander	1%	0%
White	74%	93%

### School Environment

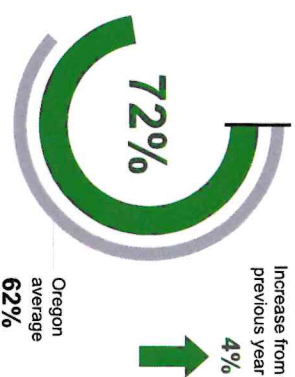
#### CLASS SIZE

Median class size.



#### REGULAR ATTENDERS

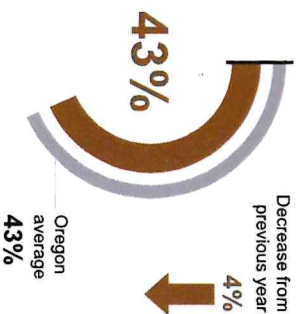
Students who attended more than 90% of their enrolled school days.



### Academic Success

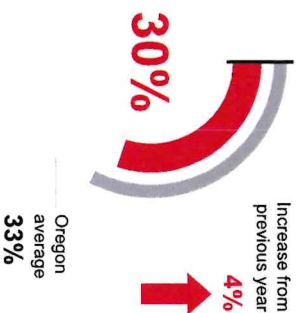
#### ENGLISH LANGUAGE ARTS

Students meeting state grade-level expectations.



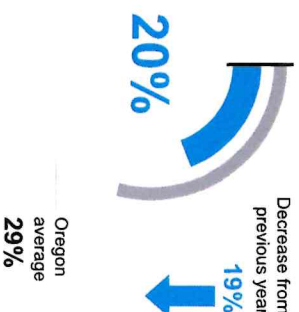
#### MATHEMATICS

Students meeting state grade-level expectations.



#### SCIENCE

Students meeting state grade-level expectations.



### \* 2 Languages Spoken

Ever English Learners	Required Childhood Vaccinations	Free/Reduced Price Lunch
11%	95%	>95%



Students with Disabilities  
Required Childhood Vaccinations  
Free/Reduced Price Lunch

\* <10 students or data unavailable

### School Goals

Our mission is to provide students and their families with a challenging and creative learning environment dedicated to academic excellence. The Lighthouse School utilizes an eclectic approach to holistic education allowing children to reach their social, creative and intellectual potential nurturing the whole child—head, heart and hands. We model compassion for all living things, respect for the environment, and an appreciation for a changing and diverse world.

### State Goals

The Oregon Department of Education is partnering with school districts and local communities to ensure a 90% on-time, four year graduation rate by 2027. To progress toward this goal, the state will prioritize efforts to improve attendance, provide a well-rounded education, invest in implementing culturally responsive practices, and promote continuous improvement to close opportunity and achievement gaps for historically and currently underserved students.

### Safe & Welcoming Environment

We are a K-8 school, with class sizes ranging from 20-26 students. Our small school environment encourages student accountability regarding both learning, social dynamics and behavior development.



Oregon achieves... together!

OREGON DEPARTMENT OF EDUCATION

# OREGON AT-A-GLANCE SCHOOL PROFILE CONTINUED

2022-23

## Outcomes

### Our Staff (rounded FTE)



14 Teachers



2 Educational assistants



0 Counselors/ Psychologists/ Social Workers



55% Average teacher retention rate over the past three years



86% % of licensed teachers with more than 3 years of experience



Yes Same principal in the last 3 years

### REGULAR ATTENDERS

American Indian/Alaska Native	<10 students or data unavailable
Asian	<10 students or data unavailable
Black/African American	<10 students or data unavailable
Hispanic/Latino	63%
Multiracial	50%
Native Hawaiian/Pacific Islander	<10 students or data unavailable
White	76%
Free/Reduced Price Lunch	72%
Ever English Learner	<10 students or data unavailable
Students with Disabilities	52%
Migrant	<10 students or data unavailable
Homeless	<10 students or data unavailable
Students in Foster Care	<10 students or data unavailable
Military Connected	<10 students or data unavailable
Talented and Gifted	<10 students or data unavailable
Female	72%
Male	73%
Non-Binary	<10 students or data unavailable

### ENGLISH LANGUAGE ARTS

<10 students or data unavailable	<10 students or data unavailable
<10 students or data unavailable	<10 students or data unavailable
<10 students or data unavailable	<10 students or data unavailable
<10 students or data unavailable	<10 students or data unavailable
<10 students or data unavailable	47%
<10 students or data unavailable	<10 students or data unavailable
<10 students or data unavailable	45%
<10 students or data unavailable	43%
<10 students or data unavailable	<10 students or data unavailable
<10 students or data unavailable	14%
<10 students or data unavailable	<10 students or data unavailable
<10 students or data unavailable	<10 students or data unavailable
<10 students or data unavailable	<10 students or data unavailable
<10 students or data unavailable	48%
<10 students or data unavailable	40%
<10 students or data unavailable	<10 students or data unavailable

### MATHEMATICS

<10 students or data unavailable	<10 students or data unavailable
<10 students or data unavailable	<10 students or data unavailable
<10 students or data unavailable	<10 students or data unavailable
<10 students or data unavailable	24%
<10 students or data unavailable	<10 students or data unavailable
<10 students or data unavailable	33%
<10 students or data unavailable	30%
<10 students or data unavailable	<10 students or data unavailable
<10 students or data unavailable	21%
<10 students or data unavailable	<10 students or data unavailable
<10 students or data unavailable	<10 students or data unavailable
<10 students or data unavailable	<10 students or data unavailable
<10 students or data unavailable	25%
<10 students or data unavailable	35%
<10 students or data unavailable	<10 students or data unavailable

## About Our School

### BULLYING, HARASSMENT, AND SAFETY POLICIES

Here at the Lighthouse School we rise to challenge our school community with individual responsibility, perseverance, compassion and integrity. TLS has a zero tolerance on bullying. Students are held accountable for their actions through Positive Behavior Intervention Supports: Behavior Tracking and collaboration teams to include Parents, Teachers & Administration.

### EXTRACURRICULAR ACTIVITIES

The Lighthouse School offers activities to include: Handwork, Music, Spanish and Art specialties. In grade 5-8, students are offered electives in cooking, yearbook, leadership and drama. Afterschool clubs include: Archery, Battle of the Books (OBOB) and Chess.

### PARENT ENGAGEMENT

The Lighthouse School was founded by parents in 2002 and parents continue to be highly involved in the governance, fundraising and intricacy of School operations. Volunteerism is an integral part of our school and parents of TLS students are encouraged to volunteer a minimum of 40 hours annually.

### COMMUNITY ENGAGEMENT

The Lighthouse School encourages community engagement through the Lighthouse Parent Organization (LPO) and through the Friends of the Lighthouse (FOLS) organizations. These organizations are vital in all areas of classroom enrichment, specialties course, and maintaining our school's inclusive climate and culture.



9/12/2024

Hello TLS Team,

I would like to discuss a concern that has come to my attention and one that I feel may need additional information to avoid inaccurate communications primarily in the area of 1-1 aide qualifications.

The support of a classroom aide is not the same as that of a 1-1 aide. However, the goals of parent volunteerism and inclusion typically offset the need for classroom aides, once the background checks are cleared. Background checks for parents close at the end of this month, and as parent backgrounds are cleared, the office will reach out and notify you with parents that are cleared to volunteer in the classroom. **THIS DOES NOT** limit any outside volunteerism such as art and materials prep that can be done off campus. The LPO is currently coordinating the room Parent List and will deliver this information to you once the green light is provided!

A 1-1 aide is identified as a support measure for qualifying students through the IEP process. As of current, TLS does not have any students with an active IEP that identify the need of a 1-1 aide. All IEP caseloads are handled through CBSD and it would be their determination and responsibility to provide services to our students in the event that a student qualifies for this area of assistance.

The Lighthouse School Board agreed to hire a behavior specialist to support Tier III behavior intervention and assistance, and as such, Mrs. Stauff is our Campus Behavior Support Specialist. If you have not already met with and collaborated with Kathleen I highly suggest you do as her toolkit is wide and vast!

When teachers have students that are struggling through specific behaviors, the normal process of intervention would still apply:

- 1.) Immediate assistance would request Student Support via classroom communications (phone or walkie) to the office so that the first support can be readily available.
- 2.) For repetitive support teachers would need to request an SST (student support meeting) with parents, Mrs. Stauff, The School Director, and any other teachers that would benefit from collaboration.
- 3.) Through the SST process, immediate parent participation is solicited in the area of supporting students. The team will also generate intervention and accommodations attempts.
- 4.) SST meetings should be held 4-6 weeks apart so as to allow time for data collection, accommodation practice, and intervention measures to take place.
- 5.) After 2-3 SST meetings, the team may decide to proceed with an MDT meeting for students that may benefit from IEP assessments to determine eligibility, in which representatives from CBSD and ESD would be in attendance. If the team does not believe an IEP is necessary but the student has a diagnosis that impairs academic

performance, a discussion towards a 504 plan may be beneficial. Other avenues of support are always discussed at an SST meeting as the success of our students and their individual needs is always the goal of our team support.

September is a bit rocky every year as students readjust to school norms, routines and class expectations. Please continue to maintain your instruction through the avenues that we know work and reach out for support when needed for collaboration-never underestimate the power of school to home communication. A phone call home can go a long way!

If you have any additional questions, please do not hesitate to connect with me.

---

Shelley Lake  
Director, The Lighthouse School  
[director@thelighthouseschool.org](mailto:director@thelighthouseschool.org)  
<https://www.thelighthouseschool.org/>  
(541) 751-1649

**Housekeeping**

- Please remember to regularly restart your computers (student and staff computers!)
  - Frequent restarts are crucial for ensuring that all updates and patches are properly installed, which helps maintain the security and performance of our systems.

**Professional Development**

- 9/20/24 Love and Logic Professional Development 2:00-3:00 In handwork room
- 9/27/2024 Staff Meeting
- 11/8 2:00-3:30 Alice Training with Office Scoville

**Benchmark Assessments****Easycbm Fall Benchmark Assessments**

- (close) October 11
- Math and Reading Basic Grades 1-2
- Math and Reading Basic & Math and reading Proficient grades 4-8

**Goal Setting Conference**

ALL Staff need to meet with Mrs. Lake for Goal setting conference in the month of September. If you have not done so already, please select a date/time that works with your schedule and fill out the appropriate Goals Sheet for areas of starfish collaboration and professional improvement goals.

**SST, 504 and IEPS**

CBSD IEP assessments have initiated. Sarah Prince will coordinate IEP meetings through email communications with Main Lesson Teachers. In the event that the time does not work with your schedule, please communicate this to Sarah and TLS Director Shelley Lake for rescheduling purposes. In the event that the IEP occurs during instruction, please communicate with Michelle and Shelley for coverage.

504 Plans – TLS Director is reviewing 504 plans with students, parents and teachers for annual review. Shelley will discuss dates with you PRIOR to scheduling a 504 meeting.

SST meetings – As student behaviors and academics begin to self-reveal, an SST (Student Success Team) meeting may be called. Please refer to Director's email for additional information. SST meetings can be called by any teacher with concern of student progress or lack thereof. If you are unsure, please meet with the Director for next steps.

**PARENT NIGHTS**

The LPO is establishing a list of Room Parents for all Main Lesson Teachers. The LPO requests that teachers relay areas of volunteer support that families can actively pursue to make the life of teaching smoother for you. Suggestions include: Off-site Prep assistance, On-Site Prep assistance, In-class Rotation support, Class Party Support.

Parent Night should include a brief communication of anticipated curriculum, class routines, homework and classwork expectations, and general life for students entrusted to your care. As discussed it is natural to anticipate lower attendance in the second presentation so general Q&A with handouts would be acceptable. The Goal is to be visible and communicate with parents what a year in your class looks like for their student!

**9/17 Parent Night Pre-K -4<sup>th</sup> grade 6pm-7:30pm****9/19 Parent Night 5-8<sup>th</sup> grades 6pm-7:30pm**

**Waldorf Minute- Linda Johanson****Accolades****Housekeeping**

- Volunteers in the classroom are becoming available. Please connect with the office for approval PRIOR to confirming with parents
- Goals Conferences-please schedule with Mrs. Lake to meet by next week if you have not done so already
- Easycbm Fall Benchmark Assessments (closes) October 11
- Safe-Schools Trainings **DUE 10/11**
- Office communications –Reserve Walkie Communications for urgent requests, use phones for non-urgent
- Classrooms do not need to keep Walkies talkies on while inside teaching to avoid chatter disruption(s)
- Please refrain from using candy and other sugary treats as incentives for classroom rewards
- Any lessons in need of kitchen (cooking assistance) should be emailed to Anita at least 24-hour prior to need
- Lake is teaching Honors math (again) from 9-10am in staff room
- Teacher Prep room (Gym) Unavailable 10/17-18
- Speech Referral Form (attached) - Completed forms should be submitted to Director

**Yearbook**

Michaela has begun to collect pictures for the 2024-25 school yearbook.

Entourage app is a tool used to upload pictures directly to yearbook

**Professional Etiquette and communications**

- Stress and Supports –Don't take it personal!
- Parent Emails – Write it like a Judge will read it in court
  - Stick to the facts - remove any and all personal bias/opinions
  - Avoid recommendations unless requested
  - cc Director Lake in any behavior-related communications
  - bcc all parents & director in group emails

**Conflict Resolution and Student Support Plan(s) –Kathleen**

- Approach calmly, stopping any hurtful action
- Acknowledge children's feelings
- Gather information: Restate the problem, ask for ideas for solution, choose one together

**Conferences:**

- Begin Sign-up with Parents through virtual submission –office support
- Preview 24-25 Report cards for standards – office support
- Notify Lake and/or Stauff for any conference you wish Admin attendance & support
- Coordinate with Reading support for Dibels Data
- Coordinate with Specialties for grades and input
- Progress monitoring

**Holiday Faire (12/7/24) & Winter Celebrations (12/20/24)**

- Send project requests for Winter Faire to Mrs. Lake for pre-approval
- LPO will coordinate with room parents for support and supply donations
  
- Winter Celebration sign-ups will be in the Copier Room, TLS requests returning staff to lead rotations and new staff to support as tour guides
- Lead teachers please connect with Michelle for supply orders



## OTHER

### Upcoming Dates:

	<i>Field Trips</i>
10/4 K-2 Fire assembly	<i>9/30-10/2 6<sup>th</sup> Grade Outdoor School (Lake off campus 9/30)</i>
10/4 Staff Community Gathering	<i>10/10 3<sup>rd</sup> Grade Valley Flora Farm (Stauff off campus)</i>
10/8 Vision Screening	<i>10/17 8<sup>th</sup> grade ropes course (Lake off campus)</i>
10/9 Bus Evacuation Drill 8:30	<i>10/22 Kindergarten Pumpkin patch (Stauff Off campus)</i>
10/10 Picture Retakes	<i>10/24 4<sup>th</sup> Grade Tsalia Festival (Stauff off campus)</i>
10/11 Conference Prep- No Staff Meeting	
10/14 No School- Indigenous Peoples Day	
10/18 Conference (NO SCHOOL)	
10/21 Conference (No SCHOOL)	
10/22 Safety Day – Earthquake and Tsunami Drill	
10/23-31 CHS sponsoring (DARE) week – Theme “Life is a Movie (Live Drug Free!)”	
10/25 6-8 Halloween Dance	
10/25 Staff Meeting	
10/26 North Bend Candy Crawl (Saturday community involvement)	
10/31 Halloween	
11/14 Fall Festival	

### *Professional Development*

- 11/8 2:00-3:30 Alice Training with Office Scoville



Director TLS &lt;director@thelighthouseschool.org&gt;

## Cursive writing

2 messages

**Director TLS** <director@thelighthouseschool.org>

Tue, Sep 17, 2024 at 11:05 AM

To: Office TLS <office@thelighthouseschool.org>

Bcc: Kindergarten Teacher <kinder@thelighthouseschool.org>, First Grade <first@thelighthouseschool.org>, Second Grade <second@thelighthouseschool.org>, Heather Kapande <third@thelighthouseschool.org>, Fourth Grade <fourth@thelighthouseschool.org>, Fifth Grade <fifth@thelighthouseschool.org>, Sixth Grade <sixth@thelighthouseschool.org>, Kora Moore <seventh@thelighthouseschool.org>, Chris Seldon <eighth@thelighthouseschool.org>, Megan Maxwell <music@thelighthouseschool.org>, Odysseus Frangopoulos <art@thelighthouseschool.org>, PE Teacher <pe@thelighthouseschool.org>, Spanish Teacher <spanish@thelighthouseschool.org>, Michelle Silva <businessservices@thelighthouseschool.org>, Kinder Aide <kinderaide@thelighthouseschool.org>, Rebeka Scholan <rscholan@thelighthouseschool.org>, Angela Gibson <agibson@thelighthouseschool.org>, Stephanie Krug <skrug@thelighthouseschool.org>, Pre Kindergarten <prek@thelighthouseschool.org>, Julie Graber <jgraber@thelighthouseschool.org>, ntrapold@thelighthouseschool.org, Anita Martins <amartins@thelighthouseschool.org>, Kindergarten Aide <apeek@thelighthouseschool.org>, Librarian TLS <librarian@thelighthouseschool.org>, Lynda Johnson <ljohnson@thelighthouseschool.org>

Hello Team,

Here is the adapted quote that I read at this morning's greeting. Many requested that I share with them so I thought I would share it with all. Have a wonderful day and always remember- you make an impact EVERY day in ways we may never realize.

"Writing in cursive means translating thoughts into words; it forces you to not take your hand off the paper. A stimulating effort, which allows you to associate ideas, link them and put them in relation. The word cursive comes from the Latin "currere", which runs, which flows, because thought is winged, it runs, it flies.

Cursive is foreign to this disconnected world - it is compact, elegant, & clear writing.

Our society needs elegance, for beauty, it needs complexity; we have synthetics but not clarity, speed but not efficiency, information but not knowledge!

Our students know too much but are no longer able to put things into relation. Most no longer think.

This is why we write in cursive, at school. Because this is not just about recovering a writing style, but about giving breath to our thoughts again.

Everything that makes us live, that feeds the soul, that sustains the spirit, is connected to breathing.

Without breath, as the ancient Greeks said, there is no thought. And without thoughts there is no life."

Vivian Parra.-

Shelley Lake  
 Director, The Lighthouse School  
 director@thelighthouseschool.org  
 https://www.thelighthouseschool.org/  
 (541) 751-1649

"Love starts when we push aside our ego and make room for someone else." -Rudolf Steiner

**Mail Delivery Subsystem** <mailer-daemon@googlemail.com>

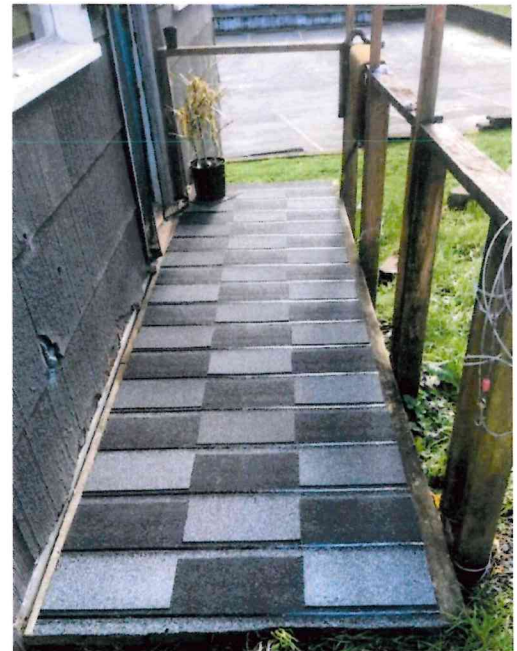
Tue, Sep 17, 2024 at 11:05 AM

To: director@thelighthouseschool.org

# BUSINESS/HR REPORT FOR THE BOARD MEETING OF October 2, 2024

## HUMAN RESOURCES

- Registration
  - Collected 16,505/20,300 of material fees
    - This included (10) \$100.00 scholarship donations
  - Sold 154 Year books
  - 328/388 Background checks were ran – that is 85% of our population
- Handicap parking space needs repainted
  - Would like to request adding parking bumpers to the upper parking lot to protect the fence. They cost \$175.00 per piece. Can be installed on any weekend rain or shine.
    - Total cost estimated around \$1500.00 - \$1700.00 to paint and add bumpers on 9/3 by Melanie
      - Will acquire a formal quote if Board is in agreement
- 62860 Has a new tenant
  - Revised Lease Agreement was approved by the Executive Board on 9/15/2024
  - FOLS signed MOU on 9/18/2024
  - Completed tenant application was received 9/20/2024
  - Cleared Background check was received 9/26/2024
  - Tenant signed Lease Agreement on 9/27/2024
  - Move in began on 9/28/2024
- Before and after photos of 62860



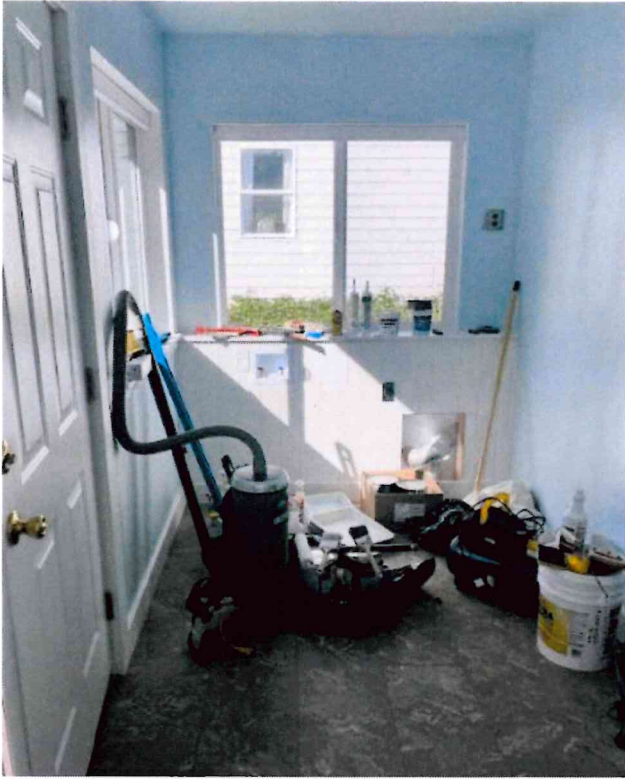




2020 when we bought the house

**9/26/2024**





**Mud room with washer/dryer hook up**



**fire extinguisher closet in kitchen**



**Kitchen & dining room from mud room view**



**kitchen and Dining room from living room view**





**Living room**



**Office/den**



**Master bedroom with built in vanity and closet armoire'**



**Bathroom**



## BUSINESS REPORT

- Audit
  - I'd like to respectfully request to go out for RFP for different auditors and contact legal to write a Management Letter to the current auditors to be delivered after audit has been filed and closed.
  
- Enrollment K-8 = 203
  - K = 24
  - 1<sup>st</sup> = 24
  - 2<sup>nd</sup> = 24
  - 3<sup>rd</sup> = 24
  - 4<sup>th</sup> = 25
  - 5<sup>th</sup> = 24
  - 6<sup>th</sup> = 24
  - 7<sup>th</sup> = 21
  - 8<sup>th</sup> = 13
  
  - Pre-K = 16
  
- Current financial status as of 9.30.2024

<b>Adopted budget</b>	\$	<b>3,021,013.00</b>	<b>Adopted budget</b>	\$	<b>(3,021,013.00)</b>
Expenses Year to date	\$	(407,223.32)	Revenues Year to date	\$	410,645.88
Anticipated Expenses to 6/30	\$	(1,932,388.36)	Anticipated Revenues to 6/30	\$	2,586,014.80
under budget	\$	681,401.32	anticipated revenue deficit	\$	(24,352.32)
			anticipated net is a positive cash flow of	\$	657,049.00

- Field Trips:
  - 6<sup>th</sup> grade - Outdoor school 9/30-10/2/2024 – Grant Funded – required by the state
  - 3<sup>rd</sup> grade – Valley Flora Farms 10/10 – (new) traditional field trip (minimal fee charged)
  - 8<sup>th</sup> grade – Ropes Course 10/17 – traditional field trip – (class funds used)
  - Kinder – Pumpkin Patch 10/22 – traditional field trip – (minimal fee charged)
  - 4<sup>th</sup> grade – Tsalila Festival – traditional Field trip – (class funds used)
  
- Brown house was \$184,900
  - Ken, John, Shelley, an electrician / plumber and myself took a tour
    - It is not pillar post but concrete block with crawl space
      - Found that the middle is sinking due to the lack of support
  - Needs full gut and remodel (windows, doors, roof, siding, floors, kitchen, etc)
    - Newest list price is \$174,900
      - Realty company is expecting it to drop again on 10/6
      - Would start offer at 115,000
        - 125,000 is the highest we could go in today's market for the work it needs
        - Will put in a letter of interest and offer if Board agrees