



The Lighthouse School
"Lighting the way to a brighter future."
62858 Hwy 101
Coos Bay, Oregon, 97420
(541) 751-1649



Board Agenda February 1, 2023

1. Call to order
2. Public comment:
(The board welcomes comments and questions from the public. If you wish to address the Board this evening, please raise your hand or unmute yourself, when public comment is requested. We ask that you limit your comments to three minutes. If more than one person will be addressing the same topic, we ask that you appoint a spokesperson to speak for the group. Speakers may offer objective criticism of school operations and programs, but the Board will not hear complaints concerning individual school personnel. (Policy BDDH: Public Participation in Board Meetings)
3. Union report— Chris Seldon
 - Officers for 2023
 - Chris Seldon – President
 - Linda Johanson – Vice President
 - Nadine Trapold – Secretary
 - Heather Kapande - Treasurer
4. Discuss & Approve Board Meeting Minutes from January 4, 2023
5. Discuss & Approve Consent Agenda minutes:
 - **1/3/2023 Tech Team - see enclosed minutes**
 - **1/9/2023 Grant Writing Team - see enclosed minutes**
 - **1/12/2023 Safety Team Meeting - see enclosed minutes**
 - **1/27/2023 Site Team meeting - see enclosed minutes**
6. Directors Report with Curriculum Report—Shelley Lake
 - Action item: Schedule a Pre K-Team meeting for February
 - Stephanie M has a virtual meeting set up with the Ford Family Foundation on 2/15/2023 to discuss funding possibilities & community connections
 - **Action item: to purchase an additional security camera**
 - per PACE liability assessment – need to cover the blind spot at the end of the lower corridor outside. Item is over \$500 and requires board approval
 - Safety Team agrees with Pace's Report
 - Pete says there is room for one more camera on the current switch
7. Business Report—Michelle Silva
8. Report from last District Board meeting –
9. New Business:
10. Old Business;
Update on the Energy Trust – John Gibson
11. Roundtable / Good of the Order-



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Meeting Minutes January 4, 2023

1. Call to order

- The Board of Directors met January 4, 2023
- The meeting was in-person at The Lighthouse School and called to order at 7:08 pm.
- The meeting was a regularly scheduled meeting called by the Board of Directors.
- The Directors present at the meeting were: John Gibson, Stephanie Ospina, George von Dassow, Jenni Schmitt, Stephanie Messerle, Maya Watts, Bruce Steele, Avena Singh, Lisa LaGesse (video conferenced in). Also present were Director Shelley Lake, Business Manager Michelle Silva, and Curriculum Coordinator Julie Graber. A quorum was present because nine of the ten board members were in attendance. Not Present was Paula Mosley. Presiding officer was John Gibson. Also attending from the public were Taya Noland and Jan Doyle.

REGULAR MEETING – REPORTS AND DISCUSSION

2. Public comment

- No public comment

3. Union report

- Relayed from Chris Seldon to Michelle Silva: Still have not met their state union representative and thus have not yet held elections. No issues; things are going fine.

4. Discuss and Approve Board Meeting Minutes

- December 7th, 2022 board meeting minutes

5. Consent Agenda

- Grant Team meeting minutes - 12/12/2022
- Safety Team meeting minutes - 11/10/2022; 12/8/2022
 - Additionally, discussion on adding additional cameras to help increase security and eliminate blind spots
- Budget Committee meeting minutes - 12/9/2022

6. New Business

- Pre-K overview Q&A - Taya Nolan (Director of Childcare Resource)
 - Early-learning division of Oregon Department of Education (ODE)
 - If an early-learning program is started through a public school, exempt from many rules from ODE related to childcare programs, providing more flexibility in creation of program (e.g., teacher/child ratio). Rules from CB School District will still apply.
 - Preschool Promise is the primary funding mechanism from the state, but comes with a model (different from the model that was proposed for TLS). Provides

\$13.5k per child and some start-up funds for materials, ongoing coaching support and training for teachers. Standards around curriculum required (early learning Head Start standards).

- Preschool Promise funding limitations: 3 and 4 year olds, 6-hour days, all children have to income qualify, would not easily work with current lottery model at TLS. Enrollment completed by outside agency and children placed in the program. Can only have a classroom of up to 18 children.
- Currently five Preschool Promise classes in CB, also programs in Bandon and Brookings
- Coquille, Myrtle Pt, Powers all have free Pre-K but are not using Preschool Promise; all have received grants from Early Learning Hub and Ford Family Foundation (supplies etc, not wages). Superintendents may have ideas to share on how to fund a Pre-K program.
- Blended model is to use Preschool Promise to fill need-based spots and flesh out class size using fee-based system.
- Currently annual funding, possibly biennial funding in future. RFA generally released in June with proposals due several weeks later.
- South Coast Early Learning Hub is a grant-giving agency and can potentially provide funds. Their focus area is for low-income and at-risk children. Can also help bring together other resources.
- Community average for full time paid pre-school is ~\$800/month.
- Discussion about sole early-learning applicant for starting TLS Pre-K program. Proposal was to bring awarded applicant on by July to plan and implement a pilot Pre-K program in 2023/24. Funds for pilot year would use ESSR funds.
- Discussion around location (house vs gathering room). House would need a lot of retrofit and safety considerations to be eligible to house a preschool.
- Discussion around consultant to build the program, different than hiring the coordinator for the program to develop it and determine a sustainable funding strategy as well, as that would be a large lift for one person in a short amount of time.
- Discussion around supportive backing for coordinator (e.g., forming new Pre-K committee) for program development
- Discussion on ongoing sustainability of program beyond pilot year
- Discussion to build a committee to develop a Pre-K program, and look into a consultant (what it costs to hire one to develop program, identify funding mechanisms, and provides model to maintain program beyond pilot year). Taya can make connections with early-childhood program development funders, as well as consultants who can help develop a program.
- Board work session:
 - Cancelling Sunday January 8th work session, pending more information on Pre-K program.

7. Director and Curriculum Report — Attached.

8. Business Report—Attached.

9. Report from last Coos Bay District Board meeting

- John Gibson provided update - primarily focused on current negotiations with teacher's union.

10. Old Business

- Open board position
 - Jan Doyle provided a statement of interest and an introduction about herself.

11. Roundtable / Good of the Order

- Happy to have electives like handwork class and drama class
- Winter festival was great and well-organized
- Accomplishments being posted on alumni board about previous students

Task list

- Stephanie Messerle will work with Taya Noland on contacts with Ford Family Foundation around capacity building for a Pre-K program.
- Michelle Silva will work with Taya Noland on connections with the Early Learning Hub.
- Office will need to compile individual income surveys into a report to calculate current low-income rate at TLS and once completed that information will be shared with the board.
- Michelle Silva will have Pete cancel notification of Sunday January 8th work session.
- Michelle Silva and Shelley Lake will reach out to other schools in the area who are conducting a free Pre-K program to gather information on their funding streams

Corporate Actions

The following actions were motioned, seconded, and approved by unanimous consent unless otherwise stated:

RESOLVED to approve the December 7th board meeting minutes. MM by Bruce Steele, 2nd by George von Dassow. Unanimously approved.

RESOLVED to approve the consent agenda minutes. MM by Stephanie Messerle, 2nd by Maya Watts. Unanimously approved.

ADJOURNMENT: The meeting adjourned at 9:36 pm. Next meeting date is scheduled February 1st, 2023.

Signature of Secretary, Jenni Schmitt _____

Date: 1/5/2023

**Consent
Agenda
2/1/2023**

TECH TEAM MINUTES

1/3/2023

In attendance: Shelley Lake, Michaela Vonderohe, & Megan Maxwell

1/3/23 Tech Meeting Notes:

- The 7th grade projector's power source is out. The Projector was replaced with the one in the science room/kitchen. This projector needs a new remote. The old projector needs an interior replacement for the power source.
- Michaela is working with Pete to get Norton protection updated on all computers.
- Michaela and Shelley are working with Pete to correct the websites that should be accessible on the staff wifi versus the public wifi.
- APC upgraded and working in December

Next meeting 3/7/2023

The Lighthouse School Grant Team – Meeting Minutes

1/9/2023, 7:00, virtual.

Stephanie Messerle, Julie Graber, Jackie Chambers, Rebeka Scholan, Jenni Schmitt, Mezdulene, and Lisa LaGesse

- Welcome
- Upcoming meeting date reminders: 2/13/2023, 3/13/2023, 4/10/2023, 5/8/2023, and 6/12/2023.
- Discussed the list of grant programs, compiled by the United Way. This information was emailed by Jenni Schmitt on Jan. 6th. If you haven't looked at it yet, check it out. It's a very comprehensive spreadsheet with grant programs specific to our local area.
- Rebeka is meeting with Alexa Carleton from the Coos Watershed Association on Wednesday Jan. 11th, for campus review, potential native plant gardens, and planting projects in the outdoor classroom area. Rebeka will report back to the Grant Team if there is a need to solicit grant funds.
- **Awarded Grants:**
 - Coquille Tribal Community Grant – Submitted grant request on 11/14/22 for \$15,000 to purchase five projectors and screens for the 1st through fourth grade and music rooms. Notified on 12/20 we received \$5,000 of the \$15,000 requested from the Coquille Community Fund.
- **Pending Grants:**
 - Ford Family Foundation – Submitted grant request on 12/4/22 for \$5,000 to hire a consultant for a strategic plan. Website says 8-12 weeks to process. Stephanie will check on status.
 - Oregon STEM Hub - Applied on December 20th. Included \$10,000 for projector, screens, and mounting kits. Request also included \$2,300 for a collection of STEM activities for 6-8 grades, 3rd, and Kinder class requests.
 - Three Rivers Foundation - Submitted December 31st. Included \$3,500 for fabric and supplies for outdoor classroom covering. Also included \$5,400 for 9 pull down maps (US and World) at \$600 per map.
- **Upcoming grant opportunities to consider. Brainstorm ideas for needs.**
 - Pacific Power Grant, due March 15th. Perhaps include priority teacher training needs?
 - Judith Ann Mogan Foundation, applications likely due in the spring. Perhaps include priority teacher training needs?
 - Masters Gardener's Grant – application date?
- Discussed and reviewed the google sheet with identified needs.

TO DO LIST:

1. Ongoing - Identify grants that will fund training for teachers. Need to develop a prioritized plan of specific trainings. Julie will check with Shelley
2. Develop need for the Pacific Power grant, March 15th due date. Grant Team
3. Keep an eye out for the Judith Ann Mogan RFP announcement this spring. Develop need. Grant Team

4. Ongoing - Mezdulene and TLS will work on building a library needs list including books, materials, supplies, shelves, etc. The Grant Team can use this list to apply for future funding. Mezdulene.
5. Ongoing - Shelley will work with the teachers and staff to identify needs for the Grant Team to target funding. Shelley.
6. Ongoing - Stephanie will update the Grant Team google sheet. Steph
7. Create a repository of completed grants. Create a google drive. Steph
8. Ongoing - Develop list of needs for garden. Rebeka and Julie
9. Capture annual, average volunteer hours. Julie

Completed Items:

1. Michelle is completing the summary from last year for the Coquille Community Grant. This needs to be completed before TLS can apply for the current round of funding. *DONE*
2. Stephanie will request to be added to the Ford Family Foundation application portal. *Done 10/14/2022*
3. The Grant Team will apply for the Coquille Community Foundation, due date November 15th. The request will be for projectors and screens. *Done, 11/14/2022*
4. Check Pacific Power grant due date. *Done - March 15th due date.*
5. Stephanie will send google calendar invites for the 2022-2023 Grant Team meetings. *Done*
6. The Grant Team will apply for the Ford Family Foundation Technical Assistance Grant for hiring a facilitator to create a strategic plan. Grant Team. *Done 12/4/22*
7. Get a cost estimate for pull down maps and number to purchase. Julie. *Done 12/21/22*
8. Rebeka will check with Julie for status of current Master Gardener's grant and if they have an offering round coming up. *Done 1/4/2023, Julie submitted final report.*

SAFETY TEAM MINUTES

1/12/2023

In attendance: Anita Martins, Shelley Lake, Michelle Silva, Dave Slone, Chris Seldon, Mike Campbell, and Maya Watts

Absent: Bruce Steele

Old Business:

- Follow up on new crack in the playground by the gaga pit and drain –
 - The CBSD was planning to repair the issue over Christmas break but did not show up
- 2nd Grade restraining order
 - Original order expired 12/9/2022 and is no longer in effect.
- Suggestion to get locks for the garden area as it is the only place on campus that is not locked down at night
- There are no security cameras at the end of the lower hall
 - Pace liability suggests at least one more camera, possibly 2
 - Shelley will check in with Pete to see if the security system can hold another camera to be installed at the end of the lower wing outside to cover the corridor
 - Pete says we are at capacity and need to consider a larger system
- Decibels in the gym came out at 125
 - 120 is immediate damage
 - 85 is damage over a long period of time
 - Dave is going to call Rick to find out how to adjust the fire alarms

New Business:

- 2/10/2023 we will have CBPD on site to do an Alice training with employees
 - Shelley will be certified as an Alice trainer in June
- The student safety packs have been replenished and the office will now add this to registration so that we don't have waste or let things expire before use

Other:

- We want to ask the site team to look at the wall between 7th & 8th grade sidewalk because it has grown tremendously over the last year
- Request for a street light or some sort of night time marker at the end of Wood stock
 - Will purchase reflectors and attach to the stop sign on all 3 sides

Site Committee Meeting

1/27/2023 9:00-9:30 am

Attendance: Shelley Lake, Dave Slone, Julie Graber

Absent: Ken Graber, Jake Robinson, George von Dassow

Old Business

Ken and Dave lined Doors with weather stripping to block gaps. Doors are wooden. Door Replacement suggested for Handwork, 3rd and 4th grade classrooms.

CBSD has been contacted regarding asphalt sinking near drain. Pipe was determined to be broken near cafeteria/kitchen. CBSD had pipe dug up and fixed on 1/6/23

New Business

Front Walkway near stairs has a flickering light that needs to be assessed for bulb replacement

5th Grade Door needs window covering. Dave will look to install a rod. Julie will look to make a curtain.

Nurse's Bay Ceiling Leak: CBSD was on site to assess, no damage was reported by CBSD. CBSD will replace broken tiles. In the event of future leak damage, TLS should notify CBSD

Winter Weather alert for 1/30-2/3. Dave to salt walkways in anticipation for icy conditions specifically near stairs, ramp and bus sidewalk.

Termites located in library under sink. No wood damage, maintenance believes it was a recent nest hatching. Pests have been removed and logged. Will monitor periodically.

Wood Play equipment is weathered due to natural wear. Equipment scheduled for refinishing at end of year.

Recent Grant received towards Outdoor Classroom. Julie will contact Parent for quote and supplies.

Ken and Cameron H. continue to work on the trail steps. Step removal or gravel recommended to prevent slipping on steep parts. Handrail or Line install is suggested for use and safety.

Site Team suggests review of emergency container for storing effectiveness (leaks? Accessibility?)

Report Concerns for Safety Team on 3/9/23

Julie plans to reach out for safety consult for earthquake preparedness training for all staff.

Dave and Shelley will locate Sat Radios for charging, frequency identification and storage locations.

Rob Scofield Scheduled to be on campus on 2/10 to train ALL STAFF ALICE training.

Director's Report: 2/1/2023

Action Item

- Preschool Committee needs to schedule a meeting to review program potential

Connections Log

- 1/16 Charis McGuaghy
- 1/16 Energy Trust Audit
- 1/12 Safety Team
- 1/19 Admin Meeting-Publicity Collaboration
- 1/20 Last Day K. Lahr
- 1/23 Juul Insurance
- 1/24 CBSD Financial meeting
- 1/26 OBOB CBSD 1st Competition
- 1/27 Site Team meeting
- 2/1 OBOB CBSD 2nd Competition
- 2/1 4th Grade Field Trip Coos Art Museum

Accolades

- Dave and Ken re-modeled nurse's bay to include second bathroom.
- Angie and Adam pushing in for 1st and 2nd grade RH coaching
- Kindergarten 85% RH goal obtained in Kindergarten with Winter MOY Dibels
- Fifth Grade Egyptian Research fair presented to grades 4 & 8
- 8th Grade Reading Buddies in Kindergarten once weekly
- 3rd Grade Student Market scheduled for Friday 2/3
- Winter Fair Volunteers-BIG THANKS to Johanna Cuerlo, Anita Martins and Erin Spier.
 - Chili Cook-off was a big hit!
 - Thank you for all the families that assisted in booth set-up, manning stations, donating items, and staying to help clean up. IT WAS A GREAT time for all who attended.
- Cameron Hinman trail step construction (ongoing volunteer project)
- OBOB: Julie Graber and Parent Volunteer Team met with GREAT success for their first competition. Grades 3-5 won 11/16 competitions!
- Misha von Dassow took first place at the Coquille Chess Tournament on 1/28

Curriculum Report:

- Formal observations/evaluations are in progress
- Dibels MOY and Winter easyCBM
- Mr. Odysseus, Mrs. Graber and Mrs. Lake are beginning to meet to create Scope and Sequence curriculum for the 1-8th Grade Art program at TLS
- Angie ongoing RH coaching in first grade.
- Adam, Angie and Stephanie targeted reading small groups in 2nd grade
- 6-8 Science Fair scheduled for the week before Spring Break
- 5th (Egyptian Play) an 7th (IMPROV-Who's line is it anyway?) Grade Drama Performance scheduled for 3/22

Accolades**Winter Celebration Debrief****Housekeeping**

- Safety Team Has determined the side exit in the Primary Hall is not secure as it is a blind spot. This exit should **Never** be used by students with the exception of whole class exits for Emergency Drills. Grades 1-2 will use the main hall doorway to enter and exit the building. Exterior door will remain locked, with the lock block on, at all times.
- Paid Leave Oregon Flyers have been distributed. Any questions left unanswered by pamphlet should be directed to Michelle
- Medical and Dental Cards have been mailed. If you have not received yours, please contact Michelle. Policies are relatively unchanged, please confer with your dental provider prior to your next appointment
- Safety Kits are being turned into classrooms. These kits are to be stored in the Red tubs provided for the duration of the school year. Tubs will be removed from the classrooms on Friday 1/13. In the event that there is an emergency, the students have access to comfort from home to minimize panic that unification delays can cause.

Observations/Evaluations:

- Formal Observations and Evaluations are to begin in January and End in February. Please choose a date/time for:
 - Observation (subject, time, date)
 - Pre-Observation Conference – this can be during a prep, or after school as schedule allows
 - Post-Observation conference will be scheduled after evaluation is complete
- Evaluations are based on Job description and will be reviewed at the time of Pre-observation conference
- You can schedule Pre-observation conference by emailing Shelley and cc office in case of day to day demands that can cause necessary rescheduling

EasyCBM:

- Winter assessment opens 1/18/23 and closes 2/20/23.
- Please plan to complete: reading Proficiency, math basic & math proficiency

Winter Carnival: Anita

- Saturday 1/28
- Fols event, with **more detail to come**
- Booth carnival style event for community building
- Teachers have NO obligation to attend, please allot time in class for Room parent craft if requested

Other**Adjourn****Upcoming Dates:**

1/16 No School-MLK Day
1/18 Winter EASY CBM Assessment opens
2/ 2 Board meeting
1/20 PLC-NO Staff meeting
1/25 Safety Day
1/28 Winter Celebration
2/10 Professional Development Day (No School for students)
2/16 Fire Drill
2/18 Winter EASY CBM Assessment Closed
2/20 NO SCHOOL-Presidents Day
2/21 100th Day of School

Accolades**Housekeeping**

- If you plan to leave early (during release time) please do not park near the building. Car movement is not permitted in the upper parking lot during student drop off and release times.

Observations/Evaluations:

- Formal Observations and Evaluations are to begin in January and End in February. Please choose a date/time for:
 - Observation (subject, time, date)
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 - Post-Observation conference will be scheduled after evaluation is complete
- Evaluations are based on Job description and will be reviewed at the time of Pre-observation conference
- You can schedule Pre-observation conference by emailing Shelley and cc office in case of day to day demands that can cause necessary rescheduling

EasyCBM:

- Winter assessment opens 1/18/23 and closes 2/20/23.
- Please plan to complete: reading Proficiency, math basic & math proficiency

RH Mid-Year Check in Teacher Survey

- Link in Staff PD Classroom

NO STAFF MEETING NEXT WEEK

- PLC 2:00-3:00pm
Hosted in the 6th Grade room with Rita Coxon: Art in Waldorf Curriculum
-What is the purpose behind Main lesson drawings?

Other

- **Katie**

Adjourn**Upcoming Dates:**

1/16 No School-MLK Day
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2/20 NO SCHOOL-Presidents Day
2/21 100th Day of School

Accolades**Housekeeping**

- Recess Supervision of Zones specifically:
 - Kinders on playground tower/monkey bars
 - Library-no technology should be checked out of classrooms at recess times as strict supervision is not accessible.
 - Teachers should not be using cell phones during recess supervision. If you need to respond to a text/call please notify office or arrange alternate coverage
 - Remind students to respect school property. Notify Director of graffiti or destruction of property for intervention, replacement or removal as necessary.
- Student Cell phones are not permitted for use on campus. If you see it, confiscate and turn into office with student name. First offense: warning. Second offense: confiscate and give to director. Third offense: confiscate and director holds until parent/guardian retrieves property.

Observations/Evaluations:

- Formal Observations and Evaluations are to begin in January and End in February. Please choose a date/time for:
 - Observation (subject, time, date)
 - Pre-Observation Conference – this can be during a prep, or after school as schedule allows
 - Post-Observation conference will be scheduled after evaluation is complete
- Evaluations are based on Job description and will be reviewed at the time of Pre-observation conference
- You can schedule Pre-observation conference by emailing Shelley and cc office in case of day to day demands that can cause necessary rescheduling

EasyCBM: Window closes 2/20/23

- Winter assessment is open
- Please plan to complete: reading Proficiency, math basic & math proficiency

Student Behavior, Progress Reports & SSTs

- The intention of a progress report is notify parents PRIOR to formal grade reporting of their student's progress. All teachers should plan to notify any students struggling (C or below, 2 or below) in subject areas and documented notes for improvement
- The burden of communication is ALWAYS on the side of the teacher
- SST's can serve as your progress report when necessary.
- Teachers should notify director of behavior or academic concerns. Teacher will generate correspondence between parent, admin and TLS staff for all SST meetings. SSTs (student success teams) can include anyone that will benefit the student's improvement. Admin will take notes for all members of the team.
- Notes include: student strengths, Areas of concern (supported by data), and a plan of suggested accommodations for student support/success.
- 3 SST's are recommended BEFORE IEP consideration
- 504's can only be requested by the parent for MEDICALLY documented disabilities/impairments
- IEPs, 504s and SST must be followed by all staff that interact with students

2/10 Professional Development Day

- ALICE Training
- No Students

PLC-Professional Learning Community

- Please notify Mrs. Lake if you have a PLC that you wish to lead so we can add your option to future PLC opportunities.

Other

Adjourn

Upcoming Dates:

1/28 Winter Celebration 4-7pm

2/10 Professional Development Day (No School for students)

2/16 Safety Day: Fire Drill/Lock Down Drill

2/18 Winter EASY CBM Assessment Closed

2/20 NO SCHOOL-Presidents Day

2/21 100th Day of School

2/24 PLC-No Staff meeting

2/23 & 2/28 New Student Orientation

3/10 End of Term 2-No Students, Teacher Report Card Prep

BUSINESS/HR REPORT FOR THE BOARD MEETING OF February 1, 2023

HUMAN RESOURCES

- Resignation – Katie Lahr, Kindergarten Aide
 - Kimberly Mandell is filling in as a long term sub until the position is filled
 - Position has been posted
- The Employees now have TWO restrooms in the nurse’s bay to use. Ken and Dave flipped the door in the bathroom that has resided in the business office. Their work has been greatly appreciated by all!!



Nurses bay before (business office after) (1st bathroom after paint) (2nd bathroom after paint and door switch)

There was minimal cost for this upgrade and funding came out of the operations & maintenance supply budget for 2 pieces of sheet rock and one piece of paneling and a few 2x4s.

BUSINESS REPORT

- Enrollment 194
- Current financial status as of 1/31/2023

Adopted budget	\$ 2,521,384.00	Adopted budget	\$ (2,521,384.00)
Expenses Year to date	\$ (983,911.71)	Revenues Year to date	\$ 989,916.97
Anticipated Expenses to 6/30	\$ (1,141,039.41)	Anticipated Revenues to 6/30	\$ 1,466,209.51
under budget	\$ 396,432.88	anticipated revenue deficit	\$ (65,257.52)
		anticipated net is a positive cash flow of	\$ 331,175.36

- Current activity with CBSD for information or an update regarding our ECF funds they are in possession of:
 - 1st attempt = 9/29/22
 - 2nd attempt = 10/26/2022
 - 11/3/2022 was told that it was passed off to their Tech guy Kevin Wilhite
 - 3rd attempt = 12/6/2022
 - No communication has been received from CBSD as of 1/2/2023
 - John & Shelley met with CBSD on 1/24
 - They are deferring back to Kevin Wilhite for the ECF funds
 - Chad Putnum will now be my CBSD contact for state and federal grants
 - Chad reached out to Shelley and myself to apply for the SIA funds for 23-25 biennium
 - TLS will use the funds in collaboration under the CBSD plan
 - Charis is checking on our proportionate share of the \$373,272.53 HB4030 funds CBSD was awarded that included our ADMw
 - ESSER III funds were updated to \$530,238 remaining
- Granted
 - \$8,900 from Three Rivers Foundation to fund the purchase of nine classroom maps and outdoor waterproof UV resistant fabric for an outdoor space including supplies
 - \$5,000 from Coquille Tribal Community Fund for partial funding of 5 mounted projectors and 5 projection screens
- Advertising for Parent Orientation February 23 & 28 consisted of the following:

- Shelley Lake
 - ordered banner for the fence and
 - two wind socks that can be reused
- Michelle Silva
 - handed out 2021/2022 20th year anniversary yearbooks to:
 - North Bend Medical Center Pediatrics
 - Bay Clinic Pediatrics and Staff Room
 - Bay Eye Clinic
 - Above Dental
 - Bee Happy Children's Dentistry
 - South Coast Family Dentistry
 - Spa Culture
 - Supplied the following organizations with informational flyers to hand out and post:
 - St Monica's Catholic Church
 - Gloria Dei Lutheran Church
 - First Baptist Church
 - Emanuel Episcopal Church
 - CB Seventh Day Adventist
 - Harbor Assembly of God
 - Church of Jesus Christ of Latter Day Saints
 - Faith Lutheran Church
 - NB Church of Christ
- Anita Martins
 - posted advertisements in the following formats:
 - Radio Stations:
 - Bi-coastal media = covering 8 stations
 - K-dun = Reedsport station
 - Party Line
 - Newspaper:
 - Shopper
 - The world = local newspaper and social media page
 - Social Media:
 - Face Book
 - What's happening Coos County
 - Market Place
 - Home School Page
 - Reader Board:
 - CB Visitor's Center



Michelle Silva <businessservices@thelighthouseschool.org>

Fwd: Resignation Letter

1 message

Director TLS <director@thelighthouseschool.org>
To: Michelle Silva <businessservices@thelighthouseschool.org>

Mon, Jan 16, 2023 at 10:24 AM

----- Forwarded message -----

From: **Kindergarten Aide** <kinderaide@thelighthouseschool.org>
Date: Fri, Jan 13, 2023 at 3:13 PM
Subject: Resignation Letter
To: Director TLS <director@thelighthouseschool.org>

To whom it may concern,

My last day at The Lighthouse School as the Kindergarten Aide will be February 3rd, 2023. As I start this new chapter of my life as a mother, I want you to know how thankful I am for having this opportunity and working at TLS has been such an amazing experience for me.

I would like to be considered for volunteer work in the future.

Thank you again!

Katie Lahr

--

Shelley Lake
Director, The Lighthouse School
director@thelighthouseschool.org
<https://www.thelighthouseschool.org/>
(541) 751-1649

"Love starts when we push aside our ego and make room for someone else." -Rudolf Steiner