



The Lighthouse School
"Lighting the way to a brighter future."
62858 Hwy 101
Coos Bay, Oregon, 97420
(541) 751-1649



Board Agenda March 1, 2023

1. Call to order
2. Public comment:
(The board welcomes comments and questions from the public. If you wish to address the Board this evening, please raise your hand or unmute yourself, when public comment is requested. We ask that you limit your comments to three minutes. If more than one person will be addressing the same topic, we ask that you appoint a spokesperson to speak for the group. Speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints concerning individual school personnel. (Policy BDDH: Public Participation in Board Meetings))
3. Union report— Chris Seldon
4. Discuss & Approve Board Meeting Minutes from February 1, 2023
5. Discuss & Approve Consent Agenda minutes:
 - **2/9/2023 Safety Team Meeting - see enclosed minutes**
 - **2/13/2023 Grant Writing Team - see enclosed minutes**
 - **2/16/2023 Pre-K committee meeting – see enclosed**
6. Directors Report with Curriculum Report—Shelley Lake
7. Business Report—Michelle Silva
8. Report from last District Board meeting –

EXECUTIVE SESSION

Executive Session under ORS 192.660 (2)

(a) to consider the employment of a public officer, employee, staff member or individual agent.

9. New Business:
 - **Action item: motion to approve the renewals and non-renewals as presented for 2023/2024**
10. Old Business;
 - Preschool update – Stephanie O
11. Roundtable / Good of the Order-



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Meeting Minutes February 1, 2023

1. Call to order

- The Board of Directors met February 1, 2023
- The meeting was in-person at The Lighthouse School and called to order at 7:02 pm.
- The meeting was a regularly scheduled meeting called by the Board of Directors.
- The Directors present at the meeting were: John Gibson, Stephanie Ospina, Paula Mosley, Jenni Schmitt, Stephanie Messerle, Bruce Steele, and Lisa LaGesse (video conferenced in). Also present were Director Shelley Lake, Business Manager Michelle Silva, Curriculum Director Julie Graber (video conferenced in) and Union President Chris Seldon. A quorum was present because seven of the ten board members were in attendance. Not present were George von Dassow, Maya Watts, and Avena Singh. Presiding officer was John Gibson. Also attending from the public was Heather Koell.

REGULAR MEETING – REPORTS AND DISCUSSION

2. Public comment

- No public comment

3. Union report

- Officers confirmed for 2023 year. Met with union representative.
 - Chris Seldon – President
 - Linda Johanson – Vice President
 - Nadine Trapold – Secretary
 - Heather Kapande – Treasurer

4. Discuss and Approve Board Meeting Minutes

- January 4th, 2022 board meeting minutes

5. Consent Agenda

- Grant Team meeting minutes - 1/9/2023
- Safety Team meeting minutes - 1/12/2023
- Tech Team meeting minutes - 1/3/2023
- Site Team meeting minutes - 1/27/2023

6. New Business

- No new business

7. Director and Curriculum Report — Attached. Additionally:

- Pre-K Planning Team meeting will be scheduled for February.

- A meeting with Ford Family Foundation to discuss funding possibilities for a Pre-K program has been scheduled for February 15th.
- Small group instruction for targeted interventions have happened in 1st/2nd grades. Mid-year assessment shows results from those interventions. Kindergarten is at 85% rate for literacy. 8th grade pairing with kindergarten for reading.
- Egyptian models from 5th grade were great. 3rd grade business unit with upcoming fair Friday February 3rd. 5th and 7th have drama performances coming up. Science Fair for 6-8th grades coming up.
- Winter carnival was a hit.
- Step construction regularly occurring on outdoor classroom trail in steep areas with volunteer help and 4th grade students, with upcoming planned handrail construction.
- Oregon Battle of the Books (OBOB) is going strong with The Lighthouse Students doing well, sponsors will fund TLS shirts for upcoming regionals.
- Chess club student took 1st place in Coquille tournament.
- Busy with observations and teacher conferences.
- Action requested to approve purchase of additional security cameras

8. Business Report—Attached. Additionally:

- CBSD has again been contacted regarding ECF funds.
- Recent renovation for second staff bathroom have occurred.
- Three Rivers Foundation and Coquille Tribe both awarded TLS grants.
- Have been actively advertising for new parent orientation
- Beginning process to hire new kindergarten aid
- House renovations expected to be completed end of March

9. Report from last Coos Bay District Board meeting

- No one from the board attended.

10. Old Business

- Received lighting bid to replace bulbs to more energy efficient tubes including Energy Trust rebates, which will produce major savings. Will continue to work toward other fixture improvements (e.g., radiators), with CBSD.
- Open board position. One person has shown interest and needs to attend a second meeting before a motion can be made for her to fill the position.

11. Roundtable / Good of the Order

- Kids are repurposing jenga blocks to make coasters
- Winter carnival was great, kids were very excited to be there, and good turn-out
- Great how excited kids are about OBOB; huge thanks to Julie Graber and dedication from parent coaches
- Middle school chemistry kits have been great; 8th grade excited to read the Crucible
- Great to hear 8th/K book buddies are back
- 5th grade Egypt Project was great to see the diversity and creativity of projects
- Nice to see old traditions coming back post-Covid
- Great community here at TLS with amazing amount of parent involvement

Task list

- Stephanie Messerle will schedule a pre-meeting with Shelley Lake and Michelle Silva to prepare for February 15th Ford Family Foundation meeting

Corporate Actions

The following actions were motioned, seconded, and approved by unanimous consent unless otherwise stated:

RESOLVED to approve the January 4th board meeting minutes. MM by Stephanie Messerle, 2nd by Bruce Steele. Unanimously approved.

RESOLVED to approve the consent agenda minutes. MM by Jenni Schmitt, 2nd by Bruce Steele. Unanimously approved.

RESOLVED to approve purchase of an additional security camera. MM by Bruce Steele, 2nd by Stephanie Messerle. Unanimously approved.

ADJOURNMENT: The meeting adjourned at 8:13 pm. Next meeting date is scheduled March 1st, 2023.

Signature of Secretary, Jenni Schmitt _____

Date: 2/16/2023

SAFETY TEAM MINUTES

2/9/2023

In attendance: Dave Slone, Maya Watts, Anita Martins, Shelley Lake, Michelle Silva, Chris Seldon, Mike Campbell

Absent: Bruce Steele

Old Business:

- Follow up on new crack in the playground by the gaga pit and drain –
 - CBSD showed up 1/16 to repair the drain by the dumpsters
 - They snaked the drain by the gaga pit and did not find any damage
 - The crack remains as is and will be continued to be watched
 - It is not currently pipe or drain related
- Suggestion to get locks for the garden area as it is the only place on campus that is not locked down at night
 - 1 lock has been provided for the garden to be locked up at the end of the field in the orchard by the gym entrance
- There are no security cameras at the end of the lower hall
 - Pete said we have room for one more camera
 - The board approved the purchase at the 2/1/2023 board meeting
 - Pete is going to let us know if we need a 2 head or 4 head
- Decibels in the gym came out at 125
 - 120 is immediate damage
 - 85 is damage over a long period of exposure
 - 18-20 feet for a prolonged period of time
 - students will use the furthest exit from the sirens during drills
- 2/10/2023 we will have CBPD on site to do an Alice training with employees and a tsunami training will also be conducted in the morning

New Business:

- We want to ask the site team to look at the wall between 7th & 8th grade sidewalk because it has grown tremendously over the last year
 - This is related to the gaga pit creeping
- Reflectors were attached to the stop sign as a marker at the end of Wood stock

Other:

- Ken is cleaning out the brush spots around the premises to avoid occupancy
- Adding gravel to the outdoor classroom steps to make them less slippery
- Securely is working great
- Blackberries need removed in the small garden
- Lights on the Director side of the building need fixed or installed
 - Glow lights work in a pinch

The Lighthouse School Grant Team – Meeting Minutes

2/13/2023, 7:00, virtual

Attendees – Stephanie Messerle, Shelley Lake, Jenni Schmitt, and Jackie Chambers

- **Welcome**
- **Upcoming meeting date reminders: 3/13/2023, 4/10/2023, 5/8/2023, and 6/12/2023**
- **Awarded Grants**
 - Three Rivers Foundation - Submitted December 31st. Included \$3,500 for fabric and supplies for outdoor classroom covering. Also included \$5,400 for 9 pull down maps (US and World) at \$600 per map. AWARDED \$8,900.
- **Pending Grants**
 - Ford Family Foundation – Submitted grant request on 12/4/22 for \$5,000 to hire a consultant for a strategic plan. Ford provided feedback that a signed contract is needed from a consultant with the grant before Ford will provide funding. Stephanie is working with a consultant to provide a contract.
 - Oregon STEM Hub - Applied on December 20th. Included \$10,000 for projector, screens, and mounting kits. Request also included \$2,300 for a collection of STEM activities for 6-8 grades, 3rd, and Kinder class requests. Received information that the STEM activities did not qualify for grant. Shelley reviewed the Computer Science Standards and the projector and screens would not meet the standards. Stephanie sent this information to the Oregon STEM Hub on 2/13/23. Likely this request will not be funded.
- **Upcoming grant opportunities to consider. Brainstorm ideas for needs.**
 - Pacific Power Grant, generally less than 10k, most between 2-5k. March 15 – *Education/STEM Electrical safety, energy efficiency education, higher education institutions, K-12, literacy and reading programs, STEM education initiatives, teacher/professional educator development, workforce development/careers and employability, and youth development*
 - Brainstormed ideas - Teacher trainings, Projectors/white boards/installation, STEM activities, Bike rack
 - Decision to apply for the remainder of the funds needed to purchase and install the projectors and white boards for \$10,000.
 - Stephanie will check Pacific Power account to make sure last year's grant is closed out and we can apply.
 - Jackie saw a notification that the City of Coos Bay is seeking applications for non-profits. Jackie will gather additional information.
 - Judith Ann Mogan Foundation, applications likely due in the spring
 - Potentially apply for teacher trainings
 - Waldorf trainings (virtual or in person), targeted for a public school. Shelley and Julie discussing with a potential trainer.
- The team had a general discussion about making sure funded projects are completed before additional funding is sought. The grant team will also be mindful of the school's capacity when targeting grants and needs.

Review To Do List:

1. Ongoing - Identify grants that will fund training for teachers. Need to develop a prioritized plan of specific trainings and costs. Julie will check with Shelley
2. Develop need for the Pacific Power grant, March 15th due date. Grant Team
3. Keep an eye out for the Judith Ann Mogan RFP announcement this spring. Develop need. Grant Team
4. Ongoing - Mezdulene and TLS will work on building a library needs list including books, materials, supplies, shelves, etc. The Grant Team can use this list to apply for future funding. Mezdulene.
5. Ongoing - Shelley will work with the teachers and staff to identify needs for the Grant Team to target funding. Shelley.
6. Ongoing - Stephanie will update the Grant Team google sheet. Steph
7. Create a repository of completed grants. Create a google drive. Steph
8. Ongoing - Develop list of needs for garden. Rebeka and Julie
9. Capture annual, average volunteer hours. Julie

Completed Items:

1. Michelle is completing the summary from last year for the Coquille Community Grant. This needs to be completed before TLS can apply for the current round of funding. *DONE*
2. Stephanie will request to be added to the Ford Family Foundation application portal. *Done 10/14/2022*
3. The Grant Team will apply for the Coquille Community Foundation, due date November 15th. The request will be for projectors and screens. *Done, 11/14/2022*
4. Check Pacific Power grant due date. *Done - March 15th due date.*
5. Stephanie will send google calendar invites for the 2022-2023 Grant Team meetings. *Done*
6. The Grant Team will apply for the Ford Family Foundation Technical Assistance Grant for hiring a facilitator to create a strategic plan. Grant Team. *Done 12/4/22*
7. Get a cost estimate for pull down maps and number to purchase. Julie. *Done 12/21/22*
8. Rebeka will check with Julie for status of current Master Gardener's grant and if they have an offering round coming up. *Done 1/4/2023, Julie submitted final report.*



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PRE-K Committee Minutes
FEBRUARY 16, 2023 2:00 – 3:00 pm

In attendance –

Leah Scott, Shelley Lake, Michelle Silva, Stephanie Ospina, Heather Koell

Absent: Taya Noland

- 1) Purpose of the committee:** To vet out the possibility and potential for a Waldorf Inspired Pre-K Program and report to TLS Board of Directors

Expectations of a Pre-K program:

- Academics would be taught in a play enrich environment that
- Are Waldorf Inspired and
- Based on a program that follows the ODE state standards with
- Measurable and predictable success that
- Teaches social and emotional norms and expectations so that
- Upon completion students are Kindergarten ready.

Enrollment Requirements:

- Enrollees must be toilet trained and
- Age 4 before September 1

Fee for Service:

- In order to be sustainable the program must require a paid fee

Lottery:

- Students who attend the Pre-K program will enter the lottery like every other registrant with no preference
- Preference will remain in place for siblings per the ORS

2) Things to know:

a) Pre-K fact sheet from Early Learning Community Meeting at SCESD 2/14/2023

- LITTLE PIRATES
 - HAS 72 SLOTS FILLED
 - 54 SLOTS ARE PRESCHOOL PROMISE FUNDED
 - 18 SLOTS DISTRICT FUNDED BY ESSER
 - 30% OF STUDENTS ON IFSP
 - 28 STUDENTS ON A WAITLIST
 - 4 CLASSROOMS OF 18
 - AGES 3 & 4
 - 4 TEACHERS
 - 8 AIDES
 - 1 TEACHER AND 2 AIDES PER CLASSROOM DUE TO AGE RANGE NOT SIZE
- THERE ARE NO ADDITIONAL PRESCHOOL PROMISE SLOTS AVAILABLE FOR FUNDING IN COOS COUNTY
- 2024 THERE ARE MULTIPLE FACILITIES GRANTS AVAILABLE TO START A PREK PROGRAM
 - SOME ARE GEARED DIRECTLY TO SCHOOL DISTRICTS
- CBSD, NBSD & THE COQUILLE INDIAN TRIBES ARE LOOKING AT COMBINING RESOURCES (LAND, FUNDING AND STAFF) TO CREATE AN EDUCARE SYSTEM WHERE ALL RESIDENTS WOULD BE WELCOMED AND HAVE DAYCARE AND PRESCHOOL AVAILABLE TO THEM
- WHEN POLLED FAMILIES PREFERRED SENDING THEIR LITTLES TO A PUBLIC SCHOOL FACILITY OVER PRIVATE CARE

- vi) AGES BIRTH TO 3 COSTS MORE MONEY AND RESOURCES THAN A STRAIGHT PRE-KINDERGARTEN PROGRAM FOR 4 YEAR OLDS, WHEN RUN UNDER A SCHOOL DISTRICT

b) Pre-K fact sheet from Ford Family Foundation Meeting on 2/15/2023

- i) Most grantors will help with initial start-up costs but do not want to be the prime source of sustainable funding
- ii) ERDC might provide families a cost offset
 - (1) TLS would need to become registered with them
- iii) SCBEC might be able to help with Administrative Services
- iv) Recommended Heidi McGowan or Christy Cox as a consultant as well as Taya Noland

3) Capacity:

- **The Preschool committee is unanimous in its agreement that should TLS start a Pre-Kindergarten program that the program should be run inside the school campus and not in the house**
- **Within the school:**
 - i) Max capacity would be 28 within TLS's classroom size
 - (1) This would require a 1:10 ratio per student
 - (2) 3 full time staff: 1 Coordinator/Teacher and 2 assistants
 - ii) 2 classes of 10, morning and afternoon (3 hours a day, 5 days a week)
 - (1) Would need to hire 1 full time Coordinator/Teacher
 - iii) 1 class of 20, (full day 5 hours a day, 5 days a week)
 - (1) 2 full time staff: 1 Coordinator/Teacher and 1 assistant

4) Location & Costs (see budgets)

i) House

- (1) Would take an additional \$35,000 to bring up to code
 - (a) This would be on top of the current repair contract of \$41,477.45
 - (i) Original purchase price \$120,000
 - (ii) Plus repair contract \$33,058.45
 - (iii) Plus PreK remodel \$35,000
 - 1. Total investment of \$196,477.45
 - (b) Then to covert back to a house for resale later would be another \$15,000 for bathroom and kitchen installation
 - 1. Total cost \$211,477.45

ii) Gathering Room

- (1) There would be no substantial cost associated with using the gathering room as a classroom. It would be some paint and a little labor cost of our current maintenance team

5) Funding: would use the stair step method

- i) Short Term
 - (1) ESSER III would fund year one 2023/2024
 - (a) ESSER III funds will not be available after 2023/2024
- ii) Long term
 - (1) Parent fees from 2023/2024 would pay for 2024/2025
 - (2) Parent fees from 2024/2025 would pay for 2025/2026

6) What additional challenges might there be?

- a) Board buy in
 - i) We need the Board to make a decision to either move forward in planning or forgo the planning
- b) Enrollment
 - i) TLS already has a half dozen or so interested families on a Pre-K waitlist
 - ii) TLS has been invited to the Child Care Resource forum to be held in the Pony Village Mall on May 13, 10:00 am – 2:00 pm to recruit students and families
 - iii) Cape academy has a waitlist and one of our committee members has a connection with them

- c) Cost
- i) Cape academy is charging \$550.00 for 8:00 am – 12:00 pm (4 hours a day) Monday-Friday
 - ii) TLS could charge as low as \$467.00 a month per student based on our current salary scale
 - (1) For 3 hours a day (Monday – Friday) and 2 classes of 10 students
- d) Pros and Cons
- **House Cons**
 - Extensive cost for renovations
 - Time restrictions for a 23/24 start up to utilize ESSER funds
 - Uncertain of additional costs in the future to reverting house back into a dwelling for resale (inflation, sales market, etc)
 - Multiple safety concerns during a lock down
 - Unable to ensure student safety throughout the day
 - Removed from Lighthouse routines that will transition to Kindergarten
 - **House Pros = none**
 - **Classroom Cons**
 - Relocation of Gathering room
 - **Classroom Pros**
 - Minimal start-up costs
 - Security Systems already in place and safer in larger numbers
 - Options for parents of AM or PM
 - Only need 1 employee
 - No additional costs for maintenance or janitorial as this room is already being maintained daily
 - Promoting interaction with existing grades and TLS routines
 - Use of Older students as 'helpers', 'book buddies', etc
 - **Overall Cons:**
 - Having to fill 18 of 20 spots each year to be sustainable
 - Keeping cost competitive with other agencies providing Pre-K services
 - **Overall Pros:**
 - Forgoing the lottery roll over allows TLS the flexibility to charge a fee
 - Charging a fee allows TLS the flexibility of sustainable funding
 - Using the stair step method for funding allows time each year to prepare for the following year
 - One more opportunity to offer something different to our community
 - Using existing furnishings

5 days a week 3 hours a day

\$ 102,775.00 budget
20 slots
\$ 5,138.75 /student annually
11 payments
467.16 /month

\$ 5,138.75 /student annually
172 days
\$ 29.88 /day per student
3 hours a day
\$ 9.96 /hour per student

5 days a week 3 hours a day

\$ 112,630.00 budget
20 slots
\$ 5,631.50 /student annually
11 payments
511.95 /month

\$ 5,631.50 /student annually
172 days
\$ 32.74 /day per student
3 hours a day
\$ 10.91 /hour per student

5 days a week 3 hours a day

\$ 115,500.00 budget
20 slots
\$ 5,775.00 /student annually
11 payments
525 /month

\$ 5,775.00 /student annually
172 days
\$ 33.58 /day per student
3 hours a day
\$ 11.19 /hour per student

Director's Report: 3/1/2023

Connections Log

2/3 Kate Brady- ESD Autism Specialist
2/6 Shauna Scharr CHW re: school counseling
2/7 Preschool Planning-Ford Foundation Meeting
2/6 Boardworks education Consult
2/9 K. Stauff ESD services
2/ 9 K. Brady
2/10 Emergency Preparedness Training
2/10 R. Scoville CBSD PD
2/13 ODE Customer Service Survey
2/13 Solution Tree-Potential PD opportunities
2/13 Grant Team
2/14 TIS Training (trauma informed schools)
2/15 Preschool Planning-Ford Foundation Meeting
2/16 Confederated Tribe Grant Reception
2/16 R. Scoville –Safety Day/Lock Down Procedures
2/16 Preschool Committee Meeting
2/23 Solution Tree
2/24 A. Hoffman Computer Science Hub
2/27 A. Hoffman & Rainbow Dance
2/28 New Parent Orientation

Accolades

- Delayed Start day
- Snow days (2)
- Admin team advertising for New Family Orientation with just over 70 families reserved to attend
- Julie Graber/OBOB Regionals
- Heather Kapande – Stem HUB and Bee bot Lab
- Adam Weiner Assisting in Music class with drums
- Michaela Vonderohe and RoboCalls to all stakeholders re: Snow days
- Anita LPO Snowman Contest on 3/23
- Stephanie Krug Tall Tales special guests: Davey Crocket, Paul Bunyan, etc.
- Kora Moore, student Journalism
- Dave Slone Archery Tournament in Albany, OR 3/4/23

Curriculum Report:

Annual Evaluations are complete
Winter CBM and MOY Dibels Benchmarks finished
2 Mounted Projectors Ordered from the Coquille Tribal Grant
Term 2 Ends 3/10
Science Fair set to be held March 20-22
7th and 5th grade Drama Assembly March 22



Director TLS <director@thelighthouseeschool.org>

No Staff meeting 2/3

3 messages

Director TLS <director@thelighthouseeschool.org>

Thu, Feb 2, 2023 at 8:03 PM

To: Office TLS <office@thelighthouseeschool.org>
 Bcc: Adam Weiner <a Weiner@thelighthouseeschool.org>, Angela Gibson <agibson@thelighthouseeschool.org>, Anita Martins <anitammartins1@gmail.com>, Art Teacher <art@thelighthouseeschool.org>, Chris Seidon <eighth@thelighthouseeschool.org>, First Grade <first@thelighthouseeschool.org>, Heather Kapande <third@thelighthouseeschool.org>, Julie Graber <jgrabber@thelighthouseeschool.org>, Ken Graber <kgrabber@thelighthouseeschool.org>, Kinder Aide <kinderaide@thelighthouseeschool.org>, Kindergarten Teacher <kinder@thelighthouseeschool.org>, Ken Graber <kgrabber@thelighthouseeschool.org>, Linda Johanson <fourth@thelighthouseeschool.org>, Maintenance TLS <dstone@thelighthouseeschool.org>, Martha Robinson <mrobinson@thelighthouseeschool.org>, Michelle Silva <businessservices@thelighthouseeschool.org>, Music Teacher <music@thelighthouseeschool.org>, PE Teacher <pe@thelighthouseeschool.org>, Rebeka Scholan <rscholan@thelighthouseeschool.org>, Sarah Rigney <fifth@thelighthouseeschool.org>, Seventh Grade <seventh@thelighthouseeschool.org>, Sixth Grade <sixth@thelighthouseeschool.org>, Spanish Teacher <spanish@thelighthouseeschool.org>, Stephanie Krugg <second@thelighthouseeschool.org>, TLS Office <mvonderohe@thelighthouseeschool.org>

Hello TLS team and happy Friday!

There will be no staff meeting tomorrow, Friday 2/3. It's been a busy week for all and I'm sure you can use the extra prep time.

Just a reminder, next Friday is our professional development day where we will have school safety and emergency preparation training.

Shelley Lake
 Director, The Lighthouse School
 director@thelighthouseeschool.org
<https://www.thelighthouseeschool.org/>
 (541) 751-1649

"Love starts when we push aside our ego and make room for someone else." -Rudolf Steiner

Thu, Feb 2, 2023 at 9:45 PM

Third Grade <third@thelighthouseeschool.org>
 To: Director TLS <director@thelighthouseeschool.org>
 Cc: Office TLS <office@thelighthouseeschool.org>

Thank you! SUPER helpful! I really do need the extra prep time..... thank you!
 [Quoted text hidden]

Fourth Grade <fourth@thelighthouseeschool.org>
 To: Director TLS <director@thelighthouseeschool.org>
 Cc: Office TLS <office@thelighthouseeschool.org>

Fri, Feb 3, 2023 at 7:30 AM

Accolades**Housekeeping**

- Lost and Found-Please have students walk by and look through the lost and found. All items will be bagged for donations the end of February

Observations/Evaluations:

- Wrapping up. Please contact Shelley to schedule your formal observation if you have not yet done so.
- Shelley will connect with you to schedule the post-observation/evaluation conference once the forms are completed.

Community Art Collaboration

The Chaplain Coordinator at Bay Area Hospital has invited our students to join in honoring the care givers at Bay Area Hospital. A collaboration around encouragement is featured through student art. Hospital Week is May 8-14, 2023. The partnership with our area schools, has brightened their halls the last two years and brought smiles to so many faces.

This year the theme selected is **Living Beautifully for Each Other**. The inspiration comes from the quote, "Nothing in nature lives for itself. Rivers don't drink their own water. Trees don't eat their own fruit. The sun doesn't shine for itself. A flower's fragrance is not for itself. Living for each other is the rule of nature."

Each child is encouraged to create a flower and a raindrop. The project is open to our school and teacher's interpretation. There is no right or wrong way to express our appreciation as long as it is done in love.

Other**Adjourn****Upcoming Dates:**

- 2/16 Safety Day: Fire Drill/Lock Down Drill
- 2/18 Winter EASY CBM Assessment Closed
- 2/20 NO SCHOOL-Presidents Day
- 2/21 100th Day of School
- 2/24 PLC-No Staff meeting
- 2/23 & 2/28 New Student Orientation
- 3/9 School Photo 1pm WEAR BLUE
- 3/10 End of Term 2-No Students, Teacher Report Card Prep
- 3/10 Staff Photo-WEAR BLUE School shirt



Director TLS <director@thelighthouseeschool.org>

delay start

1 message

Wed, Feb 15, 2023 at 8:58 AM

Director TLS <director@thelighthouseeschool.org>
To: Office TLS <office@thelighthouseeschool.org>
Bcc: First Grade <first@thelighthouseeschool.org>, Stephanie Krugg <second@thelighthouseeschool.org>, Kindergarten Teacher <kinder@thelighthouseeschool.org>, Third Grade <third@thelighthouseeschool.org>, Fourth Grade <fourth@thelighthouseeschool.org>, Fifth Grade <fifth@thelighthouseeschool.org>, Rita Coxen <sixth@thelighthouseeschool.org>, Seventh Grade <seventh@thelighthouseeschool.org>, Eighth Grade <eighth@thelighthouseeschool.org>, Spanish Teacher <spanish@thelighthouseeschool.org>, PE Teacher <pe@thelighthouseeschool.org>, Art Teacher <art@thelighthouseeschool.org>, Music Teacher <music@thelighthouseeschool.org>, Julie Graber <jgrabber@thelighthouseeschool.org>, Ken Graber <kgrabber@thelighthouseeschool.org>, Maintenance TLS <dslone@thelighthouseeschool.org>, Mezduleene Reed <mezduleene@mezduleene.com>, Michelle Silva <businessservices@thelighthouseeschool.org>, Rebeka Scholalan <rscholalan@thelighthouseeschool.org>, Kinder Aide <kinderaide@thelighthouseeschool.org>, Angela Gibson <agibson@thelighthouseeschool.org>, Adam Weiner <awainer@thelighthouseeschool.org>, Martha Robinson <mrobinson@thelighthouseeschool.org>

Good morning,

I hope you are had a relaxing, although unanticipated, morning. Just to clarify, there is no alternative schedule for delayed start times. Please proceed with your day per your class schedule with a start time of 10am.

Kindergarten: You will NOT have PE today as the schedule would start towards the end of your PE time. Please begin with a circle time before transitioning into snack and Main Lesson. We will skip the first Recess for Instruction fluency.

First, second and Third Grades : You will begin with Literacy. and delay your snack. WE will skip First Recess for instruction fluency.

Fourth & Fifth Grade will begin in the classroom at 10:00. PE will start at 10:20 per usual. There will be no morning Recess.

Grades 6-8: Students will check in with their Main Lesson Teacher for 5 min to take attendance and then be sent to 3rd rotation. 6th will go to Science, 7th will be in Math and 8th will be in ELA. Lunch will begin at 11:00 per usual.

If I missed anyone, please send me an email for clarification

Shelley Lake
Director, The Lighthouse School
director@thelighthouseeschool.org
<https://www.thelighthouseeschool.org/>
(541) 751-1649

"Love starts when we push aside our ego and make room for someone else." -Rudolf Steiner

Accolades**Housekeeping**

- Lost and Found-Please have students walk by and look through the lost and found. All items will be bagged for donations the end of February
- Students should not be sent back to their classrooms unattended during recess, library time, or specialties. Teachers are not required to be in their classrooms during these times, and therefore the student is left unsupervised. It is okay to have student wait for their water bottles, or other needed items, and natural consequences help students to plan ahead and avoid future recurrences.
- Wood Imagination Center in Small garden should NEVER be stacked as a fort. Please have students clean up/put away wood toys at the conclusion of each recess (**SPECIFICALLY LAST RECESS**)
- TLS Holiday Parties should try to limit candy and plastic trinkets. If a party is anticipated, a food sign up would be more beneficial than a sugar fest!
- EASYCBM winter assessment is closed. Please have all data entered from printed assessments.

STEM HUB TRAILER is available to all teachers through the South Coast ESD

- You can request access to the trailer by filling out the Google Form located at: <https://forms.gle/FfAPnXpkWpzF2YGP6> (link in Staff Google Classroom) Once you have completed the google form, your information will be added as a user in the Lend Items system. You will receive an email to confirm. your registration, and then will be able to electronically request items to check out.

Tech

- The firewall configuration will be undergoing an update soon. For now, if you have a site you wish to access on Staff Wi-fi but cannot, please email the site and a screen shot to the office and the Director. Then test the unrated sites' availability on the Public Wi-Fi.
- If your computer encounters print issues with the Kyocera please restart your device. What seems to happen is that the printer toggles offline/online, and jobs sit in the queue until the device is restarted.
- A RoboCall list has been set up for **Staff notification for any/all school emergencies including future delayed starts or school closures**. The Admin team is using the preferred contact numbers in place of the current text threads from the Director along with an email notification to your TLS email. Please notify Michelle If you have a different preferred contact number than what is currently on file.

Observations/Evaluations:

- Shelley will connect with you to schedule the post-observation/evaluation conference once the forms are completed.

Community Art Collaboration

- Each child is encouraged to create a flower and a raindrop. The project is open to our school and teacher's interpretation. There is no right or wrong way to express our appreciation as long as it is done in love.
- All Art submissions should be provided to the office no later than 4/7/23.

New Family Orientation

- Please remember to tidy up your classrooms on 2/23 and 2/28 as families will walk through the building for a campus tour and potential families are always excited to preview the upcoming grade level classroom(s).
- This is a great opportunity to share student art in the hallways

Other**Adjourn**

Upcoming Dates:

2/20 NO SCHOOL-Presidents Day

2/21 100th Day of School

2/24 PLC-No Staff meeting

2/23 & 2/28 New Student Orientation

3/1 TLS Board meeting 7-8pm

3/7 Student ART due to office for Bay Area Hospital Collection

3/9 School Photo 1pm WEAR BLUE

3/10 End of Term 2-No Students, Teacher Report Card Prep

3/10 Staff Photo-WEAR BLUE School shirt

3/17 PLC-No Staff meeting

3/27-3/31 Spring Break

4/5 TLS Board meeting 7-8pm

4/14 & 4/17 Parent/Teacher conferences (NO STUDENTS ON CAMPUS)

4/22 Talent Show (DATE CHANGED FROM SCHOOL CALENDAR)

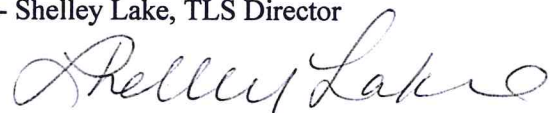
5/17 Spring Festival

Middle School seems miles away when you are choosing a school for your kindergartener or young child. Now middle school is around the corner, the questions families contemplate are: "Should we stay at Lighthouse? Is it time to get away from the elementary influence?" Of course we hope you'll stay! Research shows the number of grade levels a school includes can significantly influence the experiences students have. We've done some research of our own, and keep in touch with our alumni. We hope you'll consider some of the things we've discovered as you consider your options as a family.

1. **Research supports K-8 schools.** Here at The Lighthouse School, our middle grade students are the oldest students on campus and this gives them a chance to be the "top dogs" on campus, at a time in their lives when they are especially vulnerable. An *article in Educational Research Journal* (2016) found that shifting from "top dog" status in fifth grade to the bottom rung as a sixth grader may contribute to academic decline in middle school, which can already be a challenging time for students due to hormonal changes and peer pressures. The "top dog" privilege translates into a better experience socially and academically for students. According to studies, "top dogs" feel more safe at school, participate in fewer disciplinary instances, and benefit from increased academic achievement.
2. **Leaders emerge.** According to a 2017 article in Tampa Bay Parenting, Students who participate in a K-8 model are more likely to act as role models for their younger classmates. The Lighthouse School offers special Middle School opportunities to help our sixth through eighth graders learn leadership skills, discover their personal strengths and work together as teams. When our Middle School students partner with their younger buddies in the elementary grades, everyone benefits. The friendships formed help to build a sense of community, while preparing younger students to step in as mentors themselves one day.
3. **Transitions are smooth:** TLS Alumni come back each spring to share their own successes and to guide incoming freshmen. Our teachers know your child, and can offer more individualized support. In eighth grade, teachers help each student find their best fit for high school. Having had years watching them grow and support to discovering their strengths and passions. At The Lighthouse School we find our graduates typically transition easily into clubs and sports with the high school staff being impressed at their willingness to be challenged as well as their academic success and leadership skills. Many of our TLS Alumni outperform their peers in high school.
4. **Volunteering is easy at Lighthouse!** Here at The Lighthouse School, we encourage parents to stay active in their children's education. A key indicator of student success includes parent involvement, particularly if it remains steady through the middle school years. At a K-8 school, middle school Lighthouse parents are comfortable volunteering and have had years of positive community experiences and connections that can carry into their child's future school experiences. They also may have younger children at the school, motivating families to stay involved.
5. **K-8 Schools benefit kids socially and academically.** Middle school can be a tough adjustment for kids, but it doesn't have to be. The middle school staff at Lighthouse have watched your children grow and mature. Your child may already feel they have a relationship with them, and have fewer fears about entering the upper grades. As stated in an article from Education Next (2010,) familiar settings, leadership opportunities, and an uninterrupted continuum of support, help students thrive in K-8 schools, making them feel safe in a positive environment. That same confidence will translate to high school in so many ways. Academically, students from K-8 schools demonstrated a higher GPA in 9th grade, and we are proud to say that many of our Lighthouse Alumni, finish their high school careers as academic leaders in their class as valedictorians and salutatorians. Many receive scholarships for community careers or go on to follow their passions in college and beyond.

While The Lighthouse School certainly values and appreciates the individual needs and choices of each family, we encourage you to remember the reasons you chose us for the beginning in those early years of your child's education. We strive for the academic, social and emotional well-being of all our students and look forward to partnering with you for years to come!

- Shelley Lake, TLS Director



BUSINESS/HR REPORT FOR THE BOARD MEETING OF March 1, 2023

HUMAN RESOURCES

- Resignation – Nadine Trapold, Kindergarten Teacher

BUSINESS REPORT

- Enrollment 193
- Current financial status as of 2/27/2023

Adopted budget	\$ 2,521,384.00	Adopted budget	\$ (2,521,384.00)
Expenses Year to date	\$ (1,155,191.95)	Revenues Year to date	\$ 1,003,556.30
Anticipated Expenses to 6/30	\$ (965,299.22)	Anticipated Revenues to 6/30	\$ 1,441,165.61
under budget	\$ 400,892.83	anticipated revenue deficit	\$ (76,662.09)
		anticipated net is a positive cash flow of	\$ 324,230.74

- Current activity with CBSD for information or an update regarding our ECF funds they are in possession of:
 - 1st attempt = 9/29/22
 - 2nd attempt = 10/26/2022
 - 11/3/2022 was told that it was passed off to their Tech guy Kevin Wilhite
 - 3rd attempt = 12/6/2022
 - No communication has been received from CBSD as of 1/2/2023
 - John & Shelley met with CBSD on 1/24
 - They are deferring back to Kevin Wilhite for the ECF funds
 - **Chad Putnum will now be my CBSD contact for state and federal grants**
 - Chad reached out to Shelley and myself to apply for the SIA funds for 23-25 biennium
 - TLS will use the funds in collaboration under the CBSD plan
 - Charis is checking on our proportionate share of the \$373,272.53 HB4030 funds CBSD was awarded that included our ADMw
 - Per ODE CBSD did not apply using our adm
 - ODE has offered TLS a possibility of utilizing some left over HB4030 funds and we are awaiting confirmation of the amount to be awarded
 - ESSER III available funds were updated to \$504,588.44 remaining
 - Received ECF check for \$54,466 on 2/16/2023
 - This is \$1,279.75 short from last year's expenses, but the grant is now closed for reimbursements
- Granted
 - \$1,572.48 from ODE for the menstrual dignity act
 - This grant pays for menstruation products which are required to be free to all students in Oregon public schools
 - \$9,928.00 from Energy Trust of Oregon with an out of pocket expense of \$2,588 for the school
 - This grant pays for new cost effective lighting throughout TLS



Michelle Silva <businessservices@thelighthouseschool.org>

Fwd: Letter of resignation

1 message

Director TLS <director@thelighthouseschool.org>

Sun, Feb 12, 2023 at 6:27 PM

To: Michelle Silva <businessservices@thelighthouseschool.org>

----- Forwarded message -----

From: **Kindergarten Teacher** <kinder@thelighthouseschool.org>

Date: Sun, Feb 12, 2023 at 12:40 PM

Subject: Letter of resignation

To: Director TLS <director@thelighthouseschool.org>

To whom it may concern:

Please except my letter of resignation from the position of kindergarten teacher. While I have enjoyed teaching these last two years, I find it necessary to make the time for better self care. I'd also like to be able to travel in October and February. Lastly, my diminished hearing is a significant and frustrating disadvantage.

I didn't think being associated with Lighthouse in a teacher role would so profoundly repeat an outcome I experienced as a parent. Namely, I am a better human being supporting a place that makes kinder, smarter little humans. I could not have done this challenging and sometimes scary work without Mrs. Lake's support, mentoring and compassion. There was no mess that was too smelly, and her leadership held the light for the way forward.

Sincerely,

Nadine Trapold

PS If you would be interested in having me substitute next year for second grade through kindergarten, we can talk about that as well.

--

Shelley Lake

Director, The Lighthouse School

director@thelighthouseschool.org<https://www.thelighthouseschool.org/>

(541) 751-1649

"Love starts when we push aside our ego and make room for someone else." -Rudolf Steiner