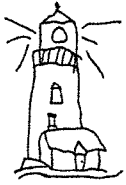


The Lighthouse School
"Lighting the way to a brighter future."
62858 Hwy 101
Coos Bay, Oregon, 97420
(541) 751-1649



Agenda December 7, 2022

1. Call to order
2. Public comment:
(The board welcomes comments and questions from the public. If you wish to address the Board this evening, please raise your hand or unmute yourself, when public comment is requested. We ask that you limit your comments to three minutes. If more than one person will be addressing the same topic, we ask that you appoint a spokesperson to speak for the group. Speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints concerning individual school personnel. (Policy BDDH: Public Participation in Board Meetings))
3. Union report— Chris Seldon
4. Discuss & Approve Board Meeting Minutes from November 2, 2022
5. Discuss & Approve Consent Agenda minutes:
 - **11/14/2022 Grant Writing Team Meeting – see enclosed minutes - next meeting 12/12/2022 @ 7 pm (virtual)**
6. New Business:
7. Directors Report with Curriculum Report—Shelley Lake
8. Business Report—Michelle Silva
9. Report from last District Board meeting –
10. Old Business;
 - **November Task list**
 - Shelley Lake will make virtual meeting link for 12/9 Budget Committee meeting
 - Michelle Silva will look into a service to digitize and store sensitive paper work.
 - John Gibson will continue to look into obtaining 1149 funds for building improvements
 - Stephanie Messerle will try to schedule holiday gathering for December 10th at the Coos History Museum; John Gibson will reach out to North Bend H.S. To cater the event, Julie Graber will look into live background music.
 - Michelle Silva will repost request for new board member in announcements.
 - Open Board Position update – John Gibson
 - i. Letter of interest enclosed
11. Roundtable / Good of the Order-



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Meeting Minutes November 2, 2022

1. Call to order

- The Board of Directors met November 2, 2022
- The meeting was in-person at The Lighthouse School and called to order at 7:05 pm.
- The meeting was a regularly scheduled meeting called by the Board of Directors.

The Directors present at the meeting were: John Gibson, Stephanie Ospina, Jenni Schmitt, Stephanie Messerle, Maya Watts, Paula Mosley, Avena Singh (attended virtually) Lisa LaGesse (attended virtually). Also in attendance were Director Shelley Lake, Business Manager Michelle Silva, and Curriculum Coordinator Julie Graber. A quorum was present because eight of the ten board members were in attendance. Not Present were George von Dassow and Bruce Steel. Presiding officer was John Gibson.

REGULAR MEETING – REPORTS AND DISCUSSION

2. Public comment

- No public comment

3. Union report

- No union report

4. Discuss and Approve Board Meeting Minutes

- October 5th board meeting minutes

5. Discuss and Approve Consent Agenda Minutes

- October 10th Grant Writing Team meeting minutes
- October 11th Tech Support Team meeting minutes
- October 13th Safety Team meeting minutes
- October 28th Buildings, Grounds and Site Team meeting minutes

6. New Business

- Budget Committee selected date for next meeting 12/9/22, 2-3pm (virtual meeting will be made available)

7. Director and Curriculum Report —Shelley Lake. Attached, additionally:
 - New swing custodial staff has been hired
 - Safe schools trainings needs to be completed by end of school year
 - Oregon at a glance TLS profile results
 - New cafeteria tables have been ordered
 - Clubs have started again on campus including archery club, battle of the books club, chess club
 - Report cards revised to be more teacher-friendly and standards-based
 - Spellography purchased for 4th grade
 - Novel sets purchased for 4th, 6th, 7th grades
 - Coos Bay School District Superintendent visited campus

8. Business Report—Michelle Silva. Attached, additionally:
 - Action item - to approve the acquisition of two or more fire-safe file cabinets
 - Discussion of 1149 funds (dunes for improvements to aging structures provided to school districts) to replace heaters in west wing of building (funding recommendations available from Energy Trust of Oregon, once energy-efficiency study is complete)

9. Report from last Coos Bay District Board meeting
 - No one attended

10. Old Business
 - October Tasks completed:
 - Michelle Silva sent calendar of committee teams out to members to solidify meeting times
 - Stephanie Messerle began working with grant writing team to fund a facilitator who can help with board strategic planning
 - Michelle Silva had the office send out a request to TLS parent list to fill one board position opening
 - Michelle Silva pulled out task list items and sent out to board following October 5th board meeting
 - Open Board Position update – John Gibson
 - No interested candidates so far
 - Holiday staff/board gathering
 - Proposed date - December 10th preferred, December 3rd as backup, January 7th as secondary backup
 - Location - Coos History Museum preferred
 - Caterer - North Bend H.S. preferred
 - Agenda items for the 11/13/22 work session @ TLS 1:00 – 4:00 pm
 - FOLS/LPO – Mike Seldon, Jake Robinson and Anita Martins have been invited to join us
 - Rethinking structure, forming goals (at both school and corporate level), updating the five-year plan

11. Roundtable / Good of the Order

- Appreciation for skate party and Halloween party
- Classrooms are planning for Holiday Fair
- Thanks to FOLS for purchasing copies for Battle of the Books, purchased locally. Also for purchasing pizzas for Halloween party.
- Kids are excited about Battle of the Books and other clubs. Also brought in new, diverse books into library.
- Chris Seldon was inspiring for upper grades who went to see his play
- House renovations are moving forward, expected to be done by December

Task list

- Shelley Lake will make virtual meeting link for 12/9 Budget Committee meeting
- Michelle Silva will look into a service to digitize and store sensitive paper work.
- John Gibson will continue to look into obtaining 1149 funds for building improvements
- Stephanie Messerle will try to schedule holiday gathering for December 10th at the Coos History Museum; John Gibson will reach out to North Bend H.S. To cater the event, Julie Graber will look into live background music.
- Michelle Silva will repost request for new board member in announcements.

Corporate Actions

The following actions were motioned, seconded, and approved by unanimous consent unless otherwise stated:

RESOLVED to approve the October 5th board meeting minutes. MM by Maya Watts, 2nd by Stephanie Messerle. Unanimously approved.

RESOLVED to approve the Consent Agenda meeting minutes.
MM by Stephanie Messerle , 2nd by Maya Watts. Unanimously approved.

RESOLVED to approve the acquisition of two fire-safe file cabinets. MM by John Gibson, 2nd by Maya Watts. Unanimously approved.

ADJOURNMENT: The meeting adjourned at 9:01 pm. Next meeting date is scheduled December 7th, 2022.

Signature of Secretary, Jenni Schmitt _____

Date: 11/2/2022

The Lighthouse School Grant Team
Meeting Minutes
11/14/2022

Attendees: Stephanie Messerle, Jenni Schmitt, Rebeka Scholan, and Mezdulene Reed. Not in attendance Shelley Lake, Julie Graber, Lisa Lagesse, , Jackie Chambers, Michelle Silva, Johanna Curelo, Avena Sign

- Welcome
- Jennie suggested creating a shared space to store docs. The team agreed this would be useful. We will work on setting up a shared google drive to store grant applications.
- Generally our grant team meetings will be the 2nd Monday of the month. These will be virtual meetings at 7:00 PM, striving to end no later than 8:00. Here are the meeting dates for the school year, calendar invites will be coming out:
 - 10/10/2022, 11/14/2022, 12/12/2022, 1/9/2023, 2/13/2023, 3/13/2023, 4/10/2023, 5/8/2023, and 6/12/2023.
- Grant Discussion:
 - Judith Ann Mogan – Reviewer’s feedback for Grant Team’s consideration on future grants. “We welcome you submitting another application on our next grant cycle which will be sometime early Spring next year. A more focused project that addresses a particular issue is preferable instead of an application that has too many competing ideas. We had a significant number of applications this year. It was not an easy process for the Grant Review Committee as many were deserving projects.”
 - Keep this on our radar for developing a grant request on the next round, anticipated to come out this spring.
 - Coquille Tribal Community Grant – Stephanie submitted the grant request on 11/14 for \$15,000 to purchase five projectors and screens for the 1st through fourth grade and music rooms. Report out. due November 14th.
 - Stephanie copied the application questions onto a google doc for the team to contribute. We decided this worked well and will continue this type of system for future grants.
 - Ford Family Foundation – Stephanie updated the organization profile. Needed to collect demographic information for board and staff. Plan to apply ASAP for the technical grant for hiring a consultant to develop a strategic plan. No due date, they accept requests year-round.
 - Stephanie will post questions on a google doc for anyone who wishes to contribute.
 - Need to clarify if we need to have a contract ready before we apply. Or can we just submit a contract template or RFP for services? Stephanie will email foundation for clarification.
 - There are two other types of grants from the Ford Family Foundation for TLS to keep in mind – Large Good Neighbor Grants and Small Good Neighbor Grants.

- Pacific Power Grant - Keep the Pacific Power Grant on our radar to apply this spring. Potentially for the classroom sets of pull-down maps and library. March 15th.
 - IMPACT Grant emailed from Shelley – The team determined there was not enough time to develop a project and apply for this grant. But it will be added to our list of potential grants for future consideration.
 - The Grant Team should keep an eye out for grant opportunities and send announcements to the team. There could be library specific grants. The Coos Bay/North Bend libraries or the Coos Bay School District may be a resource to identify library specific grants.
- Review To Do List and wrap up. Next meeting December 12 at 7:00.

TO DO LIST:

1. The Grant Team will apply for the Ford Family Foundation Technical Assistance Grant for hiring a facilitator to create a strategic plan. Grant Team
2. Develop need for the Pacific Power grant, March 15th due date. Pull down maps, library materials, other? Grant Team
3. Mezdulene and TLS will work on building a library needs list including books, materials, supplies, shelves, etc. The Grant Team can use this list to apply for future funding. Mezdulene.
4. Ongoing - Shelley will work with the teachers and staff to identify needs for the Grant Team to target funding. Shelley.
5. Stephanie will update the Grant Team google sheet and send out to the team. Steph
6. Create a repository of completed grants. Create a google drive. Steph
7. Get a cost estimate for pull down maps and number to purchase. Julie
8. Rebeka will check with Julie for status of current Master Gardener's grant and if they have an offering round coming up. Develop list of needs for garden. Rebeka and Julie
9. Keep an eye out for the Judith Ann Mogan RFP announcement this spring. Develop need. Grant Team

Completed Items:

1. Michelle is completing the summary from last year for the Coquille Community Grant. This needs to be completed before TLS can apply for the current round of funding. *DONE*
2. Stephanie will request to be added to the Ford Family Foundation application portal. *Done 10/14/2022*
3. The Grant Team will apply for the Coquille Community Foundation, due date November 15th. The request will be for projectors and screens. *Done, 11/14/2022*
4. Check Pacific Power grant due date. *Done - March 15th due date.*
5. Stephanie will send google calendar invites for the 2022-2023 Grant Team meetings. *Done*

Director's Report: 12/7/2022

Connections Log

11/4 Epi Pen Training ESD
11/9 S. Prince SBSB
11/9 ODE Webinar
11/9 OBOB Meeting
11/13 Board Work Session
11/14 CBSB M. Barton
11/14 L. Scott Preschool Proposal
11/15 P. Schaffers Re: Sonic Wall installation
11/16 G. Jackson PACE risk assessment
11/16 Fall Festival
11/17 CHW Flu Clinic on Campus
11/18 B. Steele
11/19 Coquille Chess Tournament
11/28 B. Yost CBSB Health Liason
11/29 CHW S. Sharr Re: counseling
11/30 ODE Webinar/504 Training
12/2 South Coast Female Administrators meeting

Accolades

- Clubs are Back at TLS
 - Chess Club Mondays 3:30-4:15
 - Thank you Mike Campbell for Leading this club
 - 3 TLS students were recognized in tournament winnings
- OBOB-Battle of the books Wednesdays & Fridays 3:15-4:30
 - 40+ kids have signed up
 - Thank you to Julie Graber and Mezdulene Reed for leading this club
 - Thank you to the army of volunteers for supporting and coaching!
- Archery Club
 - Tuesdays and Thursdays from 3:30-4:30
 - Thank you to Dave Slone and Anita Martins for coordinating
 - Two additional parent volunteers training to assist/coach through NASP
- Thank you Anita Martins for providing a Thanksgiving celebration meal for all teachers
Autumn lasagna
- Thank you to all the Teachers and Volunteers that made the Holiday Fair student art.
- Thank you to Ken Graber for making the Food Drive Tree in the front of the school

Action Items:

- Director's evaluation 2021-22 for CBSB reporting & future evaluations

TLS Updates:

- New Cafeteria tables arrived on 11/15
- Pace on campus for the TLS Risk Assessment: summary attached
- Community Outreach: 12 Days of giving food drive began 12/1 and will last through 12/16

- Return of Winter Celebration Event on 12/16

Curriculum Report:

- End of Term 1- Report cards finalized and sent out
- All Teachers had a minimum of 1 Fall informal observations
- Angie Gibson and Reading team are pushing in for Literacy support/coaching in Grades 1-2



Director TLS <director@thelighthouseschool.org>

Risk Assessment Completed

1 message

Greg Jackson <gjackson@sdao.com>

Thu, Nov 17, 2022 at 6:02 P

To: "director@thelighthouseschool.org" <director@thelighthouseschool.org>

It was a pleasure meeting with you. I completed a risk management visit at Bunkerhill Elementary School - Coos Bay on 11/16/2022.

Summary:

Risk Management Consultant Greg Jackson met with Director Shelley Lake. The purpose of the visit was to conduct a voluntary risk management consultation. We discussed hot topics, I showed her the Insurance Portal and we conducted a walkthrough of the facilities. Recommendations were made.

To review, log in to the Member Portal and find the visit "Risk Management Review" with an Activity Date of 11/16/2022 on the home page or RMIS area.

Have a great day!

Thank you,

Greg Jackson ARM

gjackson@sdao.com

503-375-8887 Office

503-602-4734 Cell

PACE Risk Management Consultation

11/16/2022

Visit Date	Visit Subject	Premises	Created By	Recommendation	Risk Level/Score
11/16/2022	Risk Management Review	Bunkerhill Elementary School - Coos Bay	Greg Jackson	The additional roped added to the handle should be removed as it is not part of the equipment. If students using it to reach, they should have assistance or maybe not be allowed to use.	Moderate
11/16/2022	Risk Management Review	Bunkerhill Elementary School - Coos Bay	Greg Jackson	Additional shock absorbing material is needed under all playground equipment. A minimum depth of 9" of loose fill material (or synthetic equivalent) that encompasses an appropriate fall zone is recommended.	Moderate
11/16/2022	Risk Management Review	Bunkerhill Elementary School - Coos Bay	Greg Jackson	Additional shock absorbing material is needed under the swings. A minimum depth of 9" of loose fill material (or synthetic equivalent) that encompasses an appropriate fall zone is recommended.	Moderate
11/16/2022	Risk Management Review	Bunkerhill Elementary School - Coos Bay	Greg Jackson	Exposed ground cover cloth should be trimmed and reburied beneath shock absorbing material. This will help prevent trip/fall related injuries.	Minor
11/16/2022	Risk Management Review	Bunkerhill Elementary School - Coos Bay	Greg Jackson	The supports are above ground and could cause a trip/fall or serious impact injury. These supports should be buried beneath the ground or padding should be added to them.	Severe

Status

Staff Assessed 2

Property

Bunkerhill Elementary School - Coos Bay - The Lighthouse School

Image



Recommendation

The additional roped added to the handle should be removed as it is not part of the equipment. If students using it to reach, they should have assistance or maybe not be allowed to use.

Level*

Moderate

- Removed 11/16/2022

Status

Staff Assessed 2

Image



Property

Bunkerhill Elementary School - Coos Bay - The Lighthouse School

Recommendation (Fall Zones)

Additional shock absorbing material is needed under all playground equipment. A minimum depth of 9" of loose fill material (or synthetic equivalent) that encompasses an appropriate fall zone is recommended.

Level*

Moderate

* D. Sloan to rebluff/redistribute at end of each day starting 11/16/2022
* K. Graber to rototill 3x per term as possible.

Status

Staff Assessed 2

Image



Property

Bunkerhill Elementary School - Coos Bay - The Lighthouse School

Recommendation (Fall Zones)

Additional shock absorbing material is needed under the swings. A minimum depth of 9" of loose fill material (or synthetic equivalent) that encompasses an appropriate fall zone is recommended.

Level*

Moderate

* Need to order. K. Graber looking into a quote.

Status

Staff Assessed 2

Image



Property

Bunkerhill Elementary School - Coos Bay - The Lighthouse School

Recommendation (Fall Zones)

Exposed ground cover cloth should be trimmed and reburied beneath shock absorbing material. This will help prevent trip/fall related injuries.

Level*

Minor

* reburied 11/16/2022
* looking to order additional Bark.
* D. Sloan redistribute at end of each day.

Status

Staff Assessed 

Property

Bunkerhill Elementary School - Coos Bay - The Lighthouse School 

Image



Recommendation

The supports are above ground and could cause a trip/fall or serious impact injury. These supports should be buried beneath the ground or padding should be added to them.

Level*

Severe 



The Lighthouse School
"Lighting the way to a brighter future."

November 10, 2022

Dear TLS Families,

Happy November! It has been an incredible start to the school year and as we close out Term 1 I want to thank you all for your support, volunteer efforts, and communication.

Here at The Lighthouse School, we believe that every child matters, and sometimes immediate response is necessary to navigate big feelings in order to help students redirect their focus back to academic success. When I am available, I absolutely interact with the struggling students, but when circumstances pull me elsewhere, I am pleased to report that our students are still in good hands with any and all of our staff.

As we look forward to our 2nd and 3rd Terms, I am happy to announce that The Lighthouse School has brought back our behavior management team. This team is comprised of school administrators and teaching staff who work with students on various topics. In the event that your student is sent to the office, their initial contact will likely be the office team: Ms. Michaela and Ms. Anita. However, depending on the circumstances students may also be seen by one of the following behavior team members:

- Julie Graber - TLS founder and a Teacher for over 35 years
- Michelle Silva - TLS Business Manager, Human Resources and resiliency coach with 16 years' experience in education
- Heather Kapande - 3rd grade teacher with over 25 years in education
- Other trained and qualified Staff members

I am grateful for your ongoing cooperation and communication with the school, as we strive to create a positive learning environment for all of our students.

Should you have any questions or concerns, please contact the office.

A handwritten signature in blue ink that reads "Shelley Lake".

Shelley Lake
Director
The Lighthouse School



12/1/2022

Hello Lighthouse Families,

December is officially upon us, and with that a slew of traditional celebrations as part of the TLS traditions so please continue to read through the school's weekly newsletters for information for all upcoming events.

Unfortunately, with the increased gatherings and colder temperatures, we are seeing a rise in respiratory viruses including RSV, influenza and Covid-19.

School attendance is imperative to student academic success, however, if your child is not feeling well, we urge you to please keep them home until they are well enough to attend. We want to keep our school healthy for all in attendance and want to limit the spread of contagious illness. Please keep your student home when sick and do not send children back to school until they have been fever free without medication for 24 hours.

In response to Oregon's acute shortage of pediatric intensive care beds, state and local health officials recommend that people:

- Stay home when sick.
- Cover coughs and sneezes with the inside of your elbow, or with a tissue that you immediately throw away after use.
- Clean and disinfect all high-touch surfaces, including doorknobs, faucets, chairs, countertops and tables.
- Regularly wash hands with soap and water or use hand sanitizer, especially after coughing or sneezing into a tissue.
- Get a flu shot and stay up to date on COVID-19 vaccinations, including new bivalent boosters. There is no vaccine for RSV.
- Consider wearing a mask in crowded indoor spaces.

We appreciate your ongoing partnership, and wish you are all a happy and healthy holiday season. If you have additional questions, please contact the school office.

A handwritten signature in cursive script that reads "Shelley Lake".

Shelley Lake

Director, The Lighthouse School

Accolades

- **Shelley is off campus 11/4**

Housekeeping

- No School Next Friday 11/11 – Veterans Day
- No School/No Staff meeting on 11/18 – In-Service Report Card prep Day. Mrs. Lake will be on campus to assist with questions/clarifications & concerns
- Just a reminder that staff are welcomed and encouraged to attend schoolboard meetings

Winter Festivities

- If you have hazardous materials, Mr. Graber will be taking a load to the dump next week and you can bring your items to the school on Wednesday
- 2nd grade restraining order
- Winter Celebrations – Michelle
 - 7 rotations of approx. 28 students per group
 - 3 teachers per group
 - 2 parent volunteers as chaperones for groups from class to class
 - Multiple volunteers in each class – LPO will recruit volunteers for us all
 - Each student will receive a 4x6 card to take with them and their completed project
 - All supplies will be prepped and provided
 - The sign up sheet will be in the copier room
 - Michelle will connect with each leader and deliver their supplies
 - Teachers will create the ambiance
 - Decorations
 - Music
- Fall Festival November 16th @ 6:00 pm
- Holiday Fair- Anita LPO Canned Food Drive
- 12 Days of Giving – Anita LPO Canned Food Drive
 - LPO will put a box in your classroom to collect donated Canned Goods
 - No teacher Prep/Participation necessary

Epi Pen Training – Nurse Donna

Life Vac Training – Nurse Donna

Upcoming Dates:

11/8 Safety Day: Lock Down and Fire Drill
11/11 No School-Veterans Day
11/16 Fall Festival 6:00pm
11/17 Flu Clinic 9am-1pm
11/17 END of Term 1
11/18 NO STAFF MEETING-Report Card Prep Day
11/21-25 Fall Break (NO SCHOOL)
11/28 REPORT CARDS DUE
12/1-12/16 12 Days of Giving LPO
12/3 Holiday Fair
12/8 Safety Day- Fire Drill only
12/12/-12/13 Dental Screening
12/8 Safety Day
12/16 Winter Celebration

Accolades**Housekeeping**

- 1-2 Grades will use the main hall doorway to enter the building coming in from the playground, side door is still available for whole class exit. When sending one student to a location i.e. breakfast, PE, Recess, utilize the main hall door. Exterior door will remain locked at all times.
- 12/8 is Safety Day- Fire Drill only
- Cyber Security – Please be cognizant of emails that you open. If you do not recognize the sender, DO NOT DOWNLOAD any attachments. If any email meets with your suspicion, please notify the office for IT support and guidance.
- Cold and Flu Season – Please maintain time in class to wash hands, wipe down frequently touched surfaces
- BUS Passes MUST be passed out at the end of each day. Teachers need to ensure that all bus tags are accurate when replacement is provided.
- The Stage in the gym is OFF Limit to students in the gym except Drama use. Students are not permitted to play on our behind the drama curtain.
- **THERE ARE NO 6-8 ELECTIVES on 12/16** due to the Winter Celebrations. Please plan accordingly.
- Fall Observations are wrapping up, if you have not yet scheduled with Shelley, Please do so. Otherwise the observation is unannounced sometime next week.

Volunteers on campus

- All Volunteers, including afterschool club volunteers, need to be cleared through the office.
- Please notify the office PRIOR to the date of parents on campus
- When parent volunteers are on campus they will sign in and out through the office log
- Parent volunteers should not be wandering school halls and should be tasked with classroom needs
- If a parent volunteer is being asked to make copies, please notify the office before sending them to the staff copy room, so we can clear any sensitive information from the room before they access this

After School Clubs

- All Volunteers should be cleared with the office BEFORE volunteer participation
- After School Clubs must be supervised by a Staff member at all times
- Please include a parent sign out form for record keeping upon conclusion
- Chess Club is Utilizing the Gathering Room on Mondays from 3:30-4:15
- Archery is Utilizing the Gym Tuesday and Thursday from 3:30-4:30
- OBOB (Battle of the BOOKS) is utilizing the Gathering room and Library Wednesday from 3:30-4:30 and Friday from 1:30-2:30
- **Students should be accounted for and supervised at all times**
- Younger siblings are NOT permitted to wait for their older siblings, or left unsupervised on campus

Winter Festivities:

- 12 Days of Giving 12/1-12/16– **Anita**
- Holiday Fair& wreath pick-up tomorrow 12/3 – **Julie**
- Staff Holiday Party 12/10 6-8pm Coos History Museum
- Holiday Caroling 12/14 6pm – **Julie** Please include information in class newsletter
- **Winter Celebrations 12/16 – Michelle**
 - Michelle will connect with each leader and deliver their supplies

NO Staff Meeting 12/9 & 12/16**PLC 12/9**

- Julie Graber & Angie Gibson K-3 Vocabulary 2:00-2:45
- Shelley Lake 4-8 Math Support 2:00-2:45

ODD and other defiance re-direction skills

In response to Oregon's acute shortage of pediatric intensive care beds, state and local health officials recommend that people:

- Stay home when sick.
- Cover coughs and sneezes with the inside of your elbow, or with a tissue that you immediately throw away after use.
- Clean and disinfect all high-touch surfaces, including doorknobs, faucets, chairs, countertops and tables.
- Regularly wash hands with soap and water or use hand sanitizer, especially after coughing or sneezing into a tissue.
- Get a flu shot and stay up to date on COVID-19 vaccinations, including new bivalent boosters. There is no vaccine for RSV.
- Consider wearing a mask in crowded indoor spaces.

Other

Adjourn

Upcoming Dates:

12/1-12/16 12 Days of Giving LPO	12/12-12/13 Dental Screening
12/3 Holiday Fair	12/14 Holiday Caroling
12/7 TLS Board meeting	12/16 Winter Celebration
12/8 Safety Day- Fire Drill only	12/17-1/2 Winter Break (SCHOOL RESUMES Tuesday 1/3)
12/10 All Staff Holiday Party	

1/3 School Resumes
1/16 No School MLK Day
1/25 Safety Day
1/28 Winter Carnival

BUSINESS/HR REPORT FOR THE BOARD MEETING OF December 7, 2022

HUMAN RESOURCES

- Employees have been inquiring as to a break room where they can eat lunch and not get interrupted or have to eat in their classroom. So the Employee kitchen is getting a makeover with the final reveal happening this week.
 - Thanks to Ken Graber for getting the space prepped with a fresh coat of paint so I can give it a facelift.
 - Thanks to Dave for putting the fridge on the counter and hanging some wall art.

BUSINESS REPORT

- We received a call from ODE regarding our SIA funds. They explained that our reporting was due November 15th and wondered if we were going to partake. Turns out CBSD did not notify us or give us access to the reporting.
 - We were able to not only complete and submit our report the same day we were notified but were granted an extra \$8K for a total grant amount of \$144,827.90
 - These funds pay for 1st grade aide, Literacy Specialists and PE assistant
- SCESD had a hacker infiltrate their servers on Sunday 11/27. In an effort to stop the security breach they cut all of their lines: phone, internet and servers.
 - This left all of their servicing schools – including Lighthouse – without access to the accounting software for over a week.
 - TLS was restored on 12/6/2022
- Enrollment 198
- Current financial status as of 11/30/2022

Adopted budget	\$	2,521,384.00	Adopted budget	\$	(2,521,384.00)
Expenses Year to date	\$	(632,105.68)	Revenues Year to date	\$	208,881.26
Anticipated Expenses to 6/30	\$	(1,029,914.84)	Anticipated Revenues to 6/30	\$	1,763,953.41
under budget	\$	859,363.48	anticipated revenue deficit	\$	(548,549.33)
			anticipated net is a positive cash flow of	\$	310,814.15

- Current activity with CBSD for information or an update regarding our ECF funds they are in possession of:
 - 1st attempt = 9/29/22
 - 2nd attempt = 10/26/2022
 - 11/3/2022 was told that it was passed off to their Tech guy Kevin Wilhite
 - 3rd attempt = 12/6/2022



Michelle Silva <businessservices@thelighthouseschool.org>

Re: The Light House School Board position

1 message

John Gibson <jgibson@thelighthouseschool.org>

Mon, Nov 14, 2022 at 4:21 PM

To: Jan Doyle <janhdoyle@gmail.com>, Michelle Silva <businessservices@thelighthouseschool.org>

Hi Jan,

Thank you so much for reaching out.

First, thank you for being a part of the Lighthouse family and for volunteering in the classroom. Spending time as a volunteer in the classroom is one of the most valuable gifts anyone can give to the school and our students. Your life as a teacher makes that gift even more valuable.

The board meets once a month (with a few months off in the summer), we have been working to keep those meetings shorter by using consent agendas.

We don't have a term for the position. Members come to us from all walks of life and have varied lengths of time they serve.

We ask that you attend two board meetings prior to appointment (this is to help give you a sense of how the meetings function and give you the opportunity to "choose " us).

Thank you again for reaching out and I look forward answering any of your questions and more importantly seeing you at the next meeting.

John

On Mon, Nov 14, 2022 at 12:42 PM Jan Doyle <janhdoyle@gmail.com> wrote:

Stephanie Ospina contacted me about sitting on the Light House School Board, something I had never considered. However, I had a granddaughter attending Light House in the first grade, and I am currently volunteering a few days a week in the kindergarten classroom. As a former teacher, I tend to see issues from a teacher's perspective rather than an administrative or parent's perspective. I have lived in Coos Bay since 2004. My husband is a member of the local Coquille Indian Tribe so I have some tribe affliction. I also am fairly fluent in Spanish. I would be honored to serve on the Light House School Board. Jan Doyle

A few questions:

how long is the term for?

how often do you meet?

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Jan Doyle

Coos Bay Oregon

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