



The Lighthouse School
"Lighting the way to a brighter future."
62858 Hwy 101
Coos Bay, Oregon, 97420
(541) 751-1649



Agenda AUGUST 10, 2022

1. Call to order
2. Public comment:
(The board welcomes comments and questions from the public. If you wish to address the Board this evening, please raise your hand or unmute yourself, when public comment is requested. We ask that you limit your comments to three minutes. If more than one person will be addressing the same topic, we ask that you appoint a spokesperson to speak for the group. Speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints concerning individual school personnel. (Policy BDDH: Public Participation in Board Meetings))
3. Union report— Chris Seldon
4. Discuss & Approve Board Meeting Minutes from June 2, 2022 –
5. New Business:
 - Board work session August 11, 2022 5:00 pm in the gathering room
6. Consent Agenda:
 - Grant Writing Team – Stephanie Messerle
7. Directors Report with Curriculum Report—Shelley Lake
 - **Action item – to adopt the 2022/2023 Covid 19 plan**
 - **Action item – to adopt the TLS IPM management plan**
8. Business Report—Michelle Silva
9. Report from last District Board meeting –
10. Old Business;
11. Roundtable / Good of the Order-



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Meeting Minutes June 1, 2022

1. Call to order

- The Board of Directors met June 1, 2022.
- The meeting was held via video conference and called to order at 7:10 pm.
- The meeting was a regularly scheduled meeting called by the Board of Directors.
- The Directors present at the meeting were: John Gibson, Stephanie Ospina, Jenni Schmitt, Stephanie Messerle, Avena Singh, Tim Hyatt, and Maya Watts (joined at 7:30). Also present - Michelle Silva, Shelley Lake, and Julie Graber. A quorum was present because seven of the eleven board members were in attendance. Not Present were Lisa LaGessee, George von Dassow, Paula Mosley, and Bruce Steele. Presiding officer was John Gibson.

REGULAR MEETING – REPORTS AND DISCUSSION

2. Public comment

- No public comment

3. Union report

- No union report

4. Discuss and Approve Board Meeting Minutes

- April 6, 2022 Board Minutes
- May 4, 2022 Board Minutes

5. New Business

- No Board meeting in July
- Set summer work session date – Stephanie will reach back out to Annie Donnelly for potential dates in August for an in-person workshop board meeting.

6. Consent Agenda

- Grant Team – Stephanie Messerle
 - TLS received \$4,000 from Pacific Power Foundation for microscopes, projecting microscopes, and slides.
 - Submitted Letter of Inquiry to the Judith Ann Mogan Foundation, if invited we will submit a full proposal for the August 15th due date. Funding request included teacher and staff training, activities fund, outdoor classroom improvements, and mounted projectors and white boards.
 - Next Grant Team meeting is June 6th. No meetings scheduled for July or August, but will continue to work on updating the grant tracking google sheet and hopefully put in a full proposal for the JAMF.

- John Gibson – The ECF grant was approved for 21/22 at \$54,469.94. This technology grant will primarily be used for replacing computers in upper grades.
7. Director and Curriculum Report —Shelley Lake. Attached, additionally:
 - Reported from outdoor school, it went really well.
 - Julie Graber was interviewed for the Gift of Literacy.
 - Robin Brown, Waldorf educator, provided on-site training for teachers, was well received.
 - Report out on benchmark reports from Dibles and EasyCBM, overall positive scores. TLS will offer an enrichment program for two weeks before school starts for invited K-3 students to receive targeted instruction in literacy.
 - Critical to roll out an attendance campaign for next school year. Reiterate policy when to keep kids home due to sickness and to emphasize importance of attendance.

 8. Business Report—Michelle Silva. Attached, additionally:
 - All positions filled for next year except part time swing shift custodian.
 - Action item – to adopt the 2022/2023 school calendar.
 - Discussed informational property assessment report provided by Don BeBee. TLS will send the report to CBSD for discussion on repair and maintenance responsibility.

 9. Report from last Coos Bay District Board meeting
 - John Gibson watched part of the last meeting, nothing relevant discussed.

 10. Old Business
 - House improvement projects began 6/1/2022. Installation, new roofing, windows, and siding planned.

 11. Roundtable / Good of the Order
 - Thankful for the year, getting back on campus to volunteer, fieldtrips
 - Good work from everyone to get through the school year
 - Looking forward to the summer
 - Incredible staff this year, jumping right in. Spectacularly rose to the challenge. Made a great experience for all the students. Thankful to Shelley for joining all the fieldtrips.
 - It really was a magical year, very cohesive group, everyone going above and beyond.
 - Special thanks to Dave for filling in for custodian work.
 - Thanks to the board for involvement. Appreciate all the work from the board.
 - Positive and excited tone at the school this year and excitement for a return to next year. Looking forward to being full staffed next school year and a return of activities at the school. A very productive year.

Task list

- Research computer recycling centers to dispose TLS discarded computers.

Corporate Actions

The following actions were motioned, seconded, and approved by unanimous consent unless otherwise stated:

RESOLVED to approve the April 6th and May 4th Board Minutes. MM by Jennie Schmitt, 2nd by Avena Singh, unanimously approved.

RESOLVED to approve the 2022/2023 school calendar. MM by Jennie Schmitt, 2nd by Avena Singh, unanimously approved.

ADJOURNMENT: The meeting adjourned at 8:30 pm. No meeting date scheduled for July.

Signature of Secretary, Stephanie Messerle _____

Date _____

Director's Report: 8/10/2022

Connections Log

7/25 Organized and Sorted through Stored materials at TLS

7/28 IPM Training-Winston

8/1 Gold Coast Security

8/1 Millington Fire Department

8/2 Shawna Scharr CHW

8/3 Annie Donnely –Pre-Board session planning

Action Item:

- **IPM Report:** Current one on file is the CBSD plan. The Board needs to adopt their own plan to post on the TLS website to stay in compliance. Please read, review and update the suggested plan (attached)
 - The suggested plan is almost verbatim to the CBSD plan with the exception that it identifies TLS as an independent Charter, Shelley Lake as the IPM Coordinator instead of Rick Roberts and identifies Dave Sloan (Operations & Maintenance Supervisor) responsible for Monitoring, reporting and implementing.
 - The Board must adopt and approve its own IPM plan that lists approved low-impact pesticides that may be used on our campus. I have provided a copy of the OSU suggested approved for review:
https://osu-wams-blogs-uploads.s3.amazonaws.com/blogs.dir/2946/files/Low_Impact_Pesticide_List.pdf
 - TLS and the IPM Coordinator can be fined if accurate records are not kept, the IPM provided will identify the location of where these records will be housed (TLS OFFICE and Operations Supervisor's Office.)
 - BY LAW we must have our adopted IPM Plan posted on our school website. If the board adopts the proposed Plan, I will have this posted prior to the start of school.
- Board Goals
 - I have provided the 2019-2020 Board Goals with current status and updates. We would like to propose a work session to outline and update these goals for a 5 year plan.

TLS Updates:

- The Back Field Security camera is down. This is still under warranty. I have scheduled with Hyssop Productions and Reese Electric to replace and re-install prior to the start of school.
- Faulty Smoke Alarm in Main Hall triggered response on 8/1 @6:15am. Gold Coast Security is scheduled for inspection of equipment to identify any concerns.
- The Math Room Smart Board has been removed and reinstalled in the 5th grade classroom for math instruction/use.
- Educational KickStart started for grades K-3 invitees 8/8/22
- In Person Registration and back to School pictures held on 8/10

RSSL Update: (attached or see link)

Curriculum Report:

- Zearn Math was not renewed for use in the 22-23 school year.
- Reading Horizons Refresher training scheduled for all returning K-8 teachers
- Reading Horizons BootCamp Training Scheduled for all newly hired educators
- Rita Coxon will take the lead as the 6-8 math rotations teacher in the 2022-23 school year. Mrs. Lake will teach 1 rotation of honors math for the 6/7 compressed students
- Jumpmath curriculum ordered on 7/26/22
- EasyCBM benchmarks ordered
- IEP eligibility scheduled with CBSD & ESD for qualifying students
- 504 meeting scheduled for incoming student(s)

BUSINESS/HR REPORT FOR THE BOARD MEETING OF August 10, 2022

HUMAN RESOURCES

- Spanish office will be in the old Dean of Student's office
 - The Teacher will rotate into the classes to teach Spanish
- CBSD Sped and ESD Sped will be in the old Math room
- Library will be open and functional for use starting in September
- PE office has been moved into the large room with all of the equipment shelving
 - PE supplies are being organized and inventoried
- The old PE office will serve as the green room for Drama productions and as the Archery closet
 - Archery:
 - Our Operations & Maintenance Supervisor received his NASP certification and will be teaching Archery as an elective
 - He is looking for parent support to start back up the Archery club – if interested please contact the office for more details
 - Drama:
 - The drama closet has been cleaned out so that it is ready for use
 - Drama will be one term for each grade beginning in September
- The last of the music grant from 2018/2019 was finally spent to build the cage for the sound system, lighting and projector controls. Elaine Olp left behind grant funds that were earmarked to be spent on building a cage in the gym to secure all of the sound and lighting equipment purchased with the ODE startup funds. Unfortunately, due to a sequence of events, (her relocation to Idaho, covid, a change in administration) the project got put on the back burner.
With things returning to a new normal, Mrs. Maxwell asked if we would be able to schedule the installation this summer and the project came in under budget!!

BUSINESS REPORT

- Enrollment before registration = 218
- Received the Pacific Power Grant in the amount of \$ 4,000.00

The Lighthouse School

Board Goals 2019-2020

One Year Goals

- 1.) Get an inspection/appraisal of the building
 - a. Update: Michelle Provided this to the Board last year
- 2.) Get a 3 year history of the building expenses
 - a. Update: We have a better feel for this now that we have taken over the budget from CBSD
- 3.) Determine the monthly operating budget for the building
 - a. Michelle can provide this as needed
- 4.) Decide if we want to own this building and more forward
 - a. This is still a question that we would like answered as we move forward. Our current Charter is in year 2 of 5. Before we invest in this building more, we want to know the Boards desire for permanency
- 5.) Have a TLS community program in the gym for Reading Horizons and/or JumpMath
 - a. I would like more clarity on the vision for this before we move forward.
- 6.) Increase Public relations to let the extended community know of our excellence
 - a. Do we have a Public relations committee? What avenues do we wish to proceed to further establish this goal?
- 7.) Increase in math and reading Scores
 - a. With the infancy of our new hires, we are hoping to build these scores through coaching and instruction fidelity.
- 8.) Reach a point where the math and reading programs are taught with fidelity
 - a. Ongoing trainings & coaching in JumpMath and Reading Horizons

Second Year Goals

- 1.) Renew Charter
 - a. Our Charter was renewed for 5 years with CBSD in the summer of 2021.
- 2.) Scope and Sequence K-8th in math, reading & main lesson
 - a. Julie and Shelley worked through the Summer of 2021 to create cohesive Main Lesson Binders for all K-8th grades
 - b. JumpMath and Reading Horizons come with a PACE guide. These are available to anyone upon request.
 - c. We are pushing the Goals for Reading Horizons that grades should be reducing direct instruction with improved reading scores (after 3rd grade) with pull-out remediation for target individuals. Reading Horizons principals should be taught throughout regular ELA coursework for relevance and application.
 - d. Math Scores should improve with fidelity and coaching. Engage New York was utilized in 2021-22 for honors compressed students in grades 5th, 6th and 7th. Integrated Mathematics program was utilized for honors 8th. We hope to expand an honors math option for excelling students.
- 3.) Special education program alignment with TLS reading and math programs

- a. ESD and CBSD are contracted to work with all of our IEPs and we have little influence over the teaching programs they utilize. We are however beginning to see more buy-in with reading Horizons inclusion.
- 4.) Dyslexia program- "The Big Picture"
 - a. IN 2021 we hired a second reading specialist to help reach our Reading Goals.
 - b. IN 2022 we hired a third reading Coach to maximize our intervention and fidelity
 - c. August 2022 we are incorporation an Education Kick-off that will focus on K-3 struggling readers with Reading Horizons coursework

Five Year Goal

- 1.) Reading and math scores 75% of benchmark in 3rd Grade
 - a. 2021-22 School Year were as follows:
 - i. Dibels (decodable readers) 76% with 5 intensive support students and 100% identifiable growth
 - ii. Easy CBM: 88% Proficient in Grade Level Math comprehension
 - iii. Easy CBM: 64% Proficient in Grade Level ELA comprehension
 - b. We do not yet have the 2021-22 Standardized Tests results, I will provide this data to the board when it becomes available.